

Call for proposals from a Traditional Music Per Cent for Art Commission – Dún Laoghaire-Rathdown County Council Public Art Programme

Dún Laoghaire-Rathdown County Council (DLR) invites proposals for a traditional music per cent for art commission focusing on the creation of new work. The commission is open to either individuals or collaborators to apply. The commissioners are also open to traditional Irish music practitioners collaborating with practitioners in other traditional artforms (e.g. dance, storytelling).

While the commissioners are open to a wide range of outcomes, compatible with the budget, the creation of new work is essential and the work must be presented first in the locality. The launch/showcasing of the new work must take place in the Dún Laoghaire area.

Commission objectives

The primary objective is to:

- Create new work in the Irish traditional music genre

The secondary objective is to:

- To give the public in dlr access to high quality traditional music

Applicants should include in their application an outline of what they would like to concentrate on over the course of the commission. This should contain ideas about the manifestation of the creation of new work from the commission.

Budget

The budget for the commission is €18,000 inclusive. This amount is to be fully inclusive of fee, expenses, all costs associated with the creation and exhibition/ showcasing of the work, insurance and VAT.

Non-VAT registered service providers may be liable for Professional Services Withholding Tax. The successful artist will be required to provide Dún Laoghaire-Rathdown County Council with a tax clearance certificate prior to signing of contracts. Payment/s may be processed through the PAYE (payroll) system for taxation purposes for individuals.

Selection Process

Prior to the submission deadline, the Arts Office will facilitate a briefing session for prospective applicants in dlr LexIcon, with input from the Arts Council. This will take place on Tuesday 17 October at 6.00pm in dlr LexIcon, Dún Laoghaire. To book a place, please email arts@dlrcoco.ie and put 'traditional music commission briefing' as the subject line.

Deadline for submissions: Thursday 2 November @ 5pm

Applicants are required to submit 4 copies of the following:

- **A typed curriculum vitae**, including the names of 2 referees who are familiar with the work of the applicant(s) (*maximum 3 typed pages*).
- **A project proposal** for the commission, which should include:
 - an outline of the project including ideas for the new work and proposals for the manifestation or showcasing of the work.
 - budget (including fees to the artist, all costs relating to the creation of the work, insurance and VAT, if applicable, contingency).
- **Supplementary information** that will support the application, for example short description of relevant previous projects and audio or visual documentation*

** Please note that supplementary information will not be returned to applicant (applicants should ensure that they do not send any unique or irreplaceable material).*

Please ensure that all submitted materials are clearly marked with the applicant's name and contact details.

Criteria for selection:

- Quality & Originality of the project proposal (40/100)
- Quality of previous work (30/100)
- Demonstrated ability to develop, manage and deliver the project. (30/100)

Please note that applicants will be shortlisted on the basis of their submissions and short-listed applicants may be called for interview. The selection panel will comprise representation from dlr Public Art Steering Group, dlr Arts Office and an external with relevant artistic expertise.

Timeline for the commission

- Register for briefing meeting: by Thursday 12 October
- Briefing meeting: Tuesday 17 October @ 6pm
- Deadline for submissions: Thursday 2 November @ 5pm
- Artist(s) appointed by: end December 2017
- Commission to be completed by: October 2018

Submissions

- Applicants are responsible for the cost of delivering applications.
- Emailed or faxed submissions will not be accepted.
- Late submissions will not be accepted.
- All materials submitted should be clearly labeled with the applicant's name and contact details.
- All reasonable care will be taken with each submission, however Dún Laoghaire-Rathdown County Council will not take responsibility for any loss or damage which may occur in transit, storage or packing.

Project management of the commission

The selected applicant will be expected to comprehensively project manage the commission and to liaise with the Arts Office.

Copyright

It is anticipated that the copyright of any outcomes from this commission will remain with the artist(s) and any collaborators. This will be detailed at contract stage.

Insurance

Please note that the successful applicant will be required to have Public Liability Insurance with cover of €6.5 million. Non-Vat registered service providers may be liable for Professional Services Withholding Tax. The successful applicant may be required to provide Dún Laoghaire-Rathdown County Council with a tax clearance certificate prior to signing of contracts.

Garda Vetting

The successful candidate will be required to undergo Garda Vetting if engaging with persons that are deemed vulnerable under the National Vetting Bureau (Children and Vulnerable Persons) Act 2013.

Freedom of Information

The provisions of the Freedom of Information Act 1997-2003 apply to Dún Laoghaire-Rathdown County Council. Applicants should state if any of the information supplied by them is confidential or sensitive and should not be disclosed in response to a request for information under the aforementioned Act. Applicants should state why they consider the information to be confidential or commercially sensitive

Submission of entries

Please send all submissions to:

**dlr Arts Office
Dún Laoghaire-Rathdown County Council
County Buildings, Marine Road
Dún Laoghaire, Co. Dublin**

Clearly marked: 'Traditional Music: Public Art Commission'

Tel: +353 1 271 9529

****Please take note of the following:***

- *Submissions by email or fax will not be accepted.*
- *All materials submitted should be clearly labelled with the applicants name and contact details.*
- *Late submissions will not be accepted*

Dún Laoghaire-Rathdown County Council reserves the right not to commission work, if none of the proposals received are deemed to be suitable. In this instance, Dún Laoghaire-Rathdown County Council reserves the right to pursue a different procurement process.

Deadline for submissions: Thursday 2 November @ 5pm

The commission will be funded through per cent for art funding generated by capital construction projects under the Department of the Housing, Planning, Community and Local Government Per Cent for Art scheme.