

PAID PARKING INFORMATION LEAFLET

INFORMATION ON PAID PARKING CONTROL WITHIN THE DÚN LAOGHAIRE-RATHDOWN COUNTY COUNCIL (DLRCC) ADMINISTRATIVE AREA

Q. Why implement Paid Parking Control?

A. The Council's practice is to implement a parking management system that controls parking to the benefit of the local residents or business communities and provides a greater turnover and availability of spaces while facilitating access and improving road safety for residents who are experiencing increased non-resident parking in their areas.

Q. What is Paid Parking?

A. Payment is required to be made to park a vehicle where Paid Parking is in operation during specified hours, on specified public roads / in specified public car parks, under the administration of Dún Laoghaire-Rathdown County Council. Parking of vehicles during the operational hours will only be permitted on display of a parking area permit, or on a paid parking basis.

Q. How is parking paid for?

A. Payment can be made by:

- Pay & Display parking ticket from on-street / car park parking meter
- Parking Tag / electronic payment system
- Resident Parking Permits / Visitor Parking Permits. Valid only in paid parking bays under the control of Dún Laoghaire-Rathdown County Council in the parking control area indicated on the permit. Issued to eligible residents, subject to conditions, on application to the Council.

Q. How much will Paid Parking cost and what will be the hours of operation?

A.

- The cost applicable is indicated on the Pay & Display meter.
- The hours of operation and any parking period restriction is indicated on the appropriate information signage.
- Further information in this regard can be found on the Council's website:

https://www.dlrccoco.ie/sites/default/files/atoms/files/paid_parking_street_by_street_-_hours_and_tariffs.pdf

Q. Is there a maximum parking period for non-resident / non-permit holder motorists?

A. The parking period permitted is indicated on the appropriate information plates. A vehicle which had been parked in a ticket parking place for the maximum period permitted in that ticket parking place, as indicated on the appropriate information plate, shall not be parked again in a ticket parking place on the public road in which that ticket parking place is situated until at least one hour has elapsed since the vehicle was last parked in that ticket parking place. Further information in this regard can be found on the Council's website:

https://www.dlrccoco.ie/sites/default/files/atoms/files/paid_parking_street_by_street_-_hours_and_tariffs.pdf

Q. Is there a grace period in DLRCC's administrative area before payment of paid parking is required?

A. A grace period of 15 minutes is applied before payment is required to be made to park a vehicle in a paid parking area, and it applies on expiry of the paid parking payment before a further payment is required or the vehicle should be removed.

The grace period in operation for paid parking under the control of DLRCC is currently 15 minutes, but is subject to withdrawal / change.

Q. Is it possible to provide residents only parking?

A. Paid Parking is governed by the Road Traffic Act, 1994 which makes no provision for "residents only" parking.

Q. What is a Resident Parking Permit?

A. A Resident Parking Permit allows the holder to park the vehicle specified on the permit at parking bays in paid parking areas on the public road or in designated public car parks, in the zone specific to the area in which the holder resides as indicated on the permit. [Permit Not Valid exclusions may apply in certain areas as indicated on the appropriate information signs]

Full details in relation to parking zones can be found on the Council's website:

https://www.dlrcoco.ie/sites/default/files/atoms/files/list_of_residential_parking_zones.pdf

- Parking permits are valid only in a paid parking bay under the control of Dún Laoghaire-Rathdown County Council in the parking control area indicated on the permit.
- Holders are advised that when parking to refer to the information plates on the street which indicate the period during which it is permitted to park during operational hours and any parking restrictions i.e. 'Permits not Valid'. There are certain parking bays that a Resident Parking Permit may not be used to park in and these areas are identified by a time-plated sign bearing the notice 'Permits not Valid'.
- Dun Laoghaire Harbour Company operates a separate 'Paid Parking' scheme and, as such, DLRCC parking permits / Pay & Display meter tickets / DLRCC electronic payments are not valid for use in this area and vice versa.

Q. Will a Resident Parking Permit / Visitor Parking Permit guarantee parking / parking outside a particular residence?

A. No. A Resident Parking Permit / Visitor Parking Permit is payment for paid parking during operational hours in the area / road marked on the permit. It does not guarantee or reserve access to a paid parking space. Other vehicles can be parked in paid parking spaces on a public road (including public roads within housing estates) as long as they are legally parked.

Vehicles displaying a Resident Parking Permit are not subject to maximum parking period restrictions and are not required to be moved on expiry of the maximum time period. Resident Parking Permits are not valid for parking in signed 'Permit Not Valid' restricted areas.

Q. Who is eligible to apply for a Resident Parking Permit / Visitor Parking Permit?

A. A resident who is the occupant of a dwelling, other than a purpose built apartment block or within a managed development, who satisfies the Council that his/her normal dwelling place is at that premises situated on a road that has an approved paid parking scheme is eligible to apply, subject to conditions and eligibility criteria.

Residents of purpose built apartment blocks or managed developments are not eligible to apply for Resident Parking Permits.

