

# Dún Laoghaire-Rathdown County Council **ANNUAL REPORT 2012**





# Contents

Foreword 2012 – An Cathaoirleach and County Manager	<b>2</b>
Dún Laoghaire-Rathdown County Council Comhairle Contae Dhún Laoghaire-Ráth An Dúin	<b>3</b>
Councillors’ Committee Membership Within Dún Laoghaire-Rathdown County Council	<b>5</b>
Councillor Membership of Other Bodies	<b>6</b>
Strategic Policy Committee (SPC) Membership	<b>9</b>
Strategic Policy Committee Reports	<b>11</b>
Councillors Attendance at Meetings in 2012	<b>13</b>
List of Conferences/Training Attended During 2012	<b>14</b>
Audit of Councillors’ Motions Agreed at Council Meetings 2012	<b>16</b>
Architects’ Department	<b>21</b>
Corporate Services and IT Department	<b>24</b>
Environment, Culture & Community Department	<b>28</b>
Finance Department	<b>32</b>
Housing Department	<b>35</b>
Human Resources Department and County Development Board	<b>39</b>
Legal Services Department	<b>46</b>
Planning Department	<b>47</b>
Transportation Department	<b>51</b>
Water and Waste Services Department	<b>56</b>
Annual Financial Statements 2012	<b>59</b>
Service Indicators 2012	<b>62</b>
Energy Management/Awareness	<b>63</b>

## Foreword 2012 – An Cathaoirleach and County Manager



**Cllr. Tom Joyce**  
An Cathaoirleach



**Owen P. Keegan**  
County Manager

We are pleased to introduce the Council's Annual Report 2012, which outlines the work of the Council in delivering important public services and a range of infrastructural projects during the year, all of which contribute to making Dún Laoghaire-Rathdown a more attractive place to work, live and do business in.

In 2012, the Council had to deal with the consequences of continuing weakness in the domestic economy and the on-going adjustment in the public finances. In addition to a significant reduction in our Local Government Fund allocation for 2012, compared with 2011 (of just under 11%), commercial rates and all other Council income sources were under pressure. The Council also had to cope with the adverse financial impact of the revaluation of its commercial rate base by the Valuation Office and experienced a further loss of €2.2m in rates income during 2012 - in addition to the loss of €3.5m in 2011 - as a result of the revaluation appeals.

Against this very challenging background it is noteworthy that the Council was in a position to maintain the broad range of services it provides during 2012.

Notwithstanding the difficult financial environment, the Council at its May 2012 meeting adopted an ambitious Capital Programme covering the four year period 2012 to 2015 which provided for expenditure of €113.1m on existing capital projects and of €52.1m on new projects in the areas of transportation, water & waste services, environment, culture and community facilities. The bulk of the funding for the Programme will come from the Council's own resources. 2012 saw the effective completion of the Shanganagh Waste Water Treatment Plant, the Carysfort/Maretimo Stream Project and the Loughlinstown Swimming Pool.

There was a further decline in Council staff numbers in 2012. During the year a total of 36 staff members (in whole time equivalents) left the Council's employment. By end December

2012, Council employment (in full time equivalents) was down by 403 or 28% on its peak level at 31 December 2003.

Finally, we want to acknowledge the leadership of all the Elected Members and to thank the staff of the Council for their work throughout the year.

**Councillor Tom Joyce**  
An Cathaoirleach

**Owen P Keegan**  
County Manager

# Dún Laoghaire-Rathdown County Council

## Comhairle Contae Dhún Laoghaire-Ráth An Dúin

As at 31/12/2012

### Ballybrack Electoral Area

**BAILEY, Maria (F.G.)**

Kilmore, Killiney Road, Killiney, Co. Dublin.

**Mob:** 086-1019750

**Fax:** 2854129

**Email:** mbailey@cllr.dlrccoco.ie

**LEWIS, Hugh (P.B.P.)**

179 Ashlawn Park, Ballybrack, Co. Dublin.

**Mob:** 086-7814523

**Email:** hlewis@cllr.dlrccoco.ie

**MARREN, Donal (F.G.)**

17 Rock Lodge, Killiney, Co. Dublin.

**Mob:** 086-6078195

**Tel:** 2853160 (Home)

**Email:** dmarren@cllr.dlrccoco.ie

**O'CALLAGHAN, Denis (LAB)**

49 Rathsallagh Park, Shankill, Co. Dublin.

**Mob:** 086-2785609

**Tel/Fax:** 2822436 (Home)

**Email:** denisoc@cllr.dlrccoco.ie

**SMYTH, Carrie (LAB)**

Inislachan, Seafield Road,

Killiney, Co. Dublin

**Mob:** 086-3835051

**Email:** carriesmyth@cllr.dlrccoco.ie

### Blackrock Electoral Area

**BAKER, Marie (F.G.)**

38 Avondale Lawn, Blackrock, Co. Dublin.

**Mob:** 086-8186704

**Tel:** 2887713 (Home)

**Email:** mbaker@cllr.dlrccoco.ie

**Website:** www.mariebaker.net

**BHREATHNACH, Niamh, (LAB)**

12 Anglesea Avenue, Blackrock, Co. Dublin.

**Mob:** 086-6078193

**Tel:** 2889321 (Home)

**Fax:** 2835918

**Email:** nbhreathna@cllr.dlrccoco.ie

**Website:** www.labour.ie/niamhbhreathnach/

**BOYHAN, Victor (IND)**

25 Grange Crescent,

Kill O' the Grange,

Dún Laoghaire, Co. Dublin.

**Mob:** 086-2350382

**Tel:** 2369888 (Home)

**Email:** vboyhan@cllr.dlrccoco.ie

**WARD, Barry (F.G)**

c/o DLRCC, County Hall, Marine Road,

Dún Laoghaire.

**Mob:** 085-1578000

**Email:** bward@cllr.dlrccoco.ie

**Website:** www.barryward.ie

### Dún Laoghaire Electoral Area

**BAILEY, John. (F.G.)**

Kilmore, Killiney Road, Killiney, Co. Dublin.

**Mob:** 086-8324523

**Fax:** 2854129

**Email:** jbailey@cllr.dlrccoco.ie

**DEVLIN, Cormac (F.F.)**

St. Michael's, 117 Glenageary Avenue, Dún Laoghaire,

Co. Dublin.

**Mob:** 086-8186814

**Tel:** 2750786

**Email:** cdevlin@cllr.dlrccoco.ie

**Website:** www.cormacdevlin.ie

**DILLON-BYRNE, Jane (LAB)**

Silchester House, Silchester Road, Glenageary, Co. Dublin.

**Mob:** 086-6078150

**Tel:** 2801624 (Home)

**FITZPATRICK, Stephen (LAB)**

9 Silchester Park, Glenageary, Co. Dublin.

**Mob:** 086-7814519

**Email:** sfitzpatrick@cllr.dlrcoco.ie

**HALPIN, Melisa (P.B.P.)**

91 Lower George's Street, Dún Laoghaire, Co. Dublin.

**Mob:** 086- 3805793

**Email:** mhalpin@cllr.dlrcoco.ie

**STEWART, Patricia (F.G.)**

7 Stable Lane, Crofton Terrace, Dún Laoghaire, Co. Dublin.

**Mob:** 086- 8291002

**Email:** pstewart@cllr.dlrcoco.ie

## Dundrum Electoral Area

**BRENNAN, Aoife (F.F.)**

31 Finsbury Park, Churchtown, Dublin 14.

**Mob:** 086-7814516

**Email:** abrennan@cllr.dlrcoco.ie

**FOX, Tony (IND)**

93 Mountain View Park, Churchtown, Dublin 14.

**Mob:** 086-6086903

**Tel:** 2980816 (Home)

**Email:** tonyfox@cllr.dlrcoco.ie

**HAND, Pat (F.G.)**

25 Chestnut Grove, Ballinteer, Dublin 16.

**Mob:** 086-6078181

**Tel:** 4945905 (Home)

**Email:** phand@cllr.dlrcoco.ie

**O'DEA, Jim (F.G.)**

8 Pine Valley Grove, Rathfarnham, Dublin 16.

**Mob:** 087-7677722

**Email:** jimodea@cllr.dlrcoco.ie

**Website:** www.jimodea.ie

**TALLON, Grace (LAB)**

5 Sweetmount Avenue, Dundrum, Dublin 14.

**Mob:** 086- 2492837

**Email:** gtallon@cllr.dlrcoco.ie

## Glencullen / Sandyford Electoral Area

**JOYCE, Tom (F.G.)**

2 Churchlands, Sandyford, Dublin 18.

**Mob:** 086-3881530

**Email:** tjoyce@cllr.dlrcoco.ie

**McCARTHY, Lettie (LAB)**

23 Kilgobbin Heights, Stepaside, Dublin 18.

**Mob:** 086-8186718

**Email:** lmccarthy@cllr.dlrcoco.ie

**Website:** www.lettie.net

**MURPHY, Tom (F.F.)**

Tree Tops, Barnacullia, Sandyford, Dublin 18.

**Mob:** 086-7814515

**Tel:** 2956006 (Office)

**Email:** tmurphy@cllr.dlrcoco.ie

**RICHMOND, Neale (F.G.)**

23 Kingston Heights, Ballinteer, Dublin 16.

**Mob:** 086-7814514

**Email:** nrichmond@cllr.dlrcoco.ie

**Website:** www.nealerichmond.com

## Stillorgan Electoral Area

**HORKAN, Gerry (F.F.)**

7 Hollywood Park, Goatstown, Dublin 14.

**Mob:** 086-3881531

**Email:** ghorkan@cllr.dlrcoco.ie

**HUMPHREYS, Dr. Richard (LAB)**

34 Sycamore Road, Mount Merrion, Co. Dublin.

**Mob:** 086-7814518

**Email:** rhumphreys@cllr.dlrcoco.ie

**Website:** www.richardhumphreys.ie

**O'KEEFE, Gearóid (IND)**

13 Rocwood, Foxrock, Co. Dublin.

**Mob:** 086-8186727

**Email:** gokeeffe@cllr.dlrcoco.ie

**SAUL, Barry (F.G.)**

3 Mather Road North, Mount Merrion, Co. Dublin.

**Mob:** 086-7814517

**Email:** bsaul@cllr.dlrcoco.ie

**Website:** www.barrysaul.ie

## Councillors' Committee Membership Within Dún Laoghaire-Rathdown County Council

	Dún Laoghaire Area Committee	Dundrum Area Committee	Organisation, Procedure & Protocol Committee
Bailey, Cllr. John	✓		
Bailey, Cllr. Maria	✓		
Baker, Cllr. Marie	✓		✓
Bhreathnach, Cllr. Niamh	✓		✓
Boyhan, Cllr. Victor	✓		✓
Brennan, Cllr. Aoife		✓	
Devlin, Cllr. Cormac	✓		
Dillon-Byrne, Cllr. Jane	✓		
Fitzpatrick, Cllr. Stephen	✓		
Fox, Cllr. Tony		✓	
Halpin, Cllr. Melisa	✓		
Hand, Cllr. Pat		✓	✓
Horkan, Cllr. Gerry		✓	✓
Humphreys, Cllr. Richard		✓	✓
Joyce, Cllr. Tom		✓	✓
Lewis, Cllr. Hugh	✓		✓
Marren, Cllr. Donal	✓		✓
McCarthy, Cllr. Lettie		✓	
Murphy, Cllr. Tom		✓	✓
O'Callaghan, Cllr. Denis	✓		✓
O'Dea, Cllr. Jim		✓	
O'Keeffe, Cllr. Gearóid		✓	
Richmond, Cllr. Neale		✓	
Saul, Cllr. Barry		✓	✓
Smyth, Cllr. Carrie	✓		✓
Stewart, Cllr. Patricia	✓		
Tallon, Cllr. Grace		✓	
Ward, Cllr. Barry	✓		✓



Councillor/Member	Dún Laoghaire-Rathdown Theatre Company	Dún Laoghaire VEC	Eastern River Basin Authority	Irish Public Bodies Mutual Insurances Ltd.	Joint Policing Committee	Local Authorities Members Association	Local Authorities Members Committee on Strategic Planning Guidelines for the Greater Dublin Area	Local Policing Forum	Local Policing Forum for the Sandycove/Stepaside area	Local Consultative Committee Est. under Housing (Traveller Accommodation) Act, 1998	Lord Edward Fitzgerald Memorial Fund
Cllr. J. Bailey		✓									
Cllr. M. Bailey		✓									
Cllr. M. Baker					✓						✓
Cllr. N. Bhreathnach		✓			✓		✓				
Cllr. V. Boyhan											
Cllr. A. Brennan					✓						
Cllr. C. Devlin	✓	✓			✓						
Cllr. J. Dillon-Byrne	✓	✓	✓		✓						
Cllr. S. Fitzpatrick		✓									
Cllr. T. Fox											
Cllr. M. Halpin											
Cllr. P. Hand											
Cllr. G. Horkan		<i>Appointed 10/12/12</i>									
Cllr. Dr. R. Humphreys					✓		✓				✓
Cllr. T. Joyce					✓		✓				
Cllr. H. Lewis					✓						
Cllr. D. Marren	✓	✓				✓					
Cllr. L. McCarthy					✓			✓			
Cllr. T. Murphy		<i>Resigned Dec 2012</i>								✓	
Cllr. D. O'Callaghan										<i>Resigned June 2012</i>	
Cllr. G. O'Keeffe											
Cllr. O'Dea Jim					✓					✓	
Cllr. N. Richmond											
Cllr. B. Saul			✓		✓						
Cllr. C. Smyth					✓			✓			
Cllr. P. Stewart		<i>Appointed 10/12/12</i>			✓						
Cllr. G. Tallon										<i>Appointed 11/06/12</i>	
Cllr. B. Ward		<i>Resigned Dec 2012</i>		✓	✓						✓

## Councillor Membership of Other Bodies (continued)

Councillor/Member	Monitoring Committee Dún Laoghaire Town Centre – Integrated Area Plan	Mounttown Community Facility	Regional Health Forum	Sandyford Business District Alliance	SIMS Sub-Committee / RAPID County Monitoring Group	Southern and Eastern Regional Assembly	Southside Partnership dlr
Cllr. J. Bailey		✓					
Cllr. M. Bailey			✓				
Cllr. M. Baker							
Cllr. N. Bhreathnach							
Cllr. V. Boyhan							
Cllr. A. Brennan							
Cllr. C. Devlin		✓					
Cllr. J. Dillon-Byrne			✓				
Cllr. S. Fitzpatrick	✓	✓					✓
Cllr. T. Fox			✓		✓		✓ (Resigned June 2012)
Cllr. M. Halpin							
Cllr. P. Hand			✓				
Cllr. G. Horkan			✓				
Cllr. Dr. R. Humphreys							
Cllr. T. Joyce	✓			✓			
Cllr. H. Lewis							✓
Cllr. D. Marren					✓		
Cllr. L. McCarthy				✓		✓	
Cllr. T. Murphy							
Cllr. D. O'Callaghan			✓				
Cllr. J. O'Dea							
Cllr. G. O'Keeffe							
Cllr. N. Richmond							
Cllr. B. Saul						✓	✓ (Appointed 2 July 2012)
Cllr. C. Smyth					✓		
Cllr. P. Stewart							
Cllr. G. Tallon							
Cllr. B. Ward							

## Strategic Policy Committee (SPC) Membership

\*Table reflects SPC membership in 2012

Councillor / Member	Environment, Culture & Community SPC	Water & Waste Services SPC	Housing SPC	Planning SPC	Transportation SPC
Bailey, Cllr. John			✓	✓	
Bailey, Cllr. Maria				✓	✓
Baker, Cllr. Marie		✓			✓
Bhreathnach, Cllr. Niamh				<i>Chair</i>	✓
Boyhan, Cllr. Victor				✓	✓
Brennan, Cllr. Aoife	✓		✓		
Devlin, Cllr. Cormac	✓				✓
Dillon-Byrne, Cllr. Jane		✓	✓		
Fitzpatrick, Cllr. Stephen	✓	✓			
Fox, Cllr. Tony	✓				✓
Halpin, Cllr. Melisa			✓	✓	
Hand, Cllr. Pat		✓			<i>Chair</i>
Horkan, Cllr. Gerry		<i>Chair</i>			✓
Humphreys, Cllr. Dr. Richard		✓			✓
Joyce, Cllr. Tom			✓	✓	
Lewis, Cllr. Hugh	✓	✓			
Marren, Cllr. Donal	✓		<i>Chair</i>		
McCarthy, Cllr. Lettie			✓	✓	
Murphy, Cllr. Tom		✓		✓	
O'Callaghan, Cllr. Denis	<i>Chair</i>		✓		
O'Dea, Cllr. Jim	✓			✓	
O'Keefe, Cllr. Gearóid		✓	✓		
Richmond, Cllr. Neale		✓	✓		
Saul, Cllr. Barry	✓	✓			
Smyth, Cllr. Carrie	✓				✓
Stewart, Cllr. Patricia	✓			✓	
Tallon, Cllr. Grace			✓	✓	
Ward, Cllr. Barry	✓				✓

## Strategic Policy Committee (SPC) Membership (continued)

	Environment, Culture & Community SPC	Water & Waste Services SPC	Housing SPC	Planning SPC	Transportation SPC
<b>Sectoral Representatives</b>					
Chamber of Commerce Ireland		(Vacant)	(Vacant)		(Vacant x2)
Coleman, Matthew					✓
Crowe, Michael			✓		
Dún Laoghaire Rathdown County Community Forum	(Vacant)				
Ferris, Liz	✓				
Fitzgerald, Orla				✓	
Fitzpatrick, Séamus			✓		
Fitzsimons, Ken					✓
Fitzsimons, Robert					✓
Gallagher, Matt				✓	
Heywood, Veronica				✓	
Humphreys, Orlaith				✓	
Keogh, Chris	✓				
Kirker, Roger	✓				
Kivlehan Thomas		✓			
Merrigan, Michael	✓				
Morley, Catherine			✓		
Nolan, Tom					✓
O'Connor, Noel			✓		
O'Callaghan, Paul				✓	
O'Donnell, Martin				✓	
O'Hanlon, John		✓			
O'Neill, Hugh		✓			
O'Neill, Séamas			✓		
O'Shea, Stephen		✓			
O'Sullivan, Damien	✓				
Sanfey, Michael		✓			

# Strategic Policy Committee Reports

## Environment, Culture and Community Strategic Policy Committee

4 meetings were held during 2012

The main issues considered were:

- Draft Beach Bye-Laws 2012
- Draft Heritage Plan 2013-2018
- Draft Community Gardens Policy
- Review of 2003 Play Policy
- Updates on Public Arts Policy Implementation
- Updates on sighting of Gateway Structure
- DLR Arts Development Policy Implementation Plan 2012

## Housing Strategic Policy Committee

4 meetings were held during 2012.

