

Notice for Landlords/Agents under RAS

Landlords must submit proof of ownership of the property

Proof of ownership/entitlement to act as landlord must include the landlords name and property address in ONE of the following forms:

- The landlords letter showing current registration with the Residential Tenancy Board (RTB). If house
- Evidence of current paid buildings insurance policy/schedule (Renewables are not applicable)
- Evidence of payment of Local Property Tax (LPT)- statement showing payment.
- Mortgage Statement dated within the last 12 months.
- Title Deed or similar legal instrument proving ownership
- Evidence of paid stamp duty can be accepted in new house purchases- it must meet the three rules
 1. Be within date
 2. Show the Landlords name Show the address of the rented property

Property Deposit

RAS hold the deposit, which is 1 months rent, for the duration of the tenancy and release money at the end of tenancy for works that go beyond normal wear and tear once the Landlord provides receipts for works completed.

Paying Landlord

Landlord is required to complete the following

- Supplier Set-Up form
- Supplier Electronic Fund Transfer (EFT) Form

Paying Agent

Agent is required to complete the following

- Supplier Set-Up form
- Supplier Electronic Fund Transfer (EFT) Form

Payments are issued and Remittance Notice sent by Accounts Payable Section of Dúnlaoghaire - Rathdown Co Co on the first day of every month (In Advance)