Businesses, employees and non-resident landlords are not eligible to apply for Resident Parking Permits.

The display of a valid parking permit, as specified in the Parking Control Bye-Laws, is the responsibility of the applicant.

Q. What is the application process for a Resident Parking Permit?

A. Resident Parking Permit On-Line Application process:

- Log onto www.GoParkIt.com to register / set up an account.
- Provide required documentation.
- Await e-mail approval notification through GoParkIt.
- Pay fee - €40 annual permit or €75 two-year permit.
- Resident Parking Permit will be available through GoParkIt account.

Q. What documentation is required to APPLY FOR a Resident Parking Permit?

A.

- Proof of residency dated within the last 3 months showing applicant's name and address, i.e. domestic utility bill [must be for a service at applicant's address], *Bank/Credit Union/Credit Card statement in certain circumstances; or a registered landlord's tenancy agreement, acceptable to the Council.

Exclusions:-

Non-domestic bills / domestic bills for service at a different address / vehicle documentation / certain waste collection service bills / mobile phone bills are not accepted as proof of residency.

*Bank / credit union / credit card statement only accepted in certain circumstances, for residential, non-business areas.

- Photocopy of current vehicle insurance certificate. The address on the insurance certificate must be the same as the address for which the permit is being sought. For cars registered in the name of a company, a copy of the current insurance certificate for the vehicle must be supplied, AND a letter from the company stating that the applicant is employed by the Company and has habitual use of the vehicle at the address the permit application is being made. Vehicle registration mark and address must be stated on the letter.
- Copy of applicant's current driving licence.
- Copy of applicant's current tax disc.

Q. What documentation is required to RENEW an existing Resident Parking Permit?

- A.** Renewal of an existing Resident Parking Permit requires proof of residency supporting documentation dated within the last 3 months, i.e. domestic utility bill in the applicant's name for a service at the address to which the application relates.

Q. Will the permit be interchangeable between vehicles?

- A.** No. Resident's permits will be issued to specific vehicles, using the registration number as the means of identification.

Q. I have changed my car, do I have to change my Residents Parking Permit?

A.

- Yes - when a change of vehicle occurs, the old permit must be voided by DLRCC and a change of vehicle application made.
- Log on to www.GoParkIt.com.
- €10.00 change of vehicle fee.
- Full insurance certificate for the new vehicle must be submitted.
- The address on the insurance certificate must be the same as the address for which the permit is being sought in the residential parking permit area.

Q. I am moving to the area but my insurance is at another address – can I get a Resident Parking Permit?

A. No. The full insurance certificate must have the same address as the address at which the application is being made and the parking permit applied for.

Q. It's my parent's car, I am just a named driver, can I get a Residents Parking Permit?

A. The full insurance certificate with the applicant's name at the same address as the address to which the parking permit is being applied for must be supplied, together with all the other required documentation, to obtain a Resident Parking Permit.

Q. I am moving out of the area / do not need my parking permit anymore, can I get a refund.

A. No. Resident Parking Permits are non-refundable. See condition 14 on application form.

Q. What is a Visitor Parking Permit?

A.

- A Visitor Parking Permits is valid as a means of payment for parking a vehicle in a paid parking space, during paid parking operational hours in one calendar day, on the road named on the permit, subject to conditions.
- A Visitor Parking Permit is available to eligible residents to purchase as a means of payment for paid parking for a person who visits, calls on, or makes a stay with the resident or is engaged by the resident to carry out works on the dwelling.
- Visitor Parking Permits can be purchased by residents that reside on a paid parking road in a Paid Parking Scheme area, on application and submission of the required documentation, ie. Proof of residency dated within the last 3 months showing applicant's name and address, i.e. domestic utility bill [must be for service at applicant's address], *Bank/Credit Union/Credit Card statement under certain circumstances; or a registered landlord's tenancy agreement, acceptable to the Council.

Exclusions:-

Non-domestic bills / domestic bills for service at a different address / vehicle documentation / certain waste collection service bills / mobile phone bills are not accepted as proof of residency.

*Bank / credit union / credit card statement only accepted under certain circumstances for residential, non-business areas.

- Each permit will be valid for parking in a paid parking bay on the road named on the permit for 1 calendar day as selected and marked on permit.
- Holders are advised that when parking to refer to the information plates on the street named on the permit which indicate the period during which it is permitted to park and any parking restrictions i.e. 'Permits not Valid'. There may be certain parking bays that a Visitor Parking Permit may not be used to park in and these areas will be designated by a time-plated sign bearing the notice 'Permits not Valid'.
- Maximum of 120 permits per calendar year, per person, up to a maximum of 480 per dwelling.
- Businesses, employees and non-resident landlords are not eligible to purchase Visitor Permits.

Q. What is the application process for a Visitor Parking Permit?

A. Visitor Parking Permit On-Line Application process

- Go on-line at www.GoParkIt.com to register / set up an account.