The following is a summary of issues discussed:

- Presentation on grants for Housing Adaptations for Disabled/Older Persons
- Report on the review of Allocation Scheme
- Presentation from Sonas Housing Association on the feasibility of providing a Domestic Violence refuge in the Dún Laoghaire-Rathdown area
- Report on Shared Ownership and Affordable Housing Scheme
- Presentation on the Role of the Voluntary Sector - given by the Irish Council for Social Housing.
- Report on Housing Associations/ Approved Housing Bodies (AHB) under Housing (Miscellaneous Provisions) Act 1992
- Summary of the Activity of the Housing Department in 2012

## Planning Strategic Policy Committee

4 meetings were held during 2012.

The following is a summary of issues discussed:

- Draft Work Programme for 2012
- Presentation on Government Policy on Architecture
- Report and Presentation on Cherrywood Strategic Development Zone Draft Planning Scheme
- Site Visit to Cherrywood on Wednesday 6 June 2012
- Report on proposed Blackrock and Dún Laoghaire Local Area Plans
- Report on Local Area Plans – Draft Guidelines for Local Authorities
- Presentation on Census 2011
- Report on Planning Enforcement Guidance Document
- Unfinished Housing Developments – Progress Report
- Presentation on [www.myplan.ie](http://www.myplan.ie)

## Transportation Strategic Policy Committee

4 meetings were held during 2012.

The Committee considered the following items:

- Annual Report Parking Enforcement
- Pottery Road Improvement Scheme
- Cycle Network Study
- Evaluation of Road Safety Plan for year 2011
- Wheelchair Accessible Vehicle Grant Scheme
- DLRC Submission to the NTA on the public bus consultation for the 2014 Bus Public Services Contract
- Bike Week (16 June -24 June)
- Dublin Port Company's Port Masterplan to 2040
- Rail Vision 2030
- DLRC submission to the Consultation Process on the Development of the National Road Safety Strategy 2013
- Cycling statistics update
- Traffic Section Annual Report for 2011 and overview of works for 2012
- Parking Control Report 2012
- Sandyford Smarter Travel – Traffic Count Survey update
- European Mobility Week – Planned events
- Parking issues, including details on Payzone and of new Contractor.
- Presentation on MapRoad.
- Update on Noise Action Plan – Preparation and Timescale
- Update on Road Safety Events
- Bus Rapid Transit for Dublin (NTA Report)
- Sandyford Smarter Travel – Marketing and Promotion

## Water and Waste Strategic Policy Committee:

4 meetings were held during 2012.

The following issues were considered:

- Water Ireland
- Shanganagh Waste Water Treatment Plant
- Environmental Enforcement
- National Waste Policy

## Councillors Attendance at Meetings in 2012

Councillor	Total No of Meetings that Councillor Could have Attended	No of Meetings Attended by Councillor	% Rate of Attendance
John Bailey	42	39	93%
Maria Bailey	40	38	95%
Marie Baker	48	46	96%
Niamh Bhreathnach	48	45	94%
Victor Boyhan	45	42	93%
Aoife Brennan	46	24	52%
Cormac Devlin	43	32	74%
Jane Dillon Byrne	43	39	91%
Stephen Fitzpatrick	41	39	95%
Tony Fox	43	39	91%
Melisa Halpin	40	34	85%
Pat Hand	47	43	91%
Gerry Horkan	44	44	100%
Richard Humphreys	47	35	74%
Tom Joyce	49	37	76%
Hugh Lewis	47	39	83%
Donal Marren	44	42	95%
Lettie McCarthy	45	44	98%
Tom Murphy	44	35	80%
Denis O'Callaghan	44	43	98%
Jim O'Dea	46	43	93%
Gearóid O'Keeffe	40	12	30%
Neale Richmond	43	33	77%
Barry Saul	47	36	77%
Carrie Smyth	47	47	100%
Patricia Stewart	43	42	98%
Grace Tallon	43	27	63%
Barry Ward	48	35	73%

## List of Conferences/Training Attended During 2012

Date	Conference Details	Location	Number of dlr Councillors that Attended
20 <sup>th</sup> – 22 <sup>nd</sup> January 2012	Training Workshop for Councillors: The Rise of the Creative Individual, Master strategies for top professional achievement in 2012	Laois	1
20 <sup>th</sup> – 22 <sup>nd</sup> January 2012	Restorative Justice for Ireland	Kerry	1
27 <sup>th</sup> – 29 <sup>th</sup> January 2012	Local Government Seminar for Councillors	Limerick	4
27 <sup>th</sup> – 29 <sup>th</sup> January 2012	Understanding EU Funding & Functions	West Cork	1
3 <sup>rd</sup> – 5 <sup>th</sup> February 2012	Building Control (Amendment) Regulations 2009	Galway City	1
10 <sup>th</sup> – 11 <sup>th</sup> February 2012	AMAI Spring Seminar 2012	Cavan	3
11 <sup>th</sup> February 2012	Judicial Review Conference	Dublin	1
16 <sup>th</sup> – 17 <sup>th</sup> February 2012	Mid–West Regional Authority 17th Annual Conference– ‘Economic Development in the Regions: The Way Forward’	Clare	3
17 <sup>th</sup> – 19 <sup>th</sup> February 2012	Civil Partnership and Certain Rights and Obligations of Cohabitants Act 2010	Kerry	2
23 <sup>rd</sup> – 26 <sup>th</sup> February 2012	Rattoo Heritage Society’s 21st Annual Kerry Environmental Conference	Kerry	1
2 <sup>nd</sup> – 3 <sup>rd</sup> March 2012	Media 2012 – Training & Communications for Councillors	Clare	1
2 <sup>nd</sup> – 4 <sup>th</sup> March 2012	Elected Member’s Training Seminar: Dealing with Personal Insolvency	Mayo	1
6 <sup>th</sup> – 7 <sup>th</sup> March 2012	Destination Creation: A conference on the thinking and practice related to Place Making and Place Branding	Dublin	9
9 <sup>th</sup> March 2012	Building Community Preparedness and Resilience: An International, National & Local Perspective	Kerry	2
23 <sup>rd</sup> – 25 <sup>th</sup> March 2012	Media, Social Media & Effective Time Management	West Cork	1
13 <sup>th</sup> – 14 <sup>th</sup> April 2012	LAMA Spring Seminar 2012: The Role of Local Authorities in Enabling Economic Development and Local Government Reform	Waterford	2
20 <sup>th</sup> April 2012	Nuclear Free Local Authorities Ireland Seminar – Nuclear Developments across the Irish Sea and Sustainable Energy Communities in Ireland	Louth	1
30 <sup>th</sup> April 2012	The Border, Midland & Western Regional Assembly Annual Conference 2012	Mayo	1
4 <sup>th</sup> – 5 <sup>th</sup> May 2012	Elected Member’s Training Seminar: Non payment of Local Government charges and fines, and consequences	Galway City	1
10 <sup>th</sup> – 11 <sup>th</sup> May 2012	ACCC Annual Conference 2012	Kilkenny	6
11 <sup>th</sup> – 13 <sup>th</sup> May 2012	Community Tourism Conference: Driving Local Sustainable Tourism in a stagnant Global Economy	West Cork	1
18 <sup>th</sup> – 19 <sup>th</sup> May 2012	Training Seminar for Councillors: The Councillor and Local Government Reform	Donegal	1
24 <sup>th</sup> May 2012	Southern & Eastern Regional Assembly: ‘The Jobs Challenge – the Local and Regional response’	Kilkenny	2

Date	Conference Details	Location	Number of dlr Councillors that Attended
1 <sup>st</sup> – 3 <sup>rd</sup> June 2012	National Housing Crisis” – Policy Statement 2011	Donegal	1
22 <sup>nd</sup> – 24 <sup>th</sup> June 2012	Advancing Technology in Majority World Education	West Cork	1
6 <sup>th</sup> – 8 <sup>th</sup> July 2012	Development Seminar for Councillors: Reform of Local Government – Implications and consequences for councillors, provision of services and communities	Clare	1
22 <sup>nd</sup> – 27 <sup>th</sup> July 2012	32nd Annual MacGill Summer School & Arts Week	Donegal	1
15 <sup>th</sup> – 19 <sup>th</sup> August 2012	Cumann Merriman Summer School 2012: ‘Thriving at the Crossroads? Rural Ireland in a Globalised World’	Clare	1
17 <sup>th</sup> – 18 <sup>th</sup> August 2012	Elected Member’s Training Seminar: Freedom of Information	Galway City	1
6 <sup>th</sup> – 8 <sup>th</sup> September 2012	Kennedy Summer School: A Festival of Irish – American History, Culture and Politics	Wexford	4
13 <sup>th</sup> – 15 <sup>th</sup> September 2012	AMAI Centenary Annual Conference	Galway	2
24 <sup>th</sup> – 26 <sup>th</sup> September 2012	Utilising your Tax Entitlements and Reliefs,	West Cork	2
26 <sup>th</sup> September 2012	Focus Ireland: International Lessons on Preventing Homelessness – ‘Holding on to a place you can call home’	Dublin	2
28 <sup>th</sup> – 29 <sup>th</sup> September 2012	LAMA Autumn Seminar: The Challenge for Local Authorities – Can we do more with less	Donegal	5
12 <sup>th</sup> October 2012	Nuclear Free Local Authorities Seminar: Key energy and nuclear policy issues affecting Ireland – should it be concerned about UK new nuclear build and how can it take advantage of renewable energy	Down	2
13 <sup>th</sup> October 2012	Promoting and Protecting Human Rights in Ireland – The Role of the Irish Constitution and European Law	Dublin	1
25 <sup>th</sup> October 2012	Respond! Better Being: Promoting Well-being within Communities	Cork	3
26 <sup>th</sup> – 27 <sup>th</sup> October 2012	Elected Member’s Training Seminar: Amendments to Social Welfare Acts – Social Welfare and Pensions Act 2012	Galway City	1
3 <sup>rd</sup> November 2012	Women Leading The Way Conference 2012	Meath	1
15 <sup>th</sup> November 2012	Trends in Over 50s Housing	London	1
16 <sup>th</sup> – 18 <sup>th</sup> November 2012	Chambers of Commerce- Building Business	West Cork	3
21 <sup>st</sup> – 24 <sup>th</sup> November 2012	Les Rencontres – The European Campus of Local and Regional Authorities for Culture	Paris	1
30 <sup>th</sup> November – 1 <sup>st</sup> December 2012	Training Seminar for Councillors – The Local Government Budget 2013	Wexford	1
14 <sup>th</sup> – 16 <sup>th</sup> December 2012	Budget 2013 Seminar	West Cork	4

## Audit of Councillors' Motions Agreed at Council Meetings 2012

No.	Date	Minute No.	Motions
1.	9/01/2012	C/73/12	That this Council recognises the need for retention of the 24 hour accident and emergency service at St. Columcilles Hospital Loughlinstown, and calls on the government and H.S.E to safeguard this vital service. This Council further opposes the proposed plan to divert the majority of A&E patients to St. Vincent's as this will only further endanger the health and safety of the approximately 21,000 patients that visit St. Columcilles per annum – <b>Proposed by Councillor H. Lewis and seconded by Councillor M. Halpin</b>
2.	9/01/2012	C/81/12	That the Manager puts in place tourist/local information kiosks in Dundrum and Dún Laoghaire to inform local people and tourists of what is happening in the area, from theatre to what's on in the Dublin Mountain - <b>Proposed by Councillor T. Murphy and seconded by Councillor P. Hand</b>
3.	10/04/2012	C/270/12	That this Council agree to adopt a campaign to advertise (and do P.R.) and to publicise this Dún Laoghaire Town Hall as the most desirable venue for a wedding and that the Council consider a partnership with a catering company (or companies) to possibly provide a meal and/or wedding breakfast at this Town Hall, Dún Laoghaire - <b>Proposed by Councillor J. Dillon Byrne and seconded by Councillor S. Fitzpatrick</b>
4.	16/04/2012	C/280/12	That the Manager in view of the ongoing breaches of section 71 of the Roads Act 1993 in relation to high profile locations in the County particularly at the N11 near the former Montrose Hotel, and the ineffectiveness of the steps taken by the Manager so far as outlined by the Manager in a reply to a question at the December 2011 meeting, the Council directs the Manager to take more vigorous action at this location and also to consider the introduction of a weight limit at this location - <b>Proposed by Councillor R. Humphreys and seconded by Councillor L. McCarthy</b>
5.	16/04/2012	C/287/12	That the Manager given the de-commissioning of several works of sculpture in open spaces, now direct the Arts office to re-direct the policy towards the commissioning and placing of work of art in open spaces to retain the numbers available for viewing by the general public - <b>Proposed by Councillor J. Dillon Byrne and seconded by Councillor S. Fitzpatrick</b>
6.	16/04/2012	C/288/12	That this Council agrees to establish a Culture Night along the lines of those run in Dublin City over the last number of years - <b>Proposed by Councillor M. Halpin and seconded by Councillor L. McCarthy</b>
7.	16/04/2012	C/289/12	That the Manager will immediately introduce a system whereby citizens of this County can make an online planning observation/objection with a credit card transaction - <b>Proposed by Councillor L. McCarthy and seconded by Councillor T. Joyce</b>
8.	16/04/2012	C/290/12	That the Manager ensures the proposed licensing system in respect of advertising boards/sandwich boards is less onerous than the recently introduced licensing system in respect of street furniture - <b>Proposed by Councillor C. Smyth and seconded by Councillor N. Bhreathnach</b>
9.	16/04/2012	C/290/12	That the Manager now put the application form for street furniture and sandwich boards on the Council website and index that form under "street furniture" and "sandwich boards" on the website index, as promised in reply to a question at the October 2011 meeting, so that the formal process of applying for retention or erection of sandwich boards and the like can proceed - <b>Proposed by Councillor R. Humphreys and seconded by Councillor L. McCarthy</b>
10.	16/04/2012	C/294/12	That this Council discuss the Council policy regarding the use of public space by football clubs - <b>Proposed by Councillor N. Bhreathnach and seconded by Councillor C. Smyth</b>
11.	16/04/2012	C/296/12	That this Council supports Newpark Comprehensive School's appeal to the Department of Education to reconsider their decision to delay the new school building project that was due to start this summer until 2015/2016 - <b>Proposed by Councillor H. Lewis and seconded by Councillor M. Halpin</b>

