# Seasonal Trading Application Form for the CoCo Markets 

Name: $\qquad$

Company name (if different):
$\qquad$

Address:

Phone: $\qquad$ Mobile:

Email:
Which Season are you applying for? Winter $\square$ OR Summer
Please Note: Winter and Summer Seasons are for a maximum of three months and 1 trader = one seasonal application.

Details of products
Categories: Which group does your products / services fall under
Craft: $\square$ Items including sculpting, crafting, jewellery etc. produced by vendor
Producer: _ Seasonal fruits or products grown or farmed by the vendor.
Artist: $\square$ Seasonal paintings or drawings produced by vendor

Product List (Should be comprehensive). *

| Product name | Brief description (Pictures of products required for evaluation process) |
| :--- | :--- |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

[^0]Have you previously operated/do you currently operate a business in the County Council's administrative area?

Yes


If yes, Name \& Address of business:

Do you require gas?
Do You require electricity?*


If yes what are your power
requirements? (AMP)
*If yes you must supply your own 50 metre (min) extension lead suitable for outdoor use.
Which of the three markets available are you applying for and which of the two Seasons?

- Marlay Park Saturday
- Marlay Park Sunday
- Dún Laoghaire Sunday



## Please Note

- All Vendors must have public liability insurance prior to trading, ensuring that Dún Laoghaire-Rathdown County council is indemnified. Do not purchase insurance until/unless a space is offered as this will incur unnecessary expense.
- All Vendors must supply their own gazebo and stall. Gazebo to be of commercial grade, maximum size of $3 \mathrm{~m} \times 3 \mathrm{~m}$ with $4 \times 15 \mathrm{~kg}$ weights for legs of Gazebo
- If you are using electricity you must get a Portable Appliance Test (PAT) done by a qualified electrician on your equipment before you start in the market. Electrician to state what AMP your machine(s) will be using. This PAT Certificate to be sent into Market Unit.
- Payment will be only accepted by Standing Order. Vendors must pay monthly in advance. Proof of standing order setup will be required prior to commencement of trading.


## Signature of Applicant:

## Name of Applicant: (block print)

## Date of application:

$\qquad$

Please return all completed application forms to: info@dlrcoco.ie
Or send by post to:
Markets Unit,
Municipal Services Department,
Dun Laoghaire Rathdown County Council,
Level 3, County Hall, Marine Road,
Dun Laoghaire, Co. Dublin, A96 K6C9.

Rental Fees are based on the product being sold and are listed below. The fee is per calendar month, per market location. If a vendor trades in two markets the fee is doubled, in three markets the fee is tripled (Saturday and Sunday Marlay Markets are 2 separate markets). Monthly rates applicable to Market Vendors are:

| Category | Rent | VAT 23\% | Total |
| :--- | ---: | ---: | ---: |
| Producer | 100.00 | 23.00 | $\mathbf{1 2 3 . 0 0}$ |
| Craft | 80.00 | 18.40 | $\mathbf{9 8 . 4 0}$ |


| Category | Cost* $^{*}$ | VAT 23\% | Total |
| :---: | ---: | ---: | ---: |
| All others | 30.00 | 6.90 | $\mathbf{3 6 . 9 0}$ |

*Cost is per 16amp 'socket' per market per month. Please note that a 32amp connection will be charged as two 16amp 'sockets'.


[^0]:    * Future changes to products offered must be preapproved by Markets Unit.

