

**Dún Laoghaire-Rathdown County Council  
is delighted to celebrate the  
Community and Volunteer Awards 2024**



**Nomination Form**

*Nominate a*

***Group or Organisation for a Community Award***

*Please complete pages 2,3,4,5 & 8*

*Nominate a*

***Volunteer for the Volunteer Award***

*Please complete pages 6,7 & 8*



Please read the guidelines carefully before completing the application form

## Nomination Form - Group or Organisation

Under which Category do you wish to nominate the Group or Organisation

Please tick ONE box only

### Age Friendly

This award acknowledges the work of groups/organisations/individuals who focus on the needs of older people, enhancing wellbeing and or promoting an Age Friendly community. Groups who show positive intergenerational outcomes can also apply under this category.

**Example:** Physical, Social, Wellbeing & Active Retired Groups, Women's Groups, Men's Groups, Meals on Wheels, etc.

### Arts & Culture

This award acknowledges groups/organisations/individuals who elevate their area by protecting and fostering the Arts, Culture and Heritage of their local community through collective creative projects.

**Example:** Arts, Crafts, Choirs, Dance, Drama, Literature, Music, Festivals, Conservation, Irish Language and Heritage, etc.

### Child/Youth Development and Education

This award acknowledges groups/organisations/individuals who improve and enhance the quality of life for communities by providing educational and social development opportunities for children/youth.

**Example:** Community Play Groups, Youth Groups, Child & Youth Sports Groups, Afterschool Programmes, Drop In Clubs, Youth Cafes, etc.

### Community & Civic Pride

This award acknowledges groups/organisations/individuals that provide valuable leadership in their areas through active citizenship in their communities and by promoting a sense of civic pride.

**Example:** Community Facilities, Community Services, Community Groups, Civic Activities, Civic Engagement, Residents Associations, etc.

### Disability & Neurodiversity

This award acknowledges groups/organisations/individuals who promote accessibility and inclusion.

**Example:** Physical Disability, Cognitive Ability, Neurodivergent & Autism Spectrum Support Groups, Visually/Hearing Impaired Groups, Peer Support Groups, Wellbeing & Social Groups, any other sensory and psychological disability, etc.

### Environment & Climate Action

This award acknowledges groups/organisations/individuals who impact positively on the environment.

**Example:** Environmental Groups, Community Groups promoting Environmental Awareness, Community Gardens, Tidy Towns/Village, Estate Management Groups, Climate Action, Biodiversity, Coastal protection/cleaning, Community Groups promoting Environmental Awareness, etc.

### Equality, Diversity, Inclusion & Integration

This award acknowledges the work of groups/organisations/individuals who focus on the needs of marginalised, minority/ethnic groups, new communities.

**Example:** Unemployed/Low Income Groups, Travelling Community, Homelessness, Ethnic Minority Groups, The LGBTQ+ Community, Rurally Isolated Groups, Women's Groups, Men's Groups, etc.

### Health and Wellbeing

This award acknowledges groups/organisations/individuals that promote physical and mental health and wellbeing focusing on prevention and keeping people healthier for longer.

**Example:** Sports Groups, Mental Health Support Groups, Healthy Eating Programmes, Emergency Responders, etc.

## Group/Organisation Nomination

***I wish to nominate the following Group/Organisation for a Community Award in the categories listed on page 2:***

<b>Name of Group/ Organisation</b>	
<b>Address</b>	
<b>Contact Name</b>	
<b>Phone No.</b>	
<b>Email address</b>	
<b>PPN Number</b>	
<b>How is the group funded</b>	

<b>Name of person submitting nomination</b>	
<b>Phone No</b>	
<b>Email Address</b>	

**Please tick the box to confirm the group/organisation are aware and accept that they are being nominated:**

**No. of volunteers involved**

**No. of paid staff**

**1. Contribution to the Community**

*Please give a brief description of the group/organisation (approx 250 words). Please include information on when the group/organisation was set up, objectives, numbers of people who have benefitted, your groups/organisations contribution to the community, activities which have taken place, achievements, goals, awards, aims etc.*

**2. Benefits to the Community**

*Please outline in approximately 50 words how the group/organisation benefits the community*

**3. Future Goals**

*Please give some information on what the future goals of the group/organisation are*

**4. Why does the group/organisation deserve the Award**

*Please outline in approximately 50 words the reasons why the group/organisation deserves the award*