No.	Date	Minute No.	Motions
12.	16/04/2012	C/297/12	<b>Motion from the Floor:</b> To refer this motion to the Environment, Culture & Community SPC under Standing Order 49(xii) - Proposed by Councillor R. Humphreys & Seconded by Councillor L. McCarthy ( <b>Original Motion:</b> That this Council informs the Manager that we do not wish to have any legislation operational which is not in full conformity with national legislation on the same issue and that the Beach Bye Laws be amended to reflect this position - Proposed by Councillor J. Dillon Byrne and seconded by Councillor C. Smyth)
13.	16/04/2012	C/298/12	<b>Motion from the Floor:</b> To refer this motion to the Housing SPC under Standing Order 49(xii) - <b>Proposed by Councillor S. Fitzpatrick and Seconded by Councillor D. O'Callaghan (Original Motion:</b> Dún Laoghaire Rathdown County Council considers establishing a Housing Association - Proposed by Councillor S. Fitzpatrick and seconded by Councillor D. O'Callaghan)
14.	14/05/2012	C/368/12	That the Manager set out the costs incurred to date by the Council on the Central Library Project proposal for Moran Park, Dún Laoghaire - <b>Proposed by Councillor V. Boyhan and seconded by Councillor C. Devlin</b>
15.	14/05/2012	C/369/12	That this Council welcomes, notes and accepts the findings of the Mahon Tribunal Report as a landmark development in combating corruption, improper practices and improper planning in Irish public life and supports any actions being taken by the Government to implement the report - <b>Proposed by Councillor D. O'Callaghan and seconded by Councillors L. McCarthy, R. Humphreys, G. Tallon, S. Fitzpatrick, J. Dillon Byrne, C. Smyth &amp; N. Bhreathnach</b>
16.	14/05/2012	C/371/12	That this Council supports the idea that policing personnel should be evenly distributed across the County in so far as operational policy allows, and that each Garda district in the County receive a fair and equitable allocation of Garda resources, personnel and, particularly, community Gardaí, commensurate with its population and demonstrable need - <b>Proposed by Councillor B. Ward and seconded by Councillor T. Joyce</b>
17.	14/05/2012	C/376/12	<b>Motion from the Floor:</b> Formal motion under Standing Order 49 (xii) Refer motion 24 to the subcommittee on standing orders - <b>Proposed by Councillor R. Humphreys &amp; Seconded By Councillors M. Baker, D. O'Callaghan (Original Motion:</b> That this Council will address the democratic deficit currently in operation by adding a representative from all political parties and an Independent representative to the Audit Committee and Corporate Policy Group - Proposed by Councillor H. Lewis and Seconded by Councillor M. Halpin)
18.	14/05/2012	C/378/12	That the Manager explores the possibilities of developing, in conjunction with other bodies, a horticultural training scheme/work experience and or placement scheme across the parks and landscape service - <b>Proposed by Councillor V. Boyhan and seconded by Councillor H. Lewis</b>
19.	14/05/2012	C/379/12	That the Members would agree that this Council write to Dublin Bus asking them to consider supplying a less expensive model of Bus Shelter than the ones they are currently using in the hope that more Shelters can be provided across the County giving better value for money - <b>Proposed by Councillor L. McCarthy and seconded by Councillor T. Joyce</b>
20.	11/06/2012	C/434/12	<b>Motion from the Floor:</b> To add Rollins Court and Rochestown House to the letter to the Minister of State with responsibility for Housing and Planning - <b>Proposed by Councillor J. Bailey and seconded by Councillor M. Bailey, Councillor S. Fitzpatrick, Councillor P. Stewart and Councillor J. Dillon Byrne (Original Motion:</b> That this Council write to the Minister of State with responsibility for Housing and Planning requesting the creation of a specific capital fund providing for the upgrading of all bedsit accommodation nationally, moving towards a declaration that the allocation of local authority bedsit accommodation will eventually be phased out - Proposed by Councillor S. Fitzpatrick and seconded by Councillor V. Boyhan)
21.	02/07/2012	C/785/12	That given the scale of the proposed zoning at Cherrywood, this Council calls for an "indicative" model to be prepared so that the public can judge the scale of the development, its height, the proportion of open space, the ponding and the eventual proposed layout, visually - <b>Proposed by Councillor N. Bhreathnach and seconded by Councillor L. McCarthy</b>
22.	10/09/2012	C/854/12	That the Manager, due to the concerns of the people of Dún Laoghaire-Rathdown, propose that the Government develops effective and appropriate responses legislatively, to deal with prostitutions and trafficking for sexual exploitation. We request the Government to introduce laws criminalising the purchase of sex in Ireland in order to curb prostitution and trafficking practice - <b>Proposed by Councillor J. Dillon Byrne and seconded by Councillor S. Fitzpatrick</b>

No.	Date	Minute No.	Motions
23.	08/10/2012	C/912/12	<b>Motion from the Floor:</b> “That Dún Laoghaire-Rathdown County Council calls on the Minister for the Environment, Community and Local Government to consider allowing each local authority to retain all the proceeds of any site value/Property Tax collected in its own local authority area for provision of local services.” - <b>Proposed by Councillor S. Fitzpatrick and seconded by Councillor N. Bhreathnach (Original Motion: That Dún Laoghaire-Rathdown County Council calls on the Minister for the Environment, Community and Local Government to consider allowing each local authority to retain all the proceeds of the Property Tax collected in its own local authority area for provision of local services. Any shortfalls in the funding of any particular local authorities, through the Property Tax can be supplemented, as determined by the central government - Proposed by Councillor S. Fitzpatrick and seconded by Councillor N. Bhreathnach)</b>
24.	12/11/2012	C/970/12	<b>Motion from the Floor:</b> To delete the words from “the failure” to the end of the motion - <b>Proposed by Councillor R. Humphreys and seconded by Councillor D. O’Callaghan (Original Motion: That this Council calls on the government to undertake an immediate review of the new Housing regulations, recognising the deteriorating rate of allocations, the failure to construct new social housing in the County and the waste of taxpayers money that is resulting from these regulations?)</b>
25.	12/11/2012	C/972/12	That this Council initiates a process of consultation with the Dún Laoghaire Harbour Board, Dún Laoghaire Chamber of Commerce, the Business Association, the Minister for Transport, Tourism and Sport, The Local Yacht Clubs (The Royal Irish, The National, The Royal St. George and Fáilte Ireland) to investigate the possibility of hosting the Volvo Yacht race in 2014-2016 in Dún Laoghaire - <b>Proposed by Councillor J. Bailey and seconded by Councillor M. Bailey</b>
26.	12/11/2012	C/973/12	That the Council supports equal access to marriage for all people, irrespective of sexuality - <b>Proposed by Councillor B. Ward and seconded by Councillor P. Stewart</b>
27.	12/11/2012	C/973/12	That this Council supports the same rights and entitlements to civil marriages for all citizens of the Dún Laoghaire-Rathdown County Council area regardless of sexual orientation - <b>Proposed by Councillor R. Humphreys and seconded by Councillors O’Callaghan, Smyth, McCarthy and Tallon</b>
28.	12/11/2012	C/973/12	That this Council supports the same rights and entitlements to civil marriages for all citizens regardless of race, religion or sexuality and further calls on the government to legislate to this affect - <b>Proposed by Councillor H. Lewis and seconded by Councillor M. Halpin</b>

No.	Date	Minute No.	Motions
29	10/12/2012	C/1056/12	<p>Dún Laoghaire Rathdown County Council conscious that the Council has no role in or jurisdiction over the granting of any licences for exploration for or extraction of natural resources in Dublin Bay or surrounding areas notes that on the 3rd of November 2012 the Department of the Environment, Community and Local Government, having consulted standard prescribed bodies including the Marine Institute, the Marine Survey Office, the Sea Fisheries Protection Authority, Inland Fisheries Ireland and the National Parks and Wildlife Service as well as the foreshore licence application being the subject of an environmental assessment (by the scientific and technical advisors on the marine licence vetting committee), published notice of the granting of a foreshore licence to Providence Resources in respect of works to undertake site investigations and drilling of a single exploration well off the coast of Dalkey.</p> <p>This Council further notes the report of the Marine License Vetting Committee (<a href="http://www.environ.ie/en/Foreshore/ApplicationsandDeterminations/ProvidenceResourcesPLC/Reports/FileDownload,31214,en.pdf">http://www.environ.ie/en/Foreshore/ApplicationsandDeterminations/ProvidenceResourcesPLC/Reports/FileDownload,31214,en.pdf</a>) to the Minister for the Environment, Community and Local Government, which stated “The MLVC is satisfied that, subject to compliance with the specific conditions recommended below, the works on the foreshore would not have significant adverse impacts on human health and safety, the marine environment or the Conservation Objectives of designated Natura 2000 sites in the area and that there are no substantive grounds for a refusal, based upon environmental considerations.</p> <p>This Council further notes that in the event of there being an application in the future for commercial exploitation of the site for oil or gas, such an application would be the subject of further formal applications for consents from the Minister for Communications, Energy and Natural Resources, the Commission for Energy Regulation with respect to safety, the Environmental Protection Agency should an Integrated Pollution Prevention and Control Licence be required, and a full lease or licence under the Foreshore Acts, all of which will require both an Environmental Impact Statement and an Environmental Impact Assessment.</p> <p>This Council also welcomes the affirmation from Government for the holding of public consultation including a public enquiry should Providence Resources submit an application for a commercial exploitation licence and also notes a previous motion by this Council, unanimously agreed, calling for such a public enquiry.</p> <p>This Council also welcomes the decision by the Department of Communications, Energy and Natural Resources to review the 1960 Petroleum and Other Mineral’s Development Act taking into consideration the broad body of legislation at national and EU level that has also been enacted that is of direct relevance to petroleum exploration and production activities including planning, safety and environmental legislation.</p> <p>This Council also notes that proposed new legislation to replace the 1933 Foreshore Act is currently being prepared by the Department of the Environment, Community and Local Government and it is anticipated that the new legislation will include changes which should address concerns relating to the adequacy of public consultation in respect of foreshore licence applications.</p> <p>Notwithstanding this information this Council, in light of the recent designation of Dublin Bay as a special area of conservation, believes that clarity is required on the impact of this designation on any exploration or commercial petroleum/gas extraction activities within the area covered by the SAC and therefore this Council agrees to write to the Ministers for the Environment, Community and Local Government &amp; Natural Resources seeking a letter on the matter, including a request to the Ministers to immediately review the existing granting of the foreshore and exploratory licences and to suspend all activity in this regard pending the completion of review - Proposed by Councillor S. Fitzpatrick and seconded by Councillors M. Baker, N. Richmond, R. Humphreys, B. Ward and C. Smyth</p>
30	10/12/2012	C/1069/12	<p>That this County Council recommends to the County Manager that he undertake to contact D.S.P.C.A with a view to organising sessions with a dog trainer to provide pet training and good dog behaviour for the dog owners of our County. - <b>Proposed by Councillor J. Dillon Byrne and seconded by Councillor L. McCarthy</b></p>
31	10/12/2012	C/1073/12	<p>That this Council writes to Dublin Bus, Irish Rail and Luas requesting they increase the age limit of the Child/Schoolchild/Scholar/Children fare to under 18years - <b>Proposed by Councillor C. Smyth and seconded by Councillor L. McCarthy</b></p>

No.	Date	Minute No.	Motions
32	10/12/2012	C/1078/12	That this Council would write to the Department of the Environment requesting that, in the interest of sustainable development and a cleaner environment, grant aid will continue for the Group Sewage Scheme - <b>Proposed by Councillor L. McCarthy and seconded by Councillor J. Dillon Byrne</b>
33	10/12/2012	C/1080/12	That Dún Laoghaire-Rathdown County Council asks that the report 'Tackling the Black Market and Retail Crime' which outlines the devastating impact of illegal gangland activity on legitimate retailers and on jobs in the retail sector throughout Dublin be examined and that the Council call on the Government to prioritise the establishment of a concerted campaign specifically to tackle the activity of criminal gangs in the smuggling of cigarettes, laundering of fuel and sale of other counterfeit goods, which according to the report, is estimated to cost the taxpayer €861 million per annum - <b>Proposed by Councillor G. Horkan and seconded by Councillor T. Murphy:</b>
34	10/12/2012	C/1087/12	That this Council write to the Department of Transport, Tourism and Sport requesting an update on primary legislation to facilitate electric vehicles statutory signing and lining legislation - <b>Proposed by Councillor C. Smyth and seconded by Councillor R. Humphreys</b>
35	10/12/2012	C/1089/12	That this County Council set up "Na Sean Bhróga" and Irish shoe Recycling Project at some of our collection re-cycling depots - <b>Proposed by Councillor J. Dillon Byrne and seconded by Councillor D. O'Callaghan</b>

## Architects' Department

*The Architects' Department provides a broad range of building related services in the following categories:*

- (a) Housing*
- (b) Urban Design + Public Realm*
- (c) Civic Buildings*
- (d) Conservation of the Built Heritage*
- (e) Dangerous Structures/Places*
- (f) Energy Management*
- (g) Miscellaneous*

### Housing

The Housing Programme, in conjunction with the Housing Department, continued in 2012. Housing related work carried out by the Architects' Department included the design of

Ballyogan Operations Facility. View of East Facade.

extensions and a number of Building Energy Rating (BER) upgrades carried out on vacant dwellings returned for re-letting. The Small Works Section of the Architects' Department also completed 35 bathroom upgrades and eight extensions under the Disabled Persons Grant Scheme.

The Planned Maintenance work programme continued in 2012.

Significant energy refurbishment works were commenced on an existing apartment block of 28 units at St. Nathys along with a general refurbishment of the building. Works were carried out at Rollins Court, Sallynoggin, to convert bedsits into one-bedroom apartments. Energy upgrade works were also carried out on the units. In addition the refurbishment of Rochestown House in Sallynoggin was progressed and will commence on site in 2013.

The programme of spot-check visual inspections on private rented accommodation within Dún Laoghaire-Rathdown continued. The purpose of this programme is to ensure all private rented accommodation meets the relevant standards set out in statutory regulations.



## Urban Design + Public Realm

The Architects' Department continues to provide considerable urban design input and advice on issues pertaining to the public realm and planning across Council activities.

A major civic improvement project along 'The Metals', Marine Road and Crofton Road was awarded first prize for 'Best Public Space' by the Royal Institute of Architects of Ireland Awards 2012. A detailed design for the former Baths in Dún Laoghaire is underway which will significantly upgrade their appearance and contribute to the ongoing rejuvenation of the town. Part 8 designs were prepared for a bathing shelter at Sandycove, which will be on site in 2013.

## Civic Buildings

The new Depot facility at Ballyogan was opened in 2012 and now provides an integrated facility for Council services. It comprises a three storey office building together with a high bay utility warehouse and ancillary yards and creates an excellent working environment for staff.

An advisory service continued on a broad range of civic buildings and a number of projects for the Environment, Culture and Community Department were undertaken in 2012.

Library projects included the refurbishment of Dalkey Library incorporating a new garden and other minor works were undertaken at Dundrum, Dún Laoghaire and Shankill Libraries. A major renovation of the library at Deansgrange commenced on site and will be completed in mid 2013.

Projects for the Parks Department included the completion of a coffee bar at Killiney Park and new sanitary facilities at Cabinteely Park. Work also commenced on a new coffee bar and sanitary facilities in the original cemetery staff building at Deansgrange.

At Marlay Park, an extension to the restaurant was completed. Phase I of Marlay Courtyard was completed and Part 8 designs were prepared for Phase II of the Courtyard to be implemented in 2013/2014. A new Golf Pavilion was tendered for and it is expected to be opened in 2013.

Works were completed on the Martello Tower at Seapoint, with the installation of a cannon, Phase I of the refurbishment at Dalkey Castle commenced and design work was completed for refurbishment of the clubhouse at Otranto Place, Sandycove.

Stonebridge Road Resource Centre was also completed in 2012.

## Conservation of the Built Heritage

The Conservation Division implements Part IV (Architectural Heritage) of the Planning and Development Act, 2000 and offers advice to members of the public and their agents on all aspects of the Built Heritage.

The Conservation Division is tasked with the assessment of Candidate Architectural Conservation Areas, as part of the County Development Plan 2010 – 2016. During the course of 2012 a further 11 no. Architectural Conservation Areas (Haigh Terrace, Vico Road, Sandycove, Eaton Square, Belgrave Square, Brighton Vale, Longford Terrace, Monkstown Crescent, Queen's Park, Seapoint Avenue, The Hill) were adopted as Variations of the County Development Plan.

The Conservation Section played an integral role in the drafting of the Cherrywood SDZ Planning Scheme, adopted by Council on 10 December 2012. They were also involved in the completion of in-house report (in conjunction with Libraries) on the Carnegie Libraries within the County.

Dún Laoghaire-Rathdown submitted 1 no. application to the Department of Arts, Heritage and the Gaeltacht under the Structures at Risk Fund (SRF). The application was deemed successful by the Department.

Stonebridge Road Resource Centre



## Dangerous Structures and Places

The Department implements the Local Government (Sanitary Services) Act in relation to Dangerous Structures and Places. We had a total of 73 Dangerous Buildings cases in 2012.

## Energy Management

The Council's Energy Management Team is led by the County Architect and a report is included in the Appendices outlining actions carried out over the past year to improve energy efficiency in areas under Council responsibility.

## Miscellaneous

The Architects' Department continued in 2012 to provide an advisory service across a broad range of activities such as quantity surveying, procurement, technical advice, building management and building condition reports, along with advising on Arts-related activities.

The Department funded and acted as co-ordinator of Open House for Dún Laoghaire-Rathdown where members of the public were given the opportunity to visit architect-designed private residences, historic buildings and new landmarks for the Open House Weekend in October 2012.

The Metals



## Corporate Services and IT Department

*The Corporate Services and IT Department is responsible for the provision and management of a very wide range of services, both internal and external to the organisation.*

*These services include:*

- *Council Meetings*
- *Facilities Management*
- *Higher Education Grants*
- *Register of Electors*
- *Property Management*
- *Dundrum Office*
- *Communications Office*
- *Information Technology*

### County Council

The Council itself is made up of 28 County Councillors from the following Electoral Areas: Dundrum, Glencullen/Sandyford, Stillorgan, Blackrock, Dún Laoghaire and Ballybrack.

