



Dún Laoghaire - Rathdown County Council
Comhairle Chontae Dhún Laoghaire - Ráth an Dúin.

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An Rannóg Iompair, Road Maintenance and Control Section,
Transportation Department, County Hall, Dún Laoghaire, County Dublin

Application for Path, Verge & Roadways Surface Permit

(PLEASE USE BLOCK CAPITAL LETTERING)

Location of Vehicle/ Structure: _____

Dimensions of Structure/Vehicle (m): _____

Description of Vehicle/Structure & Weight (if known): _____

Applicant Name: _____ Tel: _____

Applicant Address: _____

Planning Permission No*: _____ Planning Permission Date*: _____

Nature of Work: _____

Dates Requested: - From: _____ To: _____

Contractors Name: _____ Tel: _____

Contractors Address: _____

Contact Name: _____ Contact Number _____

I/We Hereby Apply for a Permit regarding the information above.

Signature of Applicant: _____ Date: _____

* Planning Permission may not be required depending on the nature of the works.

Important: Please make sure to sign this application on pages 1, 2, and 3.

Authorisation for Applicants Contractor to Sign Permit

Please issue the permit to my contractor, named above. I authorise the contractor to sign the permit on my behalf and I accept full responsibility.

{Please sign here even when both the applicant and contractor are the same.}

Signature of Applicant: _____ Date: _____

Note: - The Structure/Vehicle is not to be put in place until the permit has been granted. In case of emergency, personal application may be made to the Council to allow immediate installation.

For Office use only: - **Transportation Department**

Road Maintenance & Control Section.

Roads Inspector/ Engineer: _____ Date _____

Remarks or recommendations (if any): _____

Permit fee: - _____ **Total Amount Due (€):** _____

Receipt Number: _____ **Paid By:** _____

Receipt Date: _____ **Amount Paid:** _____

| | |
|---|--|
| Insurance | Insurance Company: _____ |
| Policy Number: _____ | Renewal/Expiry Date: _____ |
| Level of Public Liability: _____ | |
| Specific Indemnity to Dún Laoghaire-Rathdown County Council | Yes <input type="checkbox"/> No <input type="checkbox"/> |

***Note: Applications will not be processed until specific indemnity is provided to Dún Laoghaire-Rathdown County Council.**

Undertaking

I hereby accept the permit subject to the inspector's/ engineer's remarks & recommendations (Pg2), additional traffic directions (Pg3), and the conditions for establishment of a vehicle/structure as outlined on (Pg 4) - I agree, undertake and bind myself to observe and fulfil them accordingly.

Signature of/for (applicant) licensee: _____ Date: _____

Additional Traffic Directions: -

Signed for DLRCC Traffic Control:

Date:

Once the Application has been completed it should be returned to:

**Road Maintenance & Control Section, Transportation Department,
County Hall, Marine Road, Dún Laoghaire, Co. Dublin.**

Conditions for the erecting of a Vehicle/ Structure:

1. Insurance details (copies) must accompany any licence application and must be on the original headed paper of either the Insurance Company or the Broker.
2. **The following insurance details are required:**
 - a. Name of Insurance Company
 - b. Policy Number
 - c. Commencement and Expiry Dates
 - d. Level of Public Liability: –
 1. National Primary and Secondary Routes €6,348,700
 2. Regional Road €6,348,700
 3. Local Road €2,539,500
 - e. **Specific Indemnity to Dún Laoghaire-Rathdown County Council.** The indemnity can be as follows: “Dún Laoghaire-Rathdown County Council are hereby indemnified under the terms and conditions of the above policy in respect of all claims, proceedings and/or expenses of whatever nature arising in connection with the activities covered by this application.” **The Council must be named.**
3. A map of the site/area showing the proposed location of the vehicle/structure with relevant dimensions of affected paths or roads shown, must accompany the application.
4. Health and Safety measures must be drawn up and implemented at all times.
5. Signage must be erected giving the name of the contractor and emergency contact numbers and should comply with The “Traffic Signs Manual” as Published by The D.O.E.H.L.G., in particular Chapter 8 therein.
6. Vehicle(s) / Structure(s) must have adequate reflectors, signage and lighting to ensure that the walkway is clearly visible to both pedestrians and motorists at all times.
7. If traffic flow is impeded by Vehicle(s) / Structure(s) a traffic management plan must be submitted with application.
8. Accessibility for the mobility impaired must be maintained at all times.
9. Traffic sightlines at and around junctions must be maintained at all times.
10. Traffic/pedestrian lights and signposts must remain unobstructed at all times.
11. Please inform the Council when you have permanently completed the works.

Path, Verge & Roadways Surface Permits.

Outlined below are charges that apply for Path, Verge & Roadways Surface Permits within the area of Dún Laoghaire-Rathdown County Council.

- ❖ The charge is €200 per day or part thereof where a vehicle, crane, mobile scaffolding, any equipment, any materials or a standard hoist is located on a public footpath, verge or in a loading bay, provided pedestrian access can be maintained on the public footpath at all times.

In all other cases where the vehicle, crane, mobile scaffolding, any equipment, any materials or a standard hoist impinges on a public road or forces pedestrians onto the public road then the following charges will apply:

- Daily charge is €300 if the duration of the works is less than or equal to 6 hours*
- Daily charge is €500 if the duration of the works is less than or equal to 24 hours and more than 6 hours*

**These charges may be reduced by 50% if the work is carried out between 7pm and 7am and on Saturday, Sunday or on a Public Holiday.*