***Does your group/organisation meet the needs of any of the following target groups: (please tick relevant)***

- |                              |                          |                      |                          |                      |                          |
|------------------------------|--------------------------|----------------------|--------------------------|----------------------|--------------------------|
| Older People                 | <input type="checkbox"/> | Youth & Children     | <input type="checkbox"/> | Ethnic Groups        | <input type="checkbox"/> |
| People with Disabilities     | <input type="checkbox"/> | Minority Groups      | <input type="checkbox"/> | Travelling Community | <input type="checkbox"/> |
| People living in Rural Areas | <input type="checkbox"/> | Environmental Groups | <input type="checkbox"/> | LGBTQ+ Community     | <input type="checkbox"/> |
| New Communities              | <input type="checkbox"/> | Women's/Men's Groups | <input type="checkbox"/> | Homelessness         | <input type="checkbox"/> |

**Please read the guidelines carefully before completing the application form**

## Nomination Form - Volunteer

*Under which Category do you wish to nominate the Group or Organisation*

**Please tick ONE box only**

### Age Friendly

This award acknowledges the work of groups/organisations/individuals who focus on the needs of older people, enhancing wellbeing and or promoting an Age Friendly community. Groups who show positive intergenerational outcomes can also apply under this category.

**Example:** *Physical, Social, Wellbeing & Active Retired Groups, Women's Groups, Men's Groups, Meals on Wheels, etc.*

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## Volunteer Nomination

I wish to nominate the following Volunteer for the Volunteer Award in the category highlighted above for their outstanding contribution to the community:

Name of Volunteer	
Group they are involved with	
How long have they been volunteering?	
Contact Details of Nominee (email, phone number or both)	
Name of person submitting nomination	
Contact Details	

Please tick the box to confirm the volunteer is aware and accept they are being nominated

Please explain why you feel the Nominee deserves this recognition:

## Consent For Community Group/Organisation

I hereby consent, for Dún Laoghaire-Rathdown County Council to the release and use of all materials, images and texts included in the submission and photographs taken at the judging event to be used in promotional material related to Community and Volunteer Awards. I agree that no compensation shall be due to me or my group/organisation for such usage.

I declare that the information submitted as part of this entry to the best of my knowledge is true and correct. I am authorised to submit this nomination on behalf of the named group/organisation above.

**Signed:** \_\_\_\_\_ **Block Capitals** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Consent For Volunteer

I hereby consent, for Dún Laoghaire-Rathdown County Council to the release and use of all materials, images and texts included in the submission and photographs taken at the judging event to be used in promotional material related to Community and Volunteer Awards. I agree that no compensation shall be due to me or my group/organisation for such usage.

I declare that the information submitted as part of this entry to the best of my knowledge is true and correct. I am authorised to submit this nomination on behalf of the named group/organisation above.

**Signed:** \_\_\_\_\_ **Block Capitals** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Community & Volunteer Awards to be submitted by:

**Wednesday 3<sup>rd</sup> April 2024 at 5pm**

- Submitting an online form
  - [Click here to access the group/organisation nomination form](#)
  - [Click here to access the volunteer nomination form](#)
- By email to [community@dlrcoco.ie](mailto:community@dlrcoco.ie)
- Or by post to Community & Volunteer Awards, Community and Cultural Development Department, Dún Laoghaire-Rathdown County Council, County Hall, Marine Road, Dún Laoghaire, Co Dublin, A96K6C9

## **Guidelines for Nominations - Please read pages 9,10 & 11**

### **General Information**

#### **Criteria for Nominations**

##### **Who is eligible to be nominated for a Community Award?**

- Any locally based not-for-profit Community or Voluntary group/organisation in the County of Dún Laoghaire-Rathdown
- Groups/organisations, in the County of Dún Laoghaire-Rathdown, who can demonstrate an inclusive and transparent ethos
- Groups/organisations who are working to address the issues/target groups identified in the dlr LECP 2016/2021 [http://www.dlrcoco.ie/sites/default/files/atoms/files/dlr\\_lecp\\_april\\_2016.pdf](http://www.dlrcoco.ie/sites/default/files/atoms/files/dlr_lecp_april_2016.pdf)
- Groups/organisations who have an appropriate organisational structure and can demonstrate a commitment to good practice in line with the Governance Code or the Charities Governance Code
- Groups/organisations that are nominated must be registered with the DLR Public Participation Networking (PPN) or in the process of registering
- Any group/organisation nominee should be aware and accept that they are being nominated
- A group can be nominated **under one category only for the Community Awards**