In 2012 the following County Council meetings were held:

- 13 County Council meetings including the Annual Meeting, the Budget Meeting and 1 Special Meeting. The special meeting was in relation to Cherrywood SDZ
- 18 meetings of Dundrum Area Committee
- 18 meetings of Dún Laoghaire Area Committee
- 20 meetings of Strategic Policy Committees
- 3 meetings of the Joint Policing Committee
- 4 meetings of the Organisation, Procedure and Protocol Committee

### Deputations

- (a forum that is open to any association or body to meet with Council officials and Councillors to discuss issues relating to their particular areas).

Deputations are held in County Hall or in the Dundrum Local Office once a month except in July, August and December.

The duration of discussion between each deputation and the Council Members and officials is forty-five minutes.

A total of 11 formalised deputation meetings were held during the year.

### Facilities Management

The Facilities Management Section is responsible for managing Corporate Buildings (County Hall, Town Hall, Harbour Square, Dundrum Sub Office, Georges Place and Library Road). Value for Money is a priority and savings have been identified in terms of Energy consumption.

Work by the Facilities Management Section includes Administration and Maintenance Services as follows:

- Purchasing / Procurement / Tender Process – Utilisation of the NPS contracts for Security, Advertising, Stationery, Electricity, Gas and the GNPB Frameworks, in conjunction with the Dept of Finance, for Mobiles and Fixed Line Services has resulted in considerable savings for the Council. The introduction of Low Value Purchase Cards also resulted in a reduction of administrative manpower hours.



- The Regional Procurement Group (of which this Council is a part) is currently identifying collaborative tendering opportunities in the Dublin Region.
- Maintenance of Corporate Offices
- Introduction of Customer Relationship Management (CRM) has enhanced management of contracts
- Restaurant / Civic Events
- Hire of Halls/Exhibition Space
- Civil Wedding Ceremonies
- Management of Telephone System / Corporate Mobile Telephones –With driving costs and efficiencies in mind, an audit on telephone lines has also delivered savings.
- Information Desk / Porters Desk
- Switchboard Services –Automated system provides fast service delivery for customer by directing callers to main service departments

## Communications Office

The Communications Office has responsibility for all corporate communications and information management. The office operates as the central contact point for all media relations and has an on-going role in managing the reputation of the Council through strategic communications planning. A primary objective of the team is to ensure that the

organisation engages in a clear two-way communication process with both internal and external stakeholders.

### Key achievements 2012 include:

- Proactive media relations, including the promotion and explanation of Council services, programmes and initiatives
- Issues Management/Crisis Communications
- Management of press queries (299 in 2012)
- Management of the Office of An Cathaoirleach
- Corporate Event Management
- Internet & Intranet Development
- Production of key Council publications including the quarterly dlr times and Annual Report
- Co-ordination of Ombudsman requests (11 cases dealt with in 2012)
- Additional responsibilities of the Office include the implementation of the Council's Irish Language Scheme under the Official Languages Act 2003.

The highlight of 2012 for the Communications Office was its role in coordinating the Council's submissions for the Chambers Ireland Excellence in Local Government Awards. Having been shortlisted in 10 different award categories, the Council won the 'Innovation in Technology' award and

**Left to Right:** Martin Tobin, ERP Ireland, Tom Joyce, Cathaoirleach, DLRCC, Jan O'Sullivan, Minister of State, DECLG, Jim Ryan, DLRCC, Kathleen Holohan, Deputy Manager, DLRCC and Ian Talbot, CEO of Chambers Ireland



also went on to win the overall award and be named 'Local Authority of the Year'.



### Higher Education Grants

The Higher Education Grants Scheme 2011/2012 was approved by Dún Laoghaire-Rathdown County Council at its meeting in June 2011.

Number of New Applications	820
Number of New Grants Awarded	272
Number of Renewal Grants Awarded	739

1011 students were awarded grants under the Higher Education Grants Scheme 2011/2012 and the total expenditure was €3.85 million.

Dún Laoghaire-Rathdown County Council won the 'Innovation in Technology Award' at the 2012 Excellence in Local Government Awards for the 'Higher Education Grants - A Portal to a Brighter Future' project which allowed 13 different Local Authorities to accept online grant applications.

### Register of Electors

The final Register of Electors for 2012/2013 was published on 1 February 2012 and came into force on 15 February 2012.

The total number of electors on the final Register was 153,774 and the breakdown of the Electoral Areas is as follows:

Electoral Area	No. of Electors	Electoral Area	No. of Electors
Ballybrack	26,368	Dundrum	29,555
Blackrock	22,672	Glencullen	21,979
Dún Laoghaire	33,046	Stillorgan	20,154

A draft Register of Electors for 2013/2014 was published on 1 November 2012. The total number on the Draft Register increased to 156,565.

### Freedom of Information

The Council received 69 Freedom of Information requests, 7 Data Protection requests, and 7 requests for Access to Information on the Environment (AIE) in 2012.

### Dundrum Office

The following meetings were held in the Dundrum Office in 2012:

Dundrum Area Committee Meetings	18
SPC Meetings	5
Deputations	3
Other Departmental Meetings	77
Housing Meetings/sign-ups/interviews/RAS	34
Exhibitions/Public Displays	35
Public Information Meetings	5
Training	0

Members of Dún Laoghaire-Rathdown County Council



## School Meals Schemes

10 Primary Schools in the Dún Laoghaire-Rathdown area benefit from the scheme.

## Property Management

The section manages the Council's property portfolio and Sandyford Industrial Estate. All acquisitions for Compulsory Purchase Orders are done through this section. Currently the Council operates 45 Temporary Lettings/Commercial Leases on its property in addition to renting 2 shops. This land is registered on the Council's Property Interest Register.

Inspections and enforcement under the Derelict Sites Act, 1990 are undertaken as appropriate. In 2012 there were 17 properties entered on the Derelict Sites Register – 15 of which were domestic properties the remaining 2 being commercial properties.

The section has a Referencing Service which also prepares the Books of References for Compulsory Purchase Orders.

## Information Technology

The IT section provides for the organisation's wide ranging and expanding information technology requirements. This is achieved in a planned and managed environment and is governed by the demands of the Department's Business Plan and the Corporate Plan and ad hoc demands from within, and increasingly from external sources.

## Some Highlights in 2012:

- Opening of Ballyogan Offices with modern IT facilities for all staff working there
- Increased use of Virtualisation Technologies to reduce costs and improved management of IT systems
- Use of GIS (Geographic Information Systems) to produce Local Area Plans
- Libraries – new self service units
- New Parks system for Trees Management implemented
- New System for the Financial Management of Planning contributions
- Various IT Systems upgrades (Planning System, Technical Design systems etc.) to improve efficiencies
- Network infrastructure upgrades to reduce costs
- Rollout of Broadband Infrastructure continuing in the County.
- Completion of the MapRoad project to digitally capture all details of road network
- Improvements to our Website and on-line systems
- Continued rollout of CRM (Customer Relationship Management).
- New IT system for contracts management implemented.

Dún Laoghaire Fireworks display (the Gathering)



## Environment, Culture & Community Department

*The directorate of Environment, Culture & Community incorporates a wide range of services for citizens and visitors which are designed to provide and maintain high quality amenities; support the cohesive development and sustainability of local communities; maintain a good quality of public realm and facilitate a diversity of cultural activities.*

### The core services are:

#### Environment Services

In 2012, the Council adopted its 3-year Litter Management Plan 2012–2014. Litter Wardens continued to enforce the relevant legislation including the Litter Bye-Laws. In 2012, 733 litter fines were issued.

The Annual Tidy Districts competition had 42 Residents Groups, Tidy Towns Committees and Estate Management

Groups participating in 2012. The overall winners were Cabinteely.

The Tidy Schools competition had 34 schools involved. The Environmental Awareness Officer also managed the Green Schools programme, with 109 schools registered under the programme.

#### Cleansing Services

The Cleansing Section employs approximately 60 staff and the fleet consists of road-sweepers, mini-sweepers, side-loaders, pick-ups and a green machine.

As part of a constant review of current operations, the road-sweeping schedule is continuously reviewed to provide a monthly service to the majority of the residential areas in the County. In 2012, the Council continued with a working rota for street cleaning and litterbin emptying in the major town areas, which provides a service on a 7 day week basis from 7.00 am to 6.30 pm each day. This new schedule allows for town centres to be visited daily and the main roads to be swept fortnightly.

Currently there are approximately 500 litterbins throughout the County which are emptied either daily or three times per week.

The Cleansing Section has 3 gully cleaning trucks which constantly clean approximately 22,000 gullies throughout the County.

#### Community Development

Construction of the community neighbourhood centre in Stonebridge was completed in 2012. This is a purpose built community facility with space for a wide variety of community activities including childcare. €105,807 in Community Grants were given out to assist local groups through the Council's Community Grants scheme, with a further €22,500 spent on Summer Projects and €27,740 spent on community Arts Access Grants throughout the County. The Community Awards for 2012 saw another increase in entries, with 89 groups taking part. The Council, through the Estate Management partnership, continued to work with 12 estate management fora and build capacity locally through training, support and funding. Goatstown Close joined the Estate Management programme in October 2012. Three Estate Management Fora, Hillview, Sandyford Park/Bearna Park and Ballyogan all won awards in the 2012 Tidy Districts Awards.

Dalkey Castle and Heritage Centre



## Dlr Events 2012

Dlr Events continued its programme of Free Events in 2012 with events like the Teddy Bears' Picnic, the Mad Hatter's Tea Party and Movies in the Park.

There were a total of 3 Marlay Park Concerts this year held in August with world renowned acts such as Tom Jones, David Guetta and Kasabian. The Bay 10k Road Race was very popular again in 2012.

New events included dlr Fusion in July and the launch of the New Year's Eve Fireworks Spectacle at the harbour in addition to the Christmas Market.

The CoCo Markets continued to grow in 2012 with over 100 stalls between the Council's three markets and a monthly newsletter on the Marlay Park markets was introduced.

Community Development events included Bealtaine, Family Fun Days, Summer Projects and the Community Awards – the overall winner in 2012 was Suicide Aware from Loughlinstown.

## Sports Development

The Sports Development Office continued its county wide sports programme in 2012.

The Sports Development Office in partnership with the F.A.I., Leinster Rugby U.C.D.F.C. and dlr Leisure Services has run over 130 programmes for over 20,000 participants, including holiday sports camps, summer sports coaching, after school coaching programmes and evening/weekend community sports clubs.

## Arts

In 2012, dlr Arts Office continued the implementation of 'Continuing the Conversation, Dún Laoghaire Rathdown County Council's Arts Development Policy 2011-14'.

"Re-ignite the Spark" a snap shot of the very successful arts and health partnership between the HSE and the Council was launched. This integrated Braille document records the first four years of the partnerships work with residential, day care and disability health care settings across the County.

Local community groups immersed themselves in film in Autumn 2012, attending film appreciation classes, learning about the history and language of cinema, and programmed their own mini-film festival in Nutgrove, Stepside and Marlay Park. This programme was devised in conjunction with the Community Development Section.

Martello Towers Book Launch Cllr. Cian O'Callaghan, Fingal County Council and An Cathaoirleach Cllr. Tom Joyce



Dlr Arts Office also supported artists working in all disciplines through its Arts Grants Scheme, which grant-aided events throughout the County including the Blackrock Animation Film Festival, the Irish Youth Dance Festival and the Underground Film Festival as well as arts projects in schools and individual artists. Support for artists was also provided through two residencies; a Theatre Artist in Residence in the Mill Theatre and a Writer in Residence in partnership with dlr Library Service, focusing on the Ballinteer, Dundrum and Stillorgan areas.

The Arts Office organised two large exhibitions; Source, an exhibition of contemporary craft highlighting work by innovative makers connected to the County and Fieldworks a commissioned photographic portrait of the Glencullen/Tibradden area of Dún Laoghaire-Rathdown. Both exhibitions were accompanied by extensive mediation programmes which extended the reach of the exhibitions to the general public.

The dlr Artists network continued to develop and provided artists from the County with professional development opportunities.

## Libraries

2012 was momentous for dlr Libraries with the commencement of work on the new Central Library and Cultural Centre at Moran Park. Planning is underway for the opening in 2014.

Dalkey Library was completely upgraded and the Maeve Binchy Reading Garden was opened. Deansgrange Library closed in Summer 2012 for upgrade and the construction of an extension. It is anticipated that the library will re-open in Summer 2013. The builders are back on site at Blackrock Town Hall, this is a VEC initiative but a new public library will be delivered towards end of 2013. The grounds to the rear of Dundrum Library were purchased from the HSE and will allow for Council development in the future. Cabinteely, Dún Laoghaire and Shankill Libraries celebrated their centenaries with flags and fanfare at a garden party in May in the grounds of Cabinteely Library.

The introduction of self service to the branch libraries has allowed us to maintain service levels. This new initiative has been well received by the library users.

At the core, dlr libraries continue to advocate for books and reading through promotion of the collection, a series of book-related events, including no less than 12 world class dlr Library Voices events and an outreach programme.

The book fund was successfully tendered during 2012, ensuring value for money and the continued development

of a rich collection for the public. The Council took the lead on this initiative and worked in partnership with Fingal and South Dublin County Councils. In 2012 the public borrowed approximately 1.4 million items, 14,000 of these issues were digital downloads (an increase in downloads of 25% compared to 2011).

## Arts & Libraries

Highlights of the year included the very successful amalgamation of Poetry Now with Mountains to the Sea dlr Book Festival which was transferred to Arts & Libraries during the year. The festival was successfully delivered in September and welcomed visitor numbers of over 7,000. It hosted readings, workshops and events by many internationally acclaimed authors and poets. The Council's Writers in Residence for 2012 included Chris Binchy and Katy Hayes. This initiative is organised by dlr Arts Office and Library Service and is granted-aided by the Arts Council.

## Parks Service

### New developments in parks

A wide variety of local landscape improvements were undertaken in open spaces throughout the County, including new seating, footpaths, tree and shrub planting, vegetation clearance/tidy-up, and recreational facilities, including the following:

- Playground extension at The Gallops, Leopardstown
- New section of cycleway at Clonkeen Park
- New boules area at Marlay Park
- New oak avenue tree planting at Marlay Park
- Opening of tea rooms at Killiney Hill Park.
- Phase 1 of Marlay Craft Courtyard restored
- New Conservatory extension to Boland's Coffee Shop in Marlay Park.
- New toilet block in Cabinteely Park
- Completion of master plan for Corke Abbey Valley Park and commencement of pathways network.

### New sporting amenities were installed at the following locations:

- Construction of croquet lawn at Cabinteely.
- Stepside synthetic sports pitch
- Commencement of construction of all-weather facilities at Marlay Park

- A new junior grass pitch allocated at Stillorgan Heath, second to follow in 2013
- A programme of grass pitch improvements throughout the County including sand-dressing, drainage etc.

### Policy

- Dlr Open Space Strategy adopted.
- Electronic tree management system procured as per adopted Tree Strategy.
- An extensive and wide-ranging programme of events held in dlr parks and open spaces.

### Heritage Service 2012

- Publication of Martello Towers book.
- Summer of Heritage programme attracted over 4,000 visitors.
- Merging of Heritage and Heritage Properties Sections.
- Biodiversity Events attended by over 1200 people.
- Red Squirrel Project Started.
- New Heritage Plan Drafted.
- First Two Council Memorials erected to Kevin O'Higgins and William Sealy Gosset.

- Capital Works carried out to Dalkey Castle and Heritage Centre.
- Antiques Fair day in Cabinteely House.
- Appropriate Assessment Screening for various projects.
- Ecological Guidance Notes for Dublin Local Authorities.
- Various Ecological Assessments.
- Cabinteely House – new flooring for first storey rooms.

### Cemeteries Service 2012

- 576 interments were carried out in Deansgrange Cemetery and 550 in Shanganagh Cemetery.
- 27 graves were sold in Deansgrange Cemetery and 233 in Shanganagh Cemetery in 2012.
- The restoration of the former offices in Deansgrange was completed and the new Tea Rooms opened in March 2012.
- A cemetery management system is being introduced and the tender process commenced in 2012.
- Resurfacing of driveways and footpaths was completed in Shanganagh Cemetery and in parts of Deansgrange.

Upgraded Dalkey Library and Maeve Binchy Reading Garden, photo by Sean Downes -



## Finance Department

*The Finance Department is responsible for the short and long term financing of the Council's operations, both Revenue and Capital.*

Included among the wide range of services provided by the Department are:

- Financial Control, Cash Flow & Treasury Management
- Preparation of Draft Annual Budget
- Preparation of Annual Financial Statement
- Administration of the General Ledger & Main Financial Systems
- Payroll Administration
- Commercial Rates Billing & Collection
- Environmental Waste Charges Collection
- Non-Domestic Water Charges Billing & Collection
- Payment of Accounts
- Insurance and Claims Administration
- Payments Receipting Office
- Administration & Collection of the Non Principal Private Residence Charge
- Administration & Collection of the Household Charge

The Finance Department also ensures that statutory and financial accounting principles, which apply to all money, paid by, or to, the Council are complied with.