- Provide required proof of residency.
- Select option for:
Virtual Visitor Permit [no minimum purchase] OR
Hardcopy Visitor Permit [only sold in multiples of four]
- Await e-mail approval notification through GoParkIt
- Pay fee - €2 per permit
- Virtual Visitor Permit will be available in GoParkIt account / Hardcopy Visitor Permit will be posted out.
- Maximum of 120 Visitor Permits per calendar year / per resident / to a maximum of 480 per dwelling.

Q. Is it a requirement to hold a Resident Parking Permit to purchase Visitor Parking Permits?

A. No - you do not have to hold a Resident Parking Permit.

- You must reside on a paid parking road.
- Proof of residency must be supplied.

Q. Visitor Parking Permits have expired, can I get them re-issued?

A. Hardcopy Visitor Parking Permits are non-refundable. Returned hardcopy Visitor Parking Permits will be re-issued in the form of virtual Visitor Parking Permits.

Virtual Visitor Parking Permits do not have an expiry date.

Q. I live in an apartment complex / managed development – do I qualify for a Residents Parking Permit / Visitor Parking Permits?

A. No.

Residents of purpose built apartment blocks and residences within managed developments are not eligible to hold a Resident Parking Permit.

Where a building comprises a converted house the total number of residents' parking permits that may be held concurrently by residents of housing units in that building shall be four subject to the limit of one residents' parking permit per housing unit and subject to production of acceptable evidence.

It should be noted that non-resident landlords are not eligible for Resident Parking Permits.

Q. I received a Fixed Penalty Notice (fine) how do I make payment?

A. Fixed Charge Penalty Notices (parking fines) are dealt with by DLRPS. DLRPS should be contacted at (01) 5425660 or at info@dlrps.ie.

Q. I received a fine but I want to appeal it / talk to someone about it – what do I do?

A. *Fixed Charge Notices / Parking Fine Appeals are not accepted by Dún Laoghaire-Rathdown County Council.*

Contact DLRPS on (01) 5425660 or at info@dlrps.ie.

Q. How to apply for a Parking Permit for People with Disabilities [Disabled Parking Card].

A. **Dún Laoghaire-Rathdown County Council does not issue Parking Cards for People with Disabilities / Disabled Parking Cards.**

See below for contact details to apply for same.

DDAI Disabled Drivers Association of Ireland
www.ddai.ie
Contact Details:
Disabled Drivers Association of Ireland
Parking Card Section, Disabled Drivers Association, Ballindine, Claremorris, Co Mayo
Telephone: 094 936 4054 or 01 6600323
Email: parkingcard@ddai.ie

Irish Wheelchair Association
www.iwa.ie
Contact Details:
Irish Wheelchair Association
Parking Section, National Mobility Centre, Ballinaggapa Road, Clane, Co Kildare
Telephone: 045 893 094 / 045 893 095
Email: maats@iwa.ie

A vehicle that has a valid Disabled parking card clearly displayed on the vehicle by the user, can park in any of the disabled parking bays or approved paid parking bays under the administration of DLRCC within the Council's Paid Parking areas.

Q. Vehicles not displaying a Residents/Visitors permit or a paid parking ticket are not being enforced for non-payment by Traffic Wardens?

A. Not all permits are displayed on vehicles. Motorists can use virtual Parking permits or have paid by an electronic payment method, i.e. Parking Tag which does not require the display of a ticket on the vehicle.

Q. What happens if there is a Meter Fault?

A. If a Paid Parking meter is out of order, motorists must go to another machine in the same tariff zone / higher tariff zone to pay the appropriate fee. Alternatively motorist can use Parking Tag / electronic payment system

Parking meter faults should be reported to the Parking Section, Transportation, Municipal Services Department, Dún Laoghaire Rathdown County Council, at 2054884, stating the meter street location and if possible, the meter number.

Q. What is the procedure to apply for Paid Parking controls in an area?

A. Guidelines for the Implementation of Paid Parking Control Schemes are contained in the Parking Control Bye-Laws, 2007. For an area to be considered for Paid Parking, a signed petition by a number of residents should be submitted by the Residents Association, or individually on behalf of a group of residents, to the Parking Section, Transportation, Municipal Services Department for consideration.

If it is considered appropriate, a traffic / parking survey will be carried out to assess the nature and extent of the parking in the area, whether the implementation of Paid Parking control is considered appropriate, the suitability of the area and the capacity to accommodate a Paid Parking scheme. In primarily residential areas, if it is considered that Paid Parking is warranted, a survey and accompanying drawing would be circulated to eligible residents to obtain the residents preference in relation to the proposed introduction of Paid Parking. A report on the proposed introduction of a parking scheme would then be brought to the Area Committee in which the proposed Scheme is located for approval. If the Scheme is approved by the Area Committee it would then go to the full Council for final approval by the Elected Members to introduce the Scheme.

For more information, contact the Parking Section on (01) 2054884 or Email: parkingcontrol@dlrcoco.ie

**PAID PARKING SECTION, TRANSPORTATION, MUNICIPAL SERVICES DEPARTMENT,
DÚN LAOGHAIRE-RATHDOWN COUNTY COUNCIL
SEPTEMBER 2018.**