

## Repair and Leasing Scheme (RLS) Application Form

If you are interested in having your property repaired for leasing to your Local Authority, please complete the form below and attach any other relevant information you may have. Recent photographs of the exterior, interior and garden (if applicable) must be submitted with his application.

1. Contact Details	
<b>Name</b>	
<b>Address</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	
2. Property Details	
<b>Property Address</b>	
<b>Type</b> ( <i>Apt, Duplex, Semi-D, Bungalow etc.</i> )	
<b>No. of Bedrooms</b>	
<b>Floor Area</b> ( <i>m<sup>2</sup></i> )	
<b>Site Area</b> ( <i>Acres</i> )	
<b>Energy Rating</b> ( <i>BER</i> )	
3. Property Circumstances	
<b>Do you hold good, unencumbered, freehold title to the property?</b> If no, give details.	
<b>Is there a mortgage on the property?</b> If so, have you enquired from your lender if they will consent to a lease arrangement?	

<p><b>Was the property previously a local authority property?</b>  <b>If Yes, give details of how you acquired the property.</b></p>	
<p><b>Is the property vacant?</b>  <i>Note vacancy is a requirement of the scheme</i></p>	
<p><b>Reasons property is currently vacant?</b></p>	
<p><b>How long has the property been vacant?</b></p>	
<p><b>Date the property is available from</b></p>	

**Please provide any other supporting documentation that you consider relevant to the property i.e. copies of documents, notices, etc.**

**Please return to:**

Repair and Leasing – Housing Department

**Tel:** 01-2054840

Level 2

County Hall

Dún Laoghaire

**Or email to:** [socialleasing@dlrcoco.ie](mailto:socialleasing@dlrcoco.ie)