### Council Budget

The Finance Department prepares the overall Draft Budget in consultation with each department of the Council. The Revenue Budget for the financial year ended 31 December 2012, as adopted by Council, was €186,365,000

### Rates

Rates are payable on commercial and industrial properties. Following consideration of the Budget each year, the elected Members determine the Annual Rate on Valuation (ARV) to be levied for the following year. The ARV for 2012 was €0.17.

### Collection Statistics

Year	Total Rates Demanded	Total Rates Collected	% Collected
2012	€101,483,481*	€76,485,950	75.36%
2011	101,326,260	77,289,648	76.28%
2010	€100,779,345	€81,537,284	80.91%

\*includes incoming arrears @ 1/1/2012 of €24,037,110. Closing Arrears @ 31/12/2012 were €24,997,032.

The collection percentage achieved in 2012 of 75.36% represents a deterioration of less than 1% on the 2011



collection performance indicating a stabilisation in the collection performance.

### Valuation Act 2001

The Valuation Act 2001 revised the law relating to the rateable valuation of properties and facilitates a national revaluation of all rateable valuations.

### Revaluation

Revaluation has now been completed in the County and the new valuation list came into effect for rating purposes on the 1 January 2011. The national revaluation programme continues to be rolled out nationally by the Valuation Office.

### Entry Year Levy

The levy was introduced under the Local Government (Business Improvement Districts) Act 2006, which was enacted on the 24 December 2006.

The levy applies to all new-build properties from the date when the properties are valued for rating purposes, pending the levying of commercial rates.

### Environmental Waste Charges

The Council ceased to provide a direct waste collection service from early August 2010 to the majority of its customers and provides a direct service only to a small number of households who had an existing bagged waste collection service and to residents of Council apartment complexes. The Council continues to pursue collection of outstanding arrears and in 2012 €1,189,963 was collected. In addition the Council also continues to accept and process waiver applications in respect of the charge and in 2012 1,447 applications were processed with 1,355 granted and 92 refused.

### Non-Domestic Water Charges Collection

Charges for non-domestic water supply are determined by metered usage.

Year	Total Water Charges Demanded	Total Water Charges Collected	% Collected
2012	€12,505,868*	€6,215,476	49.70%
2011	€14,544,063*	€6,426,070	44.18%
2010	€14,774,936*	€6,086,457	41.19%

\*Bills issue in arrears. The yearly debit includes final bill for the year, although issued to customers after year end. Also please note total demanded includes the incoming arrears at the 1 of January of €8,117,993. Closing arrears at the 31 December 2012 were €6,290,392

The last four years has seen a continuous improvement in collection rates in respect of non domestic water charges and when account is taken of the amount charged back to 2012 from 2013 the collection performance for 2012 then increases to 60%.

Note: Domestic Water Charges were abolished from 1 January 1997.

### Non-Principal Private Residence Charge (NPPR)

The Local Government (Charges) Act 2009 introduced a €200 charge for Non- Principal Private Residences. The €200 charge is payable to the local authority in whose area the Non-Principal Private Residence is located. The charge is self-assessed and owners must register the property and pay the charge.

The legislation provides for the imposition of late payment fees in respect of payments made after the due date and for the taking of legal proceedings against owners liable to the charge who do not meet their liability.

15,464 properties were subject to the charge in 2012 and the amount collected, including late payment fees, was €3,861,460 and such a payment level would imply almost full compliance in this County in respect of payment of the charge.

### Household Charge

The Local Government (Household Charge) Act 2011/Local Government (Household Charge) Regulations 2012 provided for the introduction of a €100 household charge payable by owners of certain residential properties. The charge was introduced as an interim measure by Government under the EU/IMF Programme of Support for Ireland, pending the introduction of a comprehensive property based tax which replaces the household charge from 2013. The Household Charge did not constitute an additional form of income for Local Authorities but rather replaced the former contribution to the Local Government Fund from central taxation receipts.

The number of households in this County liable to the Charge is estimated at 74,390. At the 31 December 2012 the amount paid was €6,394,600 (including waivers) which would indicate a payment rate of 85.96%, the highest compliance rate in the State.

### Financial Management

Financial management reporting in the Council is robust and thorough. A rigorous system of monthly financial monitoring ensures that any significant budget variances are identified at

an early stage and appropriate actions are taken to minimise any possible adverse financial impacts. These controls include regular financial reviews, monthly and quarterly financial reports which indicate financial performance measured against budgets on both expenditure and income and variance analysis evaluation.

### Quarterly Reports

Under the EU/IMF Programme of Support for Ireland additional reporting requirements were introduced which require that quarterly data is provided to the Department of Environment, Community & Local Government by all local authorities within 60 days of the quarter end. The reports required are:

Revenue Report which gives details of the revenue account expenditure and income for the year to each quarter end against the year's budget.

Capital Report which gives details of the capital account opening balances, expenditure and income and closing balances for the year to each quarter end.

Debtors Report which gives details of movements for each category of debtor for the year to each quarter end.

Loan Report which gives a detailed forecast of interest and principal repayments on all existing and approved borrowings.

Payroll/Superannuation Report which gives details of payroll and pension related payments for the specified period.

These reports were all submitted to DECLG within the specified timeframes for the 4 quarters of 2012.

### Payment of Accounts

Payment to suppliers is made subject to presentation of valid tax documentation. The majority of payments are made by Electronic Fund Transfer (EFT), through which payments are made directly into suppliers' bank accounts, with occasional cheque payments where EFT is not practicable. Staff and Councillors are also paid by EFT.

The Council's Treasurer is: Bank of Ireland, 101 Upper George's Street, Dún Laoghaire, Co. Dublin.

Since 1 July 2011 the Council has been obliged to pay suppliers within 15 days to comply with a Government decision under the National Recovery Plan and the EU/IMF Programme of Support for Ireland. This decision extended the 15 day prompt payment rule that had been applying to Central Government Departments, to the Health Service Executive, the Local Authorities, State Agencies and all other public sector bodies.

### VAT

Arising from changes to VAT legislation for public bodies a range of additional local authority services became subject to VAT effective from 1 July 2010. A full review of Council Services was undertaken to identify income sources affected by the VAT changes & procedures were put in place to account for VAT on relevant income and to identify VAT related expenditure to ensure submission of accurate returns to Revenue.

### Internal Audit

The primary role of Internal Audit is to provide assurance to the County Manager, Senior Management, the Elected Council and the Audit Committee that the various risks facing the Council have been identified and appropriate internal controls are in place to manage those risks. Internal Audit evaluates and reports on the Council's internal control systems and makes recommendations for improvement where necessary. Internal Audit provides an independent review function to management, to assure that services are being provided in an efficient, effective and economic manner and conforming to legal requirements. In 2012 the Internal Audit Section:

- Issued six reports covering a wide range of issues.
- Facilitated the preparation of the Corporate and Departmental Risk Registers.
- Liaised with the Local Government Auditor.
- Liaised with the Council's Audit Committee.
- Devised and received approval for the 2013 Annual Internal Audit Plan

### Insurances

The main areas of activity are Public Liability, Employers Liability, Fire (Housing Stock), Fire (General Properties) and Motor Insurance. Full cover is provided.

### Annual Financial Statement

The Annual Financial Statement 2011, completed in 2012, was prepared on an accrual accounting basis and included a full Balance Sheet showing assets owned and liabilities owed by the Council, and was completed within the statutory time period. The accounts are audited by the Local Government Auditor who reports to the Minister for the Environment, Community and Local Government.

## Housing Department

*The Housing Department manages approximately 4,300 Council owned properties. It is responsible for implementing National Housing Policy and its functions include the allocation, maintenance, refurbishment and sale of dwellings, rent assessment and collection, the making of house purchase loans and certain grants, and the provision of accommodation for homeless families.*

The Department is responsible for the enforcement of standards and upkeep of rent books in private rented accommodation and the administration of the Rental Accommodation Scheme (RAS). The Department is also responsible for acquiring properties for social housing through leasing of private properties, the management and maintenance of Group Housing Schemes and Halting Sites and the implementation of the Council's Traveller Accommodation Programme.

### Tenant Purchase Scheme

During 2012 the Council received 71 applications to purchase, 69 applications were approved and 35 sales were completed.

### Social Housing Leasing Initiative

A number of enquiries were received under this initiative and 5 leases were signed in 2012. Two applications under the CALF (Capital Advanced Loan Facility) scheme were completed resulting in 36 units. These Schemes will continue in 2013. 27 unsold affordable units were transferred to Social units for an initial 5 year period.

### Refurbishments

Energy efficiency works were carried out on 76 dwellings. This included 28 units at St Nathy's House, Churchtown and 12 units at Rollins Court.

Eight extensions and 35 bathroom alterations were completed to Council rented dwellings for tenants with a disability.

NABCO - Riverside Loughlinstown



## Housing Adaptation Grant Scheme for People with a Disability

165 applications for Housing Adaptation Grants for People with a Disability were received.

108 provisional approvals were issued in the sum of €922,893.00.

## Mobility Aids Housing Grants

7 applications for Mobility Aids Housing Grant were received.

9 provisional approvals were issued in the sum of €36,564.00.

## Housing Aid for Older People

41 applications for Housing Aid for Older People were received.

33 provisional approvals were issued in the sum of €160,573.63.

## Homelessness

The Council continued its arrangements with the Health Service Executive and Dublin City Council in relation to the provision of emergency accommodation for homeless persons. The Dublin Region Framework Homeless Action Plan 2010 to 2013 is the adopted plan of the four Dublin Councils.

In 2012, the Council housed 10 homeless households in social housing as follows:

Long Term Leasing:	1
Unsold Affordable:	5
LA accommodation:	4

In addition a further 4 homeless households progressed to long-term supported accommodation in Dublin City.

42 households were assisted in accessing accommodation in the private rented sector.

In 2012 the SLI (Support to Live Independently) Scheme provided support to 51 households who have moved out of homeless accommodation.

The HAIL Visiting Support Service commenced in May 2012 and provided support to six households in 2012.

The Localisation Group continues to meet to discuss the Localisation of Services and any issues of concern arising. Service providers are represented on the Localisation Group.

The Tenancy Sustainment Service which is provided by Focus Ireland, commenced in February 2012. The service is provided to Social Housing households who have difficulties with their tenancies.

## Anti-Social Behaviour in Council Estates

The Council continued its policy of dealing comprehensively with instances of anti-social behaviour in its estates during 2012.

During the year a total of 105 cases of anti-social behaviour were investigated and completed. This is a decrease of 22% in anti-social behaviour cases reported in comparison to 2011.

Legal action was taken where appropriate and 1 Notice to Quit was served during the year.

1 dwelling was surrendered in lieu of legal action.

23 warning letters and 25 verbal warnings issued.

1,052 pre-tenancy assessments (background checks) were carried out - a 15% increase on the previous year. 32 applicants were refused housing or had their applications deferred for a period of time due to their involvement in anti-social behaviour and/or in the interests of good estate management.

## Pre-Tenancy Training Courses

33 Housing applicants participated in pre-tenancy course in 2012.

## Housing and Transfer Lists

At 31 December 2012, 4,319 applicants were assessed as being in need of social housing support. A total of 212 housing applicants were allocated dwellings. This included 78 allocations to dwellings owned or managed by Voluntary Housing Associations, 37 Rental Accommodation Scheme allocations and 8 allocations to Long Term Leasing properties. 67 tenants were allocated transfers to alternative accommodation. This included 20 transfers from the RAS Fixed Transfer List, 3 RAS to RAS transfers, 3 Voluntary Housing Association tenancies and one transfer to a property with a Long Term Lease.

## Housing Rents

Generally, rents are calculated on the basis of current household income under the Council's Differential Rent Scheme. The year 2012 saw a continued drop in household incomes leading to a reduction of 1.4% in the average weekly rent from €58.43 in 2011 to €57.63. While the collection rate of 98% on current charges is an improvement on recent years, the decrease by 1.4% in net rental income to €12.14m reflected the fall in average rents.

## Part V – Housing Strategy

Under Part V of the Planning & Development Acts 2000 – 2010, seventeen apartments were delivered for Social Housing purposes. In addition, three further agreements were entered into, providing for the payment of Financial Contributions and/or the delivery of units on a cost-neutral basis.

### Affordable Housing Scheme

Despite the unprecedented collapse of the housing market, sales of eighteen affordable dwellings were achieved during 2012 of which five were sold on the open market.

Having evaluated the operation of the Affordable Housing Scheme and having examined the difficulties being encountered by applicants in obtaining mortgages without a significant deposit, a decision was taken to introduce a Rent to Buy scheme, following consultation with the Housing SPC and the Council. The Scheme was launched in November 2011 with the objective of assisting eligible applicants for affordable housing towards the purchase of their home. Under the scheme, the affordable home can be rented immediately from the Council for a period of up to three years. The applicant has the option to purchase that home at any time during this three-year period at a fixed price agreed before granting a lease on the property. 80% of the rent paid will be offset against the purchase of the affordable home in the event the

unit is purchased during the three year period i.e. it will be taken as a deposit on the property. This scheme has attracted widespread interest among eligible applicants and at the end of December 2012, sixty of the eighty-six unsold Affordable housing units had been occupied on a Rent to Buy basis with deposits having been placed on a further nineteen properties.

### House Purchase Loan Scheme

The Council offers a House Purchase Loan Scheme whereby eligible applicants can qualify for mortgage funding for up to 97% of the cost of the property to a maximum sum of €200,000. In 2012 five House Purchase Loans were issued including three for the purchase of properties under the Council's Tenant Purchase Scheme.

### Voluntary Housing Schemes

Funding was provided during 2012 through the Capital Assistance Scheme for the provision of fourteen units of accommodation for people with specific categories of housing need (homeless, elderly and disabled persons).

### Accommodation of the Traveller Community 2012

The Local Traveller Accommodation Consultative Committee (LTACC) met on five occasions during 2012.

Bentley House – Emergency Housing Accommodation



A programme of minor planned maintenance works was carried out on Traveller Specific housing.

A fire damaged 2 bedroom house at Aughmore Lane Halting site was fully refurbished.

The full recording of maintenance queries for Traveller Specific housing stock was moved onto the OHMS system.

Construction commenced on the full refurbishment of a 3 bay halting site at Soldiers & Sailors Field, Monkstown with a completion date set for February 2013.

Four families were moved from temporary accommodation to permanent accommodation.

In total five vacancies in traveller specific housing stock were filled during 2012.

### **Maintenance of Local Authority Housing Stock**

As of 31 December 2012, the Council has approximately 4,229 dwellings in its rented stock. A total of 4,569 requests for maintenance were received in 2012.

The condition of the Council's housing stock is continuing to improve mainly due to the fact that a large number of units were constructed/refurbished in the past 5 years and also due to our planned maintenance programme, which is ongoing. A number of frameworks with approved specialised contractors are now in place, which in addition to the ongoing re-organisation of the Council's direct labour unit, ensures best value for money is continuously being achieved.

### **Rental Accommodation Scheme**

The Rental Accommodation Scheme (RAS) commenced in Dún Laoghaire – Rathdown County Council in August 2006.

Number of tenants of private landlords, transferred to Scheme at 31 December 2012 – 370

Number of Voluntary tenants transferred to Scheme at 31 December 2012 - 138

# Human Resources Department and County Development Board

*The Human Resources Department is involved in the general administration of statutory employment provisions, the policies, procedures and schemes adopted by management. The Department also has responsibility for Accessibility and Workplace Partnership.*

The County Development Board works extensively with partners of Council including other local public sector service providers, local development companies, the community and voluntary sector and organised business.

## Staff of the County Council

The workforce of Dún Laoghaire-Rathdown County Council at the end of 2012 was 1,028 including clerical/administrative, professional, technical and depot-based staff comprising craft and general workers.

## Recruitment, Administration & Industrial Relations

The Human Resources Department provides an advisory service to local management, ensuring equality and consistency throughout the organisation.

Staff welfare is promoted through the operation of schemes that aspire to a work life balance i.e. flexi time, term time, work-sharing.

The Staff Support Counsellor identifies and responds to transitory crisis or personal difficulties experienced by staff at work or at home, and provides a confidential counselling, referral and information service.

## Equality

Equality is a core value in the culture of the Council. This is reflected in the policies practices and procedures when engaging with both citizens and each other. Diversity management is integrated into the customer care training programme which has supported the development of

Operation Transformation 2012



appropriate responses to a wide range of enquiries, concerns and requirements.

## Accessibility

There was no funding available from the National Disability Strategy Fund during 2012, however, accessibility and the principal of Universal Design was incorporated into all new capital projects, infrastructure programmes and general operations, with a view to improving access to the built environment, access to information and access to services. The Council supported the Enabling Access Across the Generations Transition Year Project 2012, during which 1,000 TY students accessed the NDA e-learning module and participated in a national poster competition. The project was a joint venture between the Department of Education, the Department of the Environment, Community and Local Government, Local Authorities and secondary schools. The project was delivered on no budget with the exception of some private sponsorship for prizes.

The 3% target for the employment of people with disabilities referred to in the Disability Act 2005 was exceeded again in 2012 (4.2%).

