 **REPAIR & LEASING SCHEME (RLS) ENQUIRY FORM**

**If you are interested in having your vacant property repaired for social leasing to Dún Laoghaire-Rathdown County Council under Repair and Leasing Scheme, please register your interest by completing this form and attaching the relevant documentation required.**

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| 1. **Contact details**
 | Please use capital letters to complete the form |
| **Name:** |  |
| **Address:** |  |
|  |
|  |
|  |
| **Phone number:** |  |
| **Email add:** |  |
| 1. **Property details**
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| *Address of vacant property:* |  |
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|  |
| *Vacant property type:* **House apartment duplex maisonette bungalow** **Detached Semi-detached Terraced other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****No of bedrooms: \_\_\_\_\_\_\_\_\_\_\_\_\_ No of bathrooms:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Extensions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attic conversions:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Total floor area (msq) :\_\_\_\_\_\_\_\_\_\_ Site area (acres): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****(BER) Energy rating: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **Vacant Property circumstances:**
 |
| Do you hold clear title on the property: |  |
| Names(s) of registered property owners: |  |
| Freehold or Leasehold Title: |  |
| Folio No: |  |
| Is there a mortgage or any burdens registered on the property?Name of mortgage provider:If mortgaged have you enquired from your mortgage provider if they will consent to a lease agreement: |  |
| Was the property previously a local authority property:If yes, give details of how you acquired the property: |  |
| What are the reasons for vacancy: |  |
| How long has the property been vacant: |  |
| Date the property is available from: |  |
|  ***Your own accommodation:***Will Leasing the Property to the Council leave you (and your family) without adequate accommodation? Provide details of your own accommodation: |  |
| 1. **Please attach copies of supporting documentation:**

Copy of Title DeedsCopy of current folio with map/site planMortgage details/arrangementsPhotographsDetails of any notices that have been served on the property. |

**Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please return to Housing Department**

**Dún Laoghaire Rathdown County Council, County Hall, Marine Road, Dún Laoghaire, Co. Dublin.**

**For Information contact:** **housingconstruction@dlrcoco.ie** **or phone 01 2054 391**