

# Street Furniture Licences

You can now use **MyCoCo** to apply for Street Furniture Licences **online**.

Make secure online payments, view your history and statements, and download payment receipts instantly.

The MyCoCo application is available on both desktop and mobile devices.





## Step 1

### How to Register

#### For New Users without a MyCoCo account:

- 1 Visit **MyCoCo.ie**
- 2 Click the **Create a New Account** button located in the top-right corner. Click **Register**
- 3 Enter your **name and email address**, confirm your email, then click **Next**
- 4 An **OTP** (One-Time Password) will be sent to your email. Enter the OTP to continue
- 5 Create a **new password**, optionally provide additional details, and confirm to complete your MyCoCo account setup

#### For Existing MyCoCo Users:

- 1 Click the **Login with MyCoCo** button then enter your **email address** and **password**

If you've forgotten your password, click **Forgot Password** to receive an OTP and reset it

- 2 Enter the OTP to proceed and log in

Once your registration process is complete you can then apply for your new Street Furniture Licence, pay and renew as needed.

**Note:** If you applied for the **Increased Cost of Business** or **Power Up Grant** via MyCoCo, you already have an account. Log in with the **same email and password**.

## Step 2

### How to Apply for Your Street Furniture Licence

- 1 Click the **New Request** button located on top right of page
- 2 Select Category **All**
- 3 Select Services **Street Furniture /A-Board Licence – New Application**
- 4 Select Authority **DLrcoco**. This will bring you to the **New Application** form

Once you have submitted your application you are required to display a **Notice of Intention** on the window of your premises for a period of 14 days

- 5 Scroll down the first page and click **Notice of Intention Template**
- 6 Upload an image of the notice as displayed in your window:  
*(the notice period begins once we receive the image).*
- 7 Read the conditions and click **next**. Continue to follow the prompts and submit your application.

**Note:** It may take up to 24 hours to view statements and allow payments to be made.

**Any questions?**

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