## Staff Development and Training

During the year, the training programme delivered in-house training to 949 staff including the following areas: -

Personal Development, Health and Safety, Courtroom skills, Debt Management, Freedom of Information, Customer Care, Information Technology

4 staff completed the Certificate in Local Government Studies

4 staff completed the Diploma in Local Government Studies

39 staff were approved under the Scheme of Assistance for courses of further education

## Workplace Partnership

The Partnership Committee held a number of meetings during the year. Partnership Action groups continued to advance several objectives/activities, some of which are outlined below: -

## Return to Learning & Fetac programme

2 return to learning groups operated during the year, a further Fetac group concluded in December.



### Depot Upgrading

An Cathaoirleach officially opened the Ballyogan Operations Centre on Friday 14 December 2012.

### New Direction for Workplace Partnership

The New Direction for Workplace Partnership in the Local Authority Sector was agreed at national level in 2011. This included the reinstatement of Handling Significant Change through Partnership (H.S.C.T.P)

### Partnership Communications Water Group

Terms of references were agreed for the establishment of a Communications Group. This group manages the H2O information well and other Irish Water related information.

### Staff Innovation Scheme 2012

This initiative was launched to promote an innovation scheme, where Staff, Teams or Departments could submit to the Partnership Innovation Action Group, innovative ideas that were designed to improve the way the Council operates and/or save us money.

A total of 69 entries were received from Staff by the partnership office. The County Manager assigned groups to examine all elements of the 69 entries and report back to the Management Team.

### County Development Board

The Department co-ordinated, facilitated and administratively supported a wide range of fora and collaboration mechanisms to deliver multi-agency actions contained in the CDB's Strategic Implementation Plan 2009 -2012. Several participating organisations went through organisational and structural change during the year, which had an impact on the implementation of some actions - these outstanding actions may be included in future strategic plans. The County Development Board was to be disbanded as part of Local Government Reform Policy - Putting People First, but the relevant dissolution legislation was not introduced as at 31 December 2012.

### Economic Development

The Council places a priority on developing a pro-business environment by:

- Creating a highly desirable place for people to live, work and visit.
- Providing effective services that are critical for business operations such as road infrastructure, water supply,

wastewater disposal and managing a clean and amenable local environment.

- Working with organised business groups to promote the retail and commercial areas of the County.

Economic Development as a positive outcome is the result of several factors working together, many of which are not in the control of Council. The Council therefore engaged with other stakeholders in the following economic development activities in 2012 by:

- Working with neighbouring authorities to facilitate regional economic development within the framework of the Dublin City Region Economic Development Plan.
- Working with Fáilte Ireland and local tourism providers to market local tourism products and attractions as part of the Dublin tourism brand.
- Working with local enterprise support agencies, state agencies and business groups to implement actions agreed in the County Development Board.
- Working with other cities and Councils as partners to implement EU funded projects aimed at promoting the County at wider levels.

### Achievements in 2012 included:

#### Regional co-operation

Co-organising elements of the fourth Innovation Dublin Festival

#### Tourism

Dublin Tourism was dissolved in January 2012 and re-incorporated into Fáilte Ireland. The Service Level Agreement between Dún Laoghaire-Rathdown County Council and Dublin Tourism was honoured for a further 6 months by Fáilte Ireland. It was terminated by mutual agreement in July 2012.

Fáilte Ireland facilitated the development of the Dublin City Plus Tourism Strategy. The thrust of the strategy is to promote the attractions alongside the Dublin Bay and in the Dublin Mountains that expand the established city centre tourism offering.

The Outdoor Tourism Project commenced. It is a three-year project funded by the Ireland-Wales Interreg IVA Programme with Conwy Borough County Council as lead partner and five other partners including Dún Laoghaire-Rathdown County Council. The deliverables are taster sessions to increase community awareness of the local outdoor tourism activities; a business development programme for existing and new local businesses in the outdoor tourism sector; a training and apprenticeship programme for employees in the sector; and a

marketing strategy and action plan to promote local outdoor tourism. The Council tendered and commissioned Blue Sail to conduct research on the outdoor tourism potential of the respective areas of the project partners. The report and findings were published in November 2012.

### Business Area Promotion

Implementation of the BRAND Project to develop the brand of Dún Laoghaire town including:

- Co-ordination of the BRAND Stakeholders Group consisting of key decision makers in the Council, Dún Laoghaire Harbour Company, Dún Laoghaire Business Association, DLR Community and Voluntary Forum, IADT, Dún Laoghaire Shopping Centre and DLR Chamber.
- Participation in the marketing of events and festivals in the town.
- Hosting one ambassador training workshop for frontline staff in hotels, businesses and other services (e.g. traffic wardens and taxi drivers).
- Maintaining the dunlaoghaire.ie website, including a listing of approximately 5,000 local businesses.
- Maintaining and developing the Dún Laoghaire Town Facebook Page.

- Development of a short film for the town using the identified town branding themes titled '*A Day in the Life of Dún Laoghaire*'.
- Hosting the BRAND Project Conference in June 2012 displaying and discussing the good practice developed in the project.

In March 2012 the Council organised an international event titled the '*Destination Creation Conference*'. The purpose was to bring together experts and practitioners on the marketing and development of places (business areas) that utilise the inputs of all stakeholders and captures the local as well as general public imagination. The Conference built on the experience and knowledge developed in the Council's engagement in EU projects such as the BRAND Project and the SURE Project. See [www.destinationcreation2012.com](http://www.destinationcreation2012.com).

The Council launched a business promotion grants scheme in 2010. The main purpose is to support business groups to engage in promotional activities that will increase footfall in their respective commercial/retail areas. In 2012 a total of 20 applications were received. Projects that were co-funded by Council included the Nutgrove Arts Festival in the Nutgrove Shopping Centre, the Blackrock Animation Festival in Blackrock town, advertising of attractions in Dalkey and the Dublin Mountains in travel magazines as well as the Bloomsday events in Dún Laoghaire, Sandycove & Glasthule and Blackrock.

In April 2011 Council established the first pop-up shop in the County in Park House, Georges St, Dún Laoghaire. The aims of the Pop-up Shop Initiative are to:

- Reduce the visual impact of empty property in the Town Centre
- Increase footfall and attract new visitors to the Town Centre
- Generate publicity for the Town Centre
- Offer low cost space for entrepreneurs and social enterprises to start-up new ideas and/or reach new audiences
- Showcase empty properties to potential tenants

A total of 51 pop-up shop tenants availed of the opportunity in Park House in 2012. The Dún Laoghaire Pop-up Shop Initiative has now been replicated in a number of other jurisdictions in Ireland.

### Inter-agency collaboration

Co-ordination of the CDB Economic Development Committee that consists of the senior management of DLR County Enterprise Board, FAS, IADT, Dún Laoghaire VEC, County Dublin

**Cleaner Towns Charter**  
DÚN LAOGHAIRE

'Turn your neighbourhood town or city from a place you can't wait to get through, to one you never want to leave'

**dlr**  
Comhairle Contae County Council

[www.dlrcoco.ie](http://www.dlrcoco.ie)

VEC, Southside Partnership, IDA, Enterprise Ireland and DLR Chamber.

A Local Action Plan to address the needs for local economic development in Loughlinstown, Shanganagh and Ballybrack was developed by using the resources available in the SURE Project. The Plan consists of 14 projects ranging from skills training, to the development of business networks to the exploration of the job requirements in new sectors of the economy. All the actions require inter-agency collaboration with community involvement.

## Social Inclusion & Social Development

### Social Development

A number of interagency structures have been established to support collaboration, co-ordination and capacity building in the County. Staff of the CDB section provide facilitation and administration to these committees. They include Social Development and Inclusion Committee (SDIC), Joint Policing Committee (JPC), DLR Traveller Interagency Steering Group, Disability Consultation Group (DCG) and DLR Integration Forum.

### RAPID

The RAPID Programme is based in the Loughlinstown and Shanganagh/Rathsallagh areas and aims to improve the quality of life and opportunities available to residents by co-ordinating services from the different providers.

RAPID has developed an action plan under eight strategic objectives including: Education & Training, Health, Community Safety, Physical Environment, Community Development and Social Inclusion, Family Support, Youth.

In 2012, Dún Laoghaire Rathdown County Council participated in an EU project under the URBACT II programme, called SURE (Fostering diversification of local economies by using innovative Socio-economic methods of Urban Rehabilitation in deprived urban areas). Dún Laoghaire Rathdown was one of eight European cities involved in the project. The project aimed to improve economic development and employment in the RAPID areas. This project concluded in December 2012.

In 2012 the RAPID Programme supported the following initiatives:

RAPID supported the development of the “Communities Working Together” Newsletter as an inter-agency project, to improve communication with local residents of the RAPID area.

Development of phase two of the Shanganagh Community Garden Project in conjunction with Shanganagh CDP.

Following on from the research report into the needs of vulnerable families with children, the RAPID Family Support Task Group hosted a series of three seminars for practitioners and service providers in 2012.

RAPID also supported the development of the first Men’s Shed project in Dún Laoghaire Rathdown.

In 2012 RAPID and An Garda Síochána facilitated the Local Policing Forum for the areas of Loughlinstown, Shankill and Ballybrack. The aim of this forum is to provide an opportunity for local residents of the RAPID area to discuss issues of Community Safety with An Garda Síochána and DLR County Council.

### Social Inclusion

The Social Inclusion Unit is responsible for promoting and mainstreaming social inclusion within the County Council by proofing programmes, policies, and activities; and to endeavour that groups are not excluded or disadvantaged from accessing public services. Where feasible, the Unit promotes active participation by vulnerable groups in all aspects of public service delivery.

### Achievements in 2012 included:

The main flagship event in 2012 was Social Inclusion Week (13-20 October) with over 90 events being held across the County during the week, supported by an exhibition in County Hall and Inclusion Fusion 4 in the Mill Theatre. The events highlighted projects and initiatives that are being undertaken by local community, statutory and voluntary organisations to promote social inclusion, participation and equality across the County.

2012 also saw the introduction of a new flagship event for the Unit, The DLR FUSION weekend took place on 28 & 29 of July, in the People’s Park, Dún Laoghaire. 16,751 people attended the weekend and highlights included a music and dance stage, five workshop areas, a food market, Pop-up shop, Community Radio, Exhibition space and a Sports area.

The Social Inclusion Unit also provided general support and advice to a large number of external organisations in 2012 on the development of social inclusion issues and actions within the County. Some of which included:

- World Refugee Day, Health and Wellbeing Event, Equality and Human Rights Training and Volunteer Awards.

In 2012 the Social Inclusion Unit also provided the co-ordination for Integration Programmes in the County including:

- Monitoring and implementation of the Dún Laoghaire Rathdown Integration Strategy and Action Plan 2012-2015

- Supporting and advocating for the needs of ethnic minorities through the dlr Ethnic Minority Integration Forum and the [www.dlrintegration.ie](http://www.dlrintegration.ie) website
- Supporting the European Integrated Funded Project 'Promoting Civic Partnership of Third County Nationals
- Continued collaboration with statutory, community and voluntary and NGO organisations to embed Social Inclusion policies in policies and practices

## Local Sports Partnership

In 2012 Dún Laoghaire-Rathdown Sports Partnership organised and delivered a wide range of training courses, workshops and physical activity programmes across the County for all ages, levels of ability and sporting types. A key element of this work is to continually identify and progress new methods of increasing participation in sport through interagency and collaborative work.

### 1. Role out of training

- Buntús – 9 new Primary schools and 25 new Pre-schools
- Child Protection - Basic Awareness Workshops covering 242 sports coaches/volunteers and training for 21 Club Children's Officers
- Sports Volunteer Development Programme – 15 sports volunteers provided with training in a wide range of administrative topics
- Sports First Aid – 27 sports volunteers trained

Active for All 2012

- Club Social Media Seminar - 120 volunteers in attendance
- Sports Capital Grants Workshop – session held to provide information to clubs and advice on the application process

### 2. Organisation of Participation Programmes & Events

- dlr Community 5K – fourth year of this participation event held in Kilbogget Park, with over 800 people of all ages and abilities
- Older Adults Activity Days – three taster days with 320 participants
- Operation Transformation Walk - held in January around Marlay Park with over 900 participants taking part in the National event
- Active Dance – TY girls programme with a mix of dance & education. 234 girls from 9 schools in 2012. Included a taster day in UCD
- Fun Family Cycle – 155 people attended a fun 6km cycle along the newly developed Slang River route
- Active Exercise Programme – weekly gym based programme for older adults across 3 dlr Leisure Services centres
- ISC Workplace Challenge – nearly 70 County Council staff members involved in an activity promotion initiative in May
- Walking Promotion – the roll out of 5-week walking programmes across the County



- Outdoor Activity Tasters – worked with the Outdoor Tourism Project to deliver sessions in sailing, kayaking and stand-up paddleboarding

### 3. Disability Sport Development & Programmes

Over 1,000 people were reached in some Sports Inclusion Disability activity, whether a once off or a weekly programme, club, camp or through coach and volunteer training.

- Inclusive Sport Programmes - Included Surf 2 Heal, Inclusive Sailing, Boccia & Powerchair Football clubs, SportsABILITY Weeks, Special Needs Tag
- Capacity Building – 60 services for people with disabilities and other engaged as participants or partners on training & programmes
- Sports Access - People with a wide range of disabilities included in sport, some for the first time
- Awareness Raising/ Disability Inclusion Training – schools, leisure centres, clubs, 3rd Level students, teachers and individuals

### 4. Club Development Grants

11 clubs received grants to assist in participation programmes and developing their clubs. The total grant allocation amounted to €8,000.

### 5. Information Provision

The LSP is a point of contact and information source for sport in the County – clubs & facilities database, training, grants, club development, programmes & events. Communication mediums include the LSP website, social media, e-newsletters and press releases.

### County Community and Voluntary Forum

The Dún Laoghaire-Rathdown Community & Voluntary Forum works to ensure the voice of the community and voluntary sector is heard and taken into account in the ongoing development of the County. Its membership consists of over 400 organisations representing a wide range of interests such as local community groups, environment and heritage groups, social services and enterprise groups, sports groups and many others.

The Forum works as a conduit for information between the County Council and other bodies, where the flow of information is of benefit to the Community and Voluntary sector.

### Achievements of the Forum in 2012 included:

Actively participated in the County Enterprise Day, Bealtaine Festival, the Community Awards, the dlr Fusion Festival and Social Inclusion Week.

Continue to actively support the Dún Laoghaire-Rathdown Garda Diversity Committee, to encourage innovative partnerships, promotions and communications between social and ethnic groups and An Garda Síochána.

Supported the County Council in promoting the 'Gathering 2013 Community Grants'

### The Forum also provided active support in 2012 for:

The continued involvement for our Community Representatives on to the County Development Board, Joint Policing Committee, 5 Strategic Policy Committees and other bodies of local governance.

### Comhairle na nÓg

Comhairle na nÓg are local youth councils which give children and young people the opportunity to be involved in the development of local services and policies. Comhairle na nÓg provide a forum for children and young people to discuss local and national issues of relevance to them. Comhairle na nÓg are recognised as the official structures for participation by children and young people in the development of policies and services.

### Achievements of the Dún Laoghaire- Rathdown Comhairle na nÓg in 2012 included:

The continued highlighting of the prioritised issues identified by the young people at the Comhairle na nÓg AGM (The Lost Years and Events for young People).

Supported the involvement of young people from a wide variety of backgrounds to participate fully in the dlr Fusion Festival and Social Inclusion Week.

Actively collaborated with UCD Science Department for the promotion of UCD Science Week.

Worked with the French Embassy to coordinate the visit of young people to the research vessel "TARA".

Collaborated with the County Council, UCD, the French Embassy and the Dún Laoghaire BRAND Project, to host the Irish Film Premier of 'Planet Ocean' showing the effects of climate change on our seas.

Held a reception to welcome the young people from 62 Nations, participating in the ISAF Youth World Sailing Championships.

Promoted the development of a Youth Café in Dún Laoghaire.

## Legal Services Department

*The Legal Services Department provides an active and essential in-house service to all Council departments and Council affiliates. The Department has considerable expertise in all areas of local government law, practice and administration.*

Amongst the many and varied services offered by the Legal Services Department are:

- Consultations with Council management and staff
- Participation and an active role in the development of major Council initiatives, policy implementation and service delivery
- Code enforcement and the management of litigation issues
- Judicial Review proceedings
- Public Enquiries
- Corporate Governance related issues
- Compulsory Purchase Orders
- Conveyancing and property management
- General advices

In its work, the Department's staff communicates regularly on behalf of the Council with Government departments, the Courts Service, the Property Registration Authority and with numerous solicitors, barristers and other consultants.

Having due regard to the strategic priorities set out in the Council's Corporate Plan, vocational and professional development training is undertaken by staff, regular meetings are held with client departments and regular reviews of our procedures and systems are carried out, all of which are part of a continuous evaluation and improvement of the service provided to our clients.

Files are processed and managed using an up to date Case Management System in conjunction with Digital Dictation thus ensuring that the Department provides an efficient and progressive service to all its client departments. The Case Management System is an effective tool in assisting with service delivery in the department's code enforcement role, in the recovery of commercial rates and with general litigation matters.