##### **Who is eligible to be nominated for a Volunteer Award?**

- Any voluntary member of any locally based not-for-profit Community or Voluntary group/organisation in the County of Dún Laoghaire-Rathdown
- Voluntary members of Groups/organisations, in the County of Dún Laoghaire-Rathdown, who can demonstrate an inclusive and transparent ethos
- Voluntary members of Groups/organisations who are working to address the issues/target groups identified in the dlr LECP 2016/2021 [http://www.dlrcoco.ie/sites/default/files/atoms/files/dlr\\_lecp\\_april\\_2016.pdf](http://www.dlrcoco.ie/sites/default/files/atoms/files/dlr_lecp_april_2016.pdf)
- Voluntary members of Groups/organisations who have an appropriate organisational structure and can demonstrate a commitment to good practice in line with the Governance Code or the Charities Governance Code
- The Volunteer should be a member of a group/organisation that are registered with the DLR Public Participation Networking or in the process of registering
- Any volunteer nominee should be aware and accept that they are being nominated
- A volunteer can be nominated **under one category only for the Volunteer Awards.** Individuals who receive pay for their service will not be eligible

## Prizes

### **Group/Organisation Award winners**

There will be a winner and runner-up in each of the 8 categories

- ❖ Winner Prize - €800, Commemorative Piece and framed Certificate
- ❖ Runner-up Prize - €400, Commemorative Piece and framed Certificate

### **Volunteer of the Year Award Winner**

There will be a winner in each of the 8 categories

- ❖ Winner - Commemorative Piece and framed Certificate

All nominees will receive a thank you note

## Presentation of Awards

The winners will be announced at the Community & Volunteer Awards ceremony which will take place on the evening of

**Wednesday 24<sup>th</sup> April 2024**

**The Talbot Hotel, Stillorgan Road, Co. Dublin, A94 V6K5**

Two delegates from all nominated groups will be invited to attend the ceremony.

## Closing Date

Closing date for receipt of nominations is **Wednesday 3<sup>rd</sup> April 2024 at 5pm**

**Submit an online nomination OR Return completed Forms by email to [community@dlrcoco.ie](mailto:community@dlrcoco.ie) OR by post: Community and Volunteer Awards, Community and Cultural Development Department, Dún Laoghaire-Rathdown County Council, County Hall, Marine Road, Dún Laoghaire, Co Dublin, A96K6C9**

**For information and assistance, please contact your community worker or the Community Department on 01- 2054893, no later than Tuesday 2<sup>nd</sup> April 2024**

## Ethos and Focus of Awards

The Community & Volunteer Awards provide an opportunity for the Dún Laoghaire-Rathdown County Council to recognise and celebrate the commitment of community groups and volunteers to improving their local areas. These Awards are Dún Laoghaire-Rathdown County Council's way of recognising and acknowledging the extraordinary community and volunteer work that takes place in the community in Dún Laoghaire-Rathdown.

## General Conditions

- Groups that are nominated must be registered with the DLR Public Participation Networking or in the process of registering.
- All groups, organisations and volunteers nominated must have carried out their activities in the County of Dun Laoghaire-Rathdown.
- Information provided in the application may be used in promotional material.
- Late and incomplete nomination forms will not be considered.

## Decision Making Process

Please use information below as a guideline for the nomination process. The judge's decision is final.

### **Contribution to the Community**

The judges will be interested in hearing about the group's contribution to the development of the local community, the groups/organisations achievements, objectives and goals.

### **Benefits to the Community**

The judges are keen to learn more about how the work of the group/organisation has benefited the community. They are interested in hearing about the impact on the community.

### **Future Goals**

The judges are interested in hearing about the future goals of the group/organisation. Please give examples.

### **Why they deserve the award**

The judges would be interested in hearing your reasons for the nomination.

## GDPR

The Council is obliged to comply with the obligations contained in the GDPR and the Data Protection Act 2018 in relation to the processing of personal data.

Details submitted as part of this nomination/scheme will not be shared with third parties, other than the Judges adjudicating on the nominations, except for the eventual winners in each category. Details of the winners including images may be used in promotional material related to Community and Volunteer Awards.

[You can view the Dún Laoghaire-Rathdown County Council Privacy Statement for this here](#)

## Freedom of Information Act 2014

Under the Freedom of Information Act 2014, details contained in applications and supporting documents may, on request, be released to third parties. If there is information contained in your application which is sensitive or confidential in nature, please identify it and provide an explanation as to why it should not be disclosed. If a request to release sensitive information under the legislation is received, you will be consulted before a decision is made whether or not to release the information. However, in the absence of the identification of particular information as sensitive, it could be disclosed without any consultation with you.