While the recession in the economy has brought about a reduction in conveyancing transactions, there continues to be significant increases in the volume of litigation and contentious claims. Legal Services continuously review and monitor systems to ensure that cases and claims are effectively managed.

Red Squirrel Conservation Project at Killiney Hill



## Planning Department

*The Planning Department is responsible for implementing the provisions of the Planning & Development Acts 2000 (as amended), the Planning & Development Regulations 2001 (as amended) and the Building Control legislation.*

This involves reviewing the existing County Development Plan and the making of a new Development Plan every six years, making and implementing Local Area Plans, consideration of applications for planning permission, the control of ongoing development, the enforcement of planning legislation, and providing advice on planning related matters together with enforcement of the Building Control legislation.

### Development Control Service Indicators

939 planning applications were received in 2012 which represents a decrease of 7.9% on the 2011 figure.

704 valid planning applications determined.

Out of a total of 86 decisions issued by An Bord Pleanála in 2012 in relation to appeals, 65 [75.6%] upheld/varied the decision of the Planning Authority, while 21 (24.4%) reversed the decision of the Planning Authority.

During 2012, 8 proposals by the County Council to carry out development were the subject of the public consultation process provided for under Part 8 of the 2001 Planning & Development Regulations.

### Enforcement

A total of 209 new files were opened during 2012.

A total of 159 cases were resolved through negotiation during the year.

215 Warning letters issued.

22 Enforcement Notices issued.

14 prosecutions were initiated.

### Section 5 of the Planning and Development Act 2000

140 applications for a Declaration or Referral, under Section 5 of the Planning and Development Act 2000 (as amended), were received in 2012. Five applications were referred to An Bord Pleanála for review.

### County Development Plan

The Development Plan consists of a written statement and a set of 14 maps. The written statement sets out the general policy of the Council for the development of the County. It includes detailed standards for the control of development and specific objectives for different areas.

The maps illustrate the land use zoning provisions of the Plan, the road programmes and other objectives such as the preservation of trees and structures of archaeological interest. The Plan seeks to provide for the future well-being of the residents of the County by facilitating the growth of employment by ensuring an adequate supply of zoned lands for anticipated needs, by protecting the quality of the environment and by ensuring the provision of necessary infrastructure.

A constant theme of the Plan is the promotion of sustainable development. The Plan also recognises the need to co-operate with the Regional Authority, National Transport Authority and other agencies in meeting the needs of the Dublin Region.

World Youth Sailing Championships 2012



## Variations

There were 6 variations proposed to the County Development Plan 2010-2016 during 2012 as follows:-

- Variation No. 6.1 Sandycove A.C.A.
- Variation No. 7 – Monkstown A.C.A.
- Variation No. 8 – DART Car park and open space development at Shankill
- Variation No. 9 – Ticknock Road Specific Local Objective No. 97 - Variation NOT made
- Variation No. 10 – Haigh Terrace to Park Road A.C.A.
- Variation No. 11 Vico Road A.C.A.

5 Variations were made and Variation No. 9 was not made.

## Local Area Plans

The County Development Plan 2010-2016 contains objectives to prepare a number of Local Area Plans, Strategic Development Zones and Urban Framework Plans.

In 2012, the Sandyford Urban Framework Plan and the Goatstown LAP were both adopted, while the lifespan of the Stillorgan LAP was extended to 2017.

During 2012 work continued on the following Local Plans:-

- Cherrywood Strategic Development Zone (SDZ)
- Dún Laoghaire and Environs Local Area Plan
- Blackrock Local Area Plan.

Site of Cherrywood SDZ

- Kiltiernan/Glenamuck Local Area Plan (Amended)

During the remaining lifetime of the 2010-2016 County Development Plan, it is anticipated some progress may be made in expediting further Local Plans for the Sallynoggin area and identified development nodes in the southern part of the County.

## Architectural Conservation Areas

Three Architectural Conservation Areas were adopted during 2012, as follows:-

- Sandycove Point, Sandycove
- Monkstown
- Haigh Terrace to Park Road, Dún Laoghaire

Work continued on the assessment of the following three Architectural Conservation Areas:-

- Cross Avenue, Blackrock
- Montpelier Place, Temple Hill, Blackrock
- Newtown Villas, Blackrock

## Development Contribution Scheme (Section 48 of Planning and Development Act, 2000)

The Council on 14 December 2009 adopted the Section 48 Development Contribution Scheme 2010 – 2017. Total receipts to the end of December 2012, under the Section 48 Development Contribution Schemes 2004 – 2009 and 2010-2017, were €170.5 million and during 2012 €11.3 million was received.



## Supplementary Development Contribution Scheme (Section 49 of Planning and Development Act, 2000)

The Council on 13 January 2003 adopted a Section 49 Supplementary Development Contribution Scheme. It requires the payment of a financial contribution towards the cost of the extension of Luas Line B from the Sandyford Depot to Cherrywood, namely Luas Line B1.

The total receipts from 2003 – 2012 in respect of the Supplementary Development Contribution Scheme amounted to €23.4 million. A total of approximately €346,000 was received in 2012.

## Supplementary Development Contribution Scheme (Section 49 of Planning and Development Act, 2000-2006)

The Council on 10 November 2008 adopted a Section 49 Supplementary Development Contribution Scheme for the purpose of financing the development of the Glenamuck District Distributor Road Scheme and the Surface Water Attenuation Ponds Scheme.

## Building Control Section

The Planning Department's Building Control Section is responsible for monitoring the Building Control Act 1990 & 2007 and the Regulations made under the Acts.

Building Control Section monitor approximately 15% of all new building works commenced in the County annually for compliance with the Building Regulations, however, the primary responsibility for compliance rests with the owners and builders.

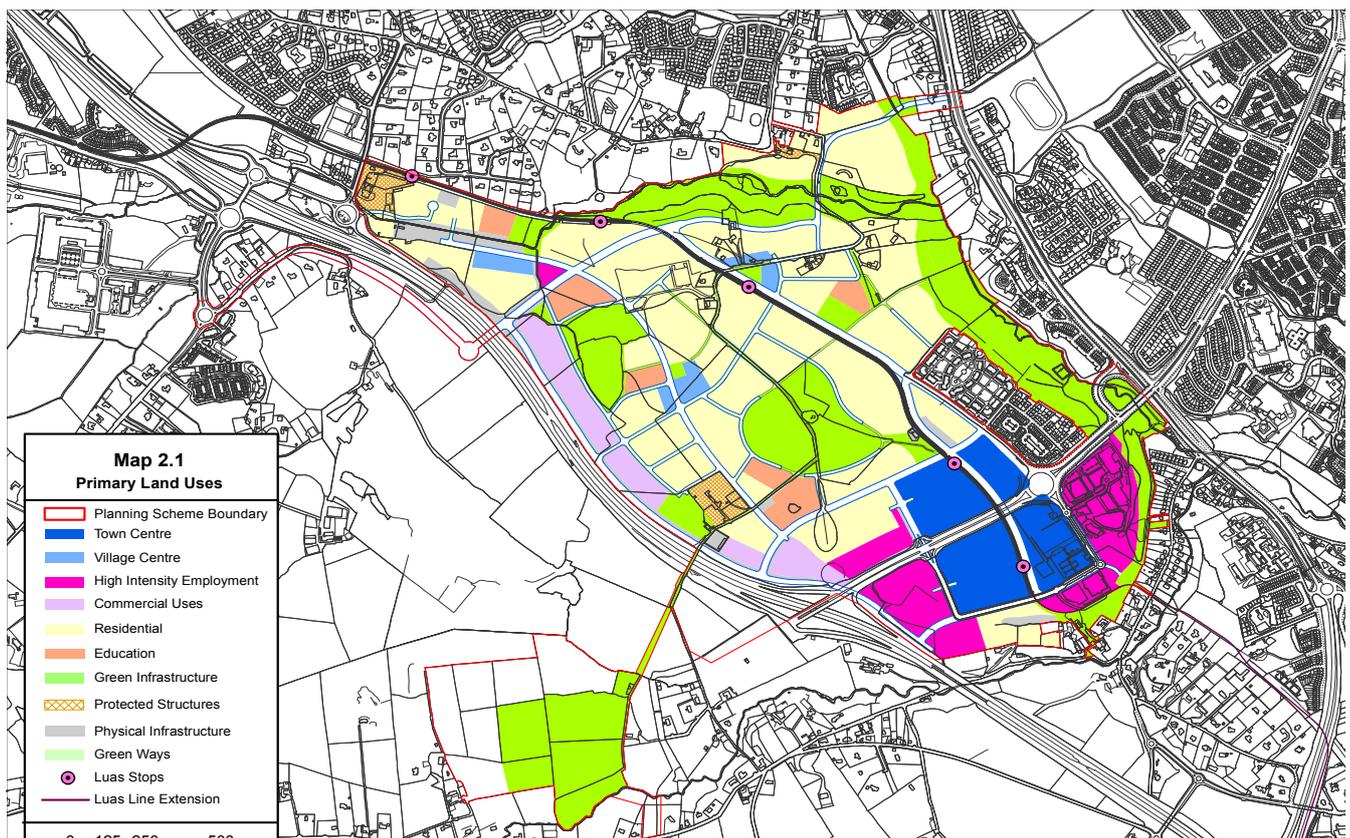
Building Control Section co-ordinate the statutory taking in charge process of roads in new developments. The process includes monitoring the completion of roads, services, public lighting and open spaces in new developments when the development works are in progress. On the completion of the development further inspections are carried out to ensure that site works comply with the Council's taking in charge standards set out in "Development Works in Residential and Industrial Areas" (Guidance Document).

A total of 2 estates were taken in charge by the Council in 2012.

## Building Regulations

Building Control (Amendment) Regulations 2009 brought into operation a number of additional statutory requirements under the Building Control Acts.

Cherrywood SDZ – Primary Land Uses



The Regulations came into effect in October 2009 and prescribe the procedures in respect of the new certification measures for:

- Seven Day Notice
- Regularisation Certificate
- Revised Fire Safety Certificate.

Disability Access Certificates and Revised Disability Certificates came into effect in January 2010.

### **Building Energy Rating [BER] Certificates**

Under SI 666 of 2006 European Community (Energy Performance of Buildings) Regulations 2006, the Council is responsible for the monitoring of BERs. Building Control monitor new buildings to ensure that the building has a BER before it is occupied. It is the Council's practice to visit estate agents / auctioneers in the County, who act for vendors. A new residential or commercial building, or an existing building which is to be let or sold, requires a BER before it is occupied. The Council is satisfied with the level of compliance with the Building Energy Regulation Certificate legislation in Dún Laoghaire Rathdown.

The Council has not, to date, commenced enforcement proceedings for failure to submit BER certificates but is actively monitoring the situation and where it is satisfied that there is non-compliance with Regulations, the Council will commence enforcement proceedings.

### **National Survey on Ongoing Housing Developments**

In July 2012, "Resolving Unfinished Housing Developments" a progress report on actions to address unfinished housing developments was published.

The report was prepared by the Department of the Environment, Community & Local Government and the Housing Agency, following a survey conducted during summer 2012.

The Report outlines the real progress that is being made and must continue to be made, which is particularly focused on addressing the needs of residents living in such developments.

The Council is satisfied, having inspected the major sites in the County, that there are no significant issues with regard to the public utility works (i.e. roads, lighting, water and drainage, etc.) on these sites.

Building Control continues to monitor the estates in our jurisdiction and is having ongoing discussions with the

respective developers, or their agents to ensure that these estates are satisfactorily maintained.

### **Continuous Evaluation and Improvements of Services.**

- Submissions by email and credit card/laser payment have been introduced.
- A new I.T. system for Development Contributions has been introduced, which greatly improves efficiency particularly in relation to debt collection.

The Planning Department also continues to encourage increased public participation in our processes, particularly statutory processes, by the provision of widely published public information sessions and the use of the Council website to facilitate the making of on line submissions to the Development Plan. Such measures, as well as improving communication with, and involvement by the public, enhances local democracy and involvement by the public in major decision making processes.

# Transportation Department

## *The principal activities of the Transportation Department include:*

- design, construction and maintenance of roads and motorways
- improvement of junctions and traffic management
- provision of bus priority measures
- maintenance and improvement of pedestrian and cycling facilities
- provision and maintenance of public lighting
- improvement of facilities for mobility impaired and disabled road users
- management of parking and parking control;
- road planning
- promotion of sustainable travel
- introduction of road safety and Accident Investigation Prevention (AIP) measures
- operation of the school warden service
- Dundrum Main Street
- Glenageary Road Lower
- Grange Park (Part of)
- Idrone Terrace (part funded by NTA)
- Iris Grove
- Nerano Road
- North Avenue (Part of)
- Old Connaught Avenue (Part of)
- Pearse Street (Part of)
- Roundabout at Greenfield Road
- Taney Avenue/Farmhill Park
- Taney Road
- The Rise (Part of)
- The Rise (additional works)
- Ticknock Road

## Road Maintenance Section

### Road Restoration Programme

A grant of **€2,293,641** from the Department of Transport enabled the reconstruction/resurfacing of 22 roads in 2012 – Road Restoration Improvement Grant.

An additional grant of **€878,000** from the Department of Transport provided a portion of the funding required in respect of works on the roads listed below - Road Restoration Maintenance Grant.

### Schemes undertaken in 2012 with the provision of these grants included:

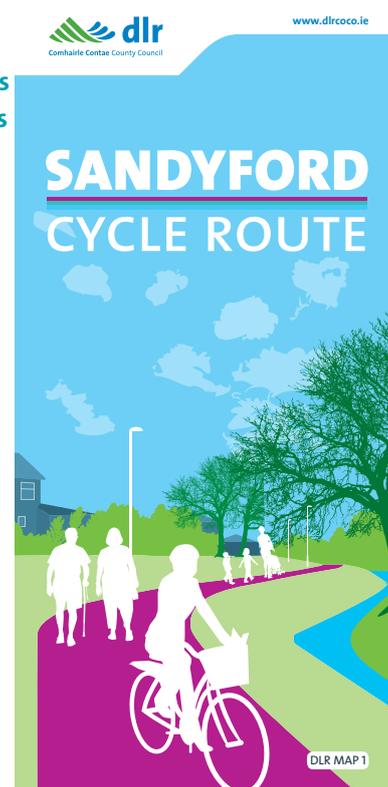
- Assumpta Park
- Beechhill Road
- Bornaraly
- Brighton Road (Part of)
- Brookfield Terrace
- Church Road, Ballybrack
- Clonlea

### Footpath Restoration Programme

Contract Works were carried out at 10 locations in 2012 with funding of **€380,000** from the Council's own resources.

### Locations of Footpaths renewed in 2012 are as follows :-

- Chestnut Grove
- Hillview Grove
- Leopardstown Heights
- Marley Avenue
- Mountainview
- Mount Merrion
- Pearse Street, Sallynoggin
- Springhill Park, Foxrock
- Thornhill Road
- Wesley Lawn



Footpath repairs and renewal were also carried out by Direct Labour.

### Others Major Schemes being managed by Road Maintenance Section.

- Braemor Road Enhancement Scheme :- at design stage
- Classon's Bridge:- Preliminary Site Investigation

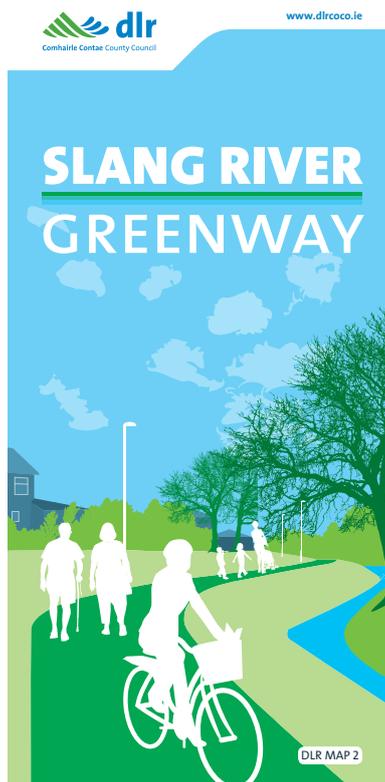
## Roads Control Section

The Roadmap on-line application system is now being used by the ESB, Bord Gáis and Communications Companies (Eircom & UPC). The expansion of this system to take in all applications for Licences to excavate public roads and footpaths continued to be pursued in 2012. This is being considered in conjunction with the development of an updated "Online Roadworks Control" system known as "Licence It".

**Bord Gáis** completed a six year mains renewal project in the County in 2010 – "Accelerated Renewals Project". The checking and snagging of the reinstatement works carried out on these "Blocks" was completed in 2011.

**UPC-NTL** continued to carry out upgrading of their services in the County area in 2012 with the completion of a number of additional "Rings". A total of 25 Rings have been completed to date.

**Eircom Ltd.** commenced a Programme of upgrading of their network, including the installation of a number of Cabinets throughout the County, with a view to improving their Broadband capability.



### Waste & Water

**Services:-** A sum of €330,000 was spent on carrying out permanent reinstatement of openings for repairs to the water supply network.

The "Dublin Region Water Mains Rehabilitation Project" on upgrading of Water Mains on a phased basis which commenced in the

County in 2010, continued in a number of areas within the County in 2012.

## Public Lighting

The ongoing programme of lantern and column replacement continued in 2012. There are approximately 23,000 lanterns in the County.

## Parking Control Section

The Council operates a Pay & Display Parking Control Scheme on a number of public roads/car parks within its administrative area. The Scheme is operated under the Council's Parking Control Bye-Laws, 2007 to 2011.

In 2012 the P&D Parking Control Scheme was introduced in:

- St. Margaret's, off Cross Avenue, Blackrock

A resolution was passed by the Elected Members of the Council to implement pay parking controls at a specified number of locations throughout the County in 2013:

- Roads off Cherrywood Roundabout
- Killiney DART Station car park
- Stillorgan Road [Montrose Hotel]
- The Hill, Stillorgan

Tenders were issued for the Parking Enforcement contract and the Meter Maintenance contract.

33,054 fines were issued for parking and road traffic related offences in 2012. 23,096 valid parking fines were paid in 2012.

1,166 convictions were secured through the District Court for the non-payment of parking fines during 2012.

## Road Projects Office

The following are the major capital schemes under design/ construction or recently completed by the Council and funded by the Department of Transport.

Schemes under construction / completed:

- Murphystown Way
- Glenageary Road Upper and Kill Avenue/Mounttown Lower junction works
- Signalisation of M50 Junction 14 roundabout
- Pedestrian signals at Leopardstown Road/Brewery Road Roundabout
- Leopardstown Road to Brewery Road Pedestrian and Cycleway (old Harcourt Street line)

## Schemes at Design Stage:

- Burton Hall Road Extension
- Pottery Road
- Leopardstown Link Road
- Leopardstown Road Roundabout Reconfiguration
- M50 Pedestrian and Cycle connectivity bridge
- Shankill DART Carpark
- Braemor Road Cycle Lanes
- Brides Glen to Shankill Cycleway and Footpath
- Dún Laoghaire Laneways

## Transportation Planning Section

- Reported on 639 planning applications
- Reported on 4 Part 8 applications
- Reported on 2 Bord Pleanála appeals
- Over 80 pre-planning consultations with architects, engineers and planners in order to facilitate the progression of planning applications
- Transportation input to the Cherrywood SDZ Planning Scheme, Revised Kiltarnan/Glenamuck Local Area Plan and Blackrock Local Area Plan

## Sustainable Travel Section

Promoted sustainable travel initiatives in the County in conjunction with the Department of Transport, Tourism and Sport (DTTS), the National Transport Authority (NTA) and other agencies and carried out the following:

- Launched the Sandyford Area Mobility Management Plan Network, a collaboration between the Council and businesses in the Sandyford Business District, and held 4 network meetings
- Ran public events during both Bike Week and European Mobility Week including the Slang River Family Cycle (Dundrum to Marlay) and a Public Walk in Shankill. The Council also took part in the NTA pedometer and Cycle Challenges
- Developed two cycling leaflets for two routes in the County; the Slang River Green and Sandyford Cycle Route
- Promoted sustainable travel in schools throughout the County by running art competition and poster campaigns
- Worked closely with UCD, in conjunction with the NTA, to introduce Campus Wide Smarter travel programmes
- Organised cycle design training for engineers in the Dublin region in conjunction with the DTTS
- Continued the programme of cycle stand installations at public locations and public transport stops and prepared a map of cycle parking in the County
- Dún Laoghaire Rathdown County Council was runner-up in the Green Travel Awards under the “Transportation” category and a project titled Mobility management

Carrickmines Luas stop



Planning in the Sandyford Business District' was shortlisted for the Local Government Excellence Awards under the Category Smarter Travel

## Traffic Section

Under the National Transport Authority's investment framework in the area of sustainable Transport measures, the following schemes were advanced in 2012:

### Killiney Road/Ballinclea Road

Re-alignment of junction as part of safety measures to better define priority at junction and remove turning conflicts.

### Killiney Towers Roundabout (Monkstown to Dalkey Link)

Changes to roundabout to improve safety for cyclists and pedestrians.

### Slang River Greenway

Provision of high quality cycle link between Dundrum and Marlay Park, to link up residential, recreation, employment and retail shopping areas.

### Cycle Counters

Project to gain greater knowledge of numbers of pedestrians and cyclists as well as information on time of use etc. This data will help improve planning for pedestrians and cyclists.

### Glenageary Road Upper Cycle Lane

Provision of Cycle lane On Glenageary Road Upper as part of DLRs county wide cycle network.

### N11 Corridor, Walking & Cycling Improvement

Upgrades to Cycling facilities along the N11 (The Rise/Fosters Avenue, opposite Seafield Road, Whites Cross and the bus stop opposite Galloping Green).

### LUAS to DART via UCD

Design of LUAS to Dart via UCD Cycle Scheme.

### UCD Bus Gate

Design of UCD Bus Gate.

### Sandyford Junctions

Works to improve pedestrian access from LUAS stop into Sandyford Business Park.

## Temple Hill Junctions

Design options to improve junction layouts.

### N11 Crossing at Silver Tassie

Provision of signalised pedestrian crossing and anti-skid surfacing.

**Under the National Road Authority's Low Cost Safety Improvement Programme, an allocation of €178,000 was made for works on National Roads at the following locations:**

### N11 at The Rise, Mount Merrion

Provision of Anti-Skid Surfacing on the N11 at The Rise, Mount Merrion

### N11 at Whites Cross

Provision of Anti-Skid Surfacing on the N11 at Whites Cross

### N11 at Loughlinstown Roundabout

Provision of spiral road markings at exit from Shankill, Renewal of yellow bar markings on southern approach and provision of directional signage and lane distinctions on approaches to roundabout.

### N11 at Cherrywood Road

Provision of signalised pedestrian crossing and anti-skid surfacing on N11 at Cherrywood Road.

### N31 at Frascati Shopping Centre, Blackrock

Provision of anti-skid surfacing and the widening of the pedestrian crossing.

Provision of canti-lever poles for Traffic signals and relocation of existing poles.

**Under the National Road Authority's Low Cost Safety Improvement Programme and allocation of €134,000 was made for works on Regional and Local Roads at the following locations:**

[Ballinteer Road \(LT-9169\)](#) between Barton Road East roundabout and Wyckham Way roundabout. Provision of anti-skid surfacing and footpath to service bus stop

[Old Dublin Road, Shankill \(R119\)](#)

Provision of signing and lining and definition at junctions. Remove bus gate.

[Shanganagh Road, Ballybrack \(LP-1066-1\)](#)

Provide signing and lining to warn road users of locations of junctions.

**Rock Hill, Blackrock**

Provision of speed control ramp at junction with Rock Road.  
Provision of traffic island and turning lane into shopping centre to prevent u-turns. Provision of un-controlled pedestrian crossing outside shopping centre.

**Wyattville Link Road, Cherrywood (R118)**

Provision of signing and lining and definition at junctions.  
Removal of bus gate.

**Other work activity included:**

- Traffic Section dealt with 308 requests for new road markings and signage as part of the Traffic Advisory Group (TAG) process, in consultation with the Garda Traffic section, which examines all Statutory signing and road lining requests
- N11 Junction Safety Review commenced in 2012
- Licensing system for street furniture and advertising boards was formalised and introduced
- Completion of the County Wide Cycle Network Review which identified existing cycle facilities, identified barriers to cycling, identified areas where improvements would be prioritised based on demand and quality of service and examined options for route signage and maps
- Directional signage for the R118 from the M50 to Dún Laoghaire was installed in 2012
- Upgrades were carried out on six signalised junctions
- Installed two new signalised pedestrian crossings and upgraded one existing pedestrian crossing
- SCATS, the adaptive traffic control system was expanded to further junctions throughout the County
- In conjunction with Dublin Bus, Real Time Passenger Information (RTPI) signs were installed and became operational at a further 32 locations throughout the County bringing the total number to 46 locations
- Work also progressed on the Noise Mapping project for the County which was done under the direction of the EPA and the DECLG. This is a requirement to be carried out every 5 years under EU regulations
- Transportation can be contacted directly at [Transportation@dlrcoco.ie](mailto:Transportation@dlrcoco.ie) Tel 2054375, Fax 2802494. There is also a dedicated traffic email address ([traffic@dlrcoco.ie](mailto:traffic@dlrcoco.ie)) for direct contact with Traffic Section and a designated telephone number 2302041 for reporting faults.
- Various stakeholders and members of the public are kept informed through the weekly Traffic News bulletins.

**Road Safety Section**

The Road Safety Section operates a School Warden service which caters for thousands of children attending schools during school terms and is delivered by 75 wardens at 69 locations throughout the County. The wardens are employed, trained and managed by the Road Safety Section.

On-site cycle training and testing was made available to all primary schools in the County. Training was provided in 27 schools in 2012 and certificates in cycling proficiency were awarded to 1,666 pupils.

The Road Safety Section carried out engineering works at 16 schools throughout the County.

Installed enhanced pedestrian crossings and facilities for those with visual and mobility impairments. Installed speed alert signs in areas with an identified speeding issue. Improved infrastructure in areas with identified accident histories.

The Council actively participated in the Garda Casualty Reduction Implementation Plans, which took place in April/ May and October/November. Pedestrians and Cyclists were targeted during these campaigns.

Approx 1,600 pupils attended the DLR/AXA Road Safe Road Show, which was held in the Royal Marine Hotel on 26 & 27 November 2012. The objective of the roadshow was to encourage young drivers and those about to commence their driving career, to adopt a more responsible attitude in terms of their own driving behaviour. The consequences, should they fail to do so were clearly and graphically demonstrated in the road show presentation. The show seemed to be very effective and well received by all who attended.

These campaigns are considered to have been a success, with road fatalities in Dublin decreasing from 32 in year 2009 to an estimated 12 in year 2012. The figures for Dún Laoghaire are included in the Dublin figures. Dún Laoghaire had 2 road fatalities in year 2012.

**Strategic Priorities:**

Improvements provided during 2012 included:

Extension of CRM and rollout of pay parking machines with credit card payment.

Dún Laoghaire-Rathdown County Council was lead agency on behalf of South Dublin and Fingal County Councils in the tendering process for the maintenance of pay parking meters and the formation of a panel of civil engineering contractors.

## Water and Waste Services Department

*The Water & Waste Services Department provides a range of essential services and is responsible for the provision, maintenance and management of the public water supply and drainage systems throughout the County as well as waste management and enforcement.*

### Water Services

An adequate, wholesome and reliable water supply is one of the most essential services provided by a local authority. In Dún Laoghaire-Rathdown the water supply system consists of over 1,000 km of watermains, together with reservoirs, pumping stations and treatment works. The Council's functional area covers one of Ireland's older conurbations: much of the network is old with 8% of the network laid pre 1900 and 40% laid pre 1960. This results in a high level of maintenance and repair, which leads to increased operational costs. Nevertheless, the quality remains among the best in the country and results of water quality testing are regularly posted on the Council's website.

Foul drainage is collected in a network of pipes and treated in Waste Water Treatment Plants (WWTP) at Shanganagh and Ringsend. Surface water is collected and discharged to either adjacent rivers or the sea.

Shanganagh Bray Main Drainage Scheme

### Projects

In 2012 the estimated water leakage was maintained at 26% in the County. Watermain rehabilitation continued under the Dublin Region Watermain Rehabilitation Project which is part-funded by the DECLG. Since the project commenced in 2008, rehabilitation has progressed in Blackrock, Mount Merrion, Broadford, Ardagh, Deans Grange, Carrickbrennan, Sallynoggin, Monkstown, Glenageary and Fosters Avenue. All areas are programmed to be completed in 2013.

The Water Pollution Control Section enforces the Water Pollution Act 1977 (amended 1990) and monitors water quality in the County's rivers through an extensive system of sampling and analysis. The Council has adopted the Programme of Measures for the Eastern River Basin District. These measures are designed to protect and improve water quality to good environmental status as defined by the Water Framework Directive. Currently over 360 licences to discharge to the Council's sewer system have been issued to businesses in the County. Of this number, over 300 are licences to discharge Fats Oils and Grease (FOG) to Food Service Establishments.

The Sandyford / Stillorgan sub-catchment study is now complete and design and construction work is progressing on several key recommended remedial measures.



## Shanganagh/Bray Main Drainage Scheme

The upgrade of the Shanganagh WWTP (Waste Water Treatment Plant) was completed in 2012, along with the construction of a new pipeline to transfer the flows from Bray catchment to the upgraded plant. On 1 May 2012, Shanganagh Wastewater Treatment Plant entered in the operation phase of the Design Build and Operate contract with SDD Shanganagh (Water Treatment) Ltd. The plant is now providing full secondary treatment in compliance with its discharge licence issued by the EPA. In October 2012, after the completion of the Bray to Shanganagh Transfer pipeline, the works began to receive flows from the Bray agglomeration which is the subject of its own discharge licence. Currently both Wicklow County Council and Dún Laoghaire Rathdown County Council are in the process of applying to the EPA for reviews of their individual licences. This process will lead to a new discharge licence for both the Bray and Shanganagh agglomerations

## Carysfort / Maretimo Stream Improvement Scheme

Construction work on this flood alleviation Scheme, to ensure that the upgraded stream has the capacity to handle the flows from a 1 in 100 year rainfall event, was completed at the end of 2012.

## Waste Management

### Enforcement Unit

The 2012 priority action areas of the Enforcement Unit, which monitors legislative areas of Waste, Air and Noise pollution, were influenced by the European Court of Justice judgement ECJ Co474/01 and European Waste Framework Directives. Action areas principally focused on compliance verification of End-of-life Vehicle and Food Waste Regulations as well as protection of the air quality through regulation of solvent/volatile organic compound use.

New amending regulations, governing the use of bituminous coal and solvents/volatile organic compounds, were introduced during the year and these necessitated some adjustment in the priority action areas.

Public Registers are maintained in respect of Waste Facility Permits, Dry Cleaners, Vehicle Crash Repairers, retailers of Batteries and Accumulators as well as 'self-complying' Packaging Producers, Petrol Filling Stations and Tyre Retailers. Where necessary, the Enforcement Unit takes enforcement action including service of Statutory Notices and prosecution proceedings where breaches of the Regulations occur.

### Green Business

**The EnviroCom 2012 Awards** were jointly presented by An Cathaoirleach Councillor Tom Joyce and the Minister for the Environment, Community and Local Government, Mr Phil Hogan, TD. Now in their sixth year, the Awards co-hosted by the Dún Laoghaire-Rathdown Chamber and Dún

Dodder Relief Plan – Minister Brian Hayes, Frank Austin, DLRC, An Cathaoirleach Cllr. John Bailey (June 2011 – June 2012), Kathleen Holohan, DLRC





Laoghaire-Rathdown County Council are renowned for showcasing environmental excellence and innovation in organisations operating in the County. The Green Business Officer represented the Council on the judging panel and the organising committee for the Awards. Winners were from sectors as diverse as retail, hospitality, pharmaceutical, finance and consultancy ranging in size from a few employees to large corporations. The Council was the main sponsor of the Awards, other sponsors were WEEE Ireland, Fáilte Ireland, Sustainable Energy Authority of Ireland, the Environmental Protection Agency, Dún Laoghaire-Rathdown County Enterprise Board, ESB Ecars and RPS Consulting Engineers. The Dublin People Group of Newspapers was a media partner.

**The Ecocert Programme** is a three-year environmental support and certification programme that was launched to businesses in 2011 to enable savings to be made in waste, water and energy management. The Ecocert Programme is a partnership between the Environmental Protection Agency, Econcertive and five local authorities including Dún Laoghaire-Rathdown County Council. Eight organisations have been certified to date. Participants include companies in the retail, pharmaceutical, financial and educational sectors, some of whom are using the Ecocert Programme to green their supply chain also.

Carysfort / Maretimo Stream Improvement Scheme - a precast concrete culvert unit being lifted into place at Stillorgan Park at night in late 2012.



**7 Waste Electrical and Electronic Equipment (WEEE) Collection Days** were held in the County in 2012 in conjunction with WEEE Ireland to promote recycling of WEEE waste. These events took place in retail car parks and yielded 62 tonnes of WEEE in total. Clondalkin Community Recycling Initiative was engaged by Estate Management to offer door-to-door collections for tenants as required. These door-to-door collections yielded a further 8.9 tonnes of WEEE recycled in the County in addition to that taken to Ballyogan Recycling Park by residents.

## Recycling Centres

### Ballyogan Recycling Park

The tonnage of recyclable material brought to Ballyogan Recycling Park in 2012 was 8,450 tonnes.

Compost bins and Water butts are offered for sale to the public at Ballyogan Recycling Park. In 2012 141 Compost Bins and 223 Water butts were sold.

### Eden Park Recycling Centre

393 tonnes of recyclable materials were brought to Eden Park Recycling Centre in 2012.

### Shanganagh Recycling Centre

233 tonnes of recyclable materials were brought to Shanganagh Recycling Centre in 2012

### Bring Bank Centres

The Council provides 38 centres. A total of 2,075 tonnes of recyclables were brought to the centres during the year.

## SCHEDULE 1 - 2012

Facilities Registered/Permits Issued	
Waste Enforcement	469
Wastewater Licences	331
Inspections	
Waste Enforcement	603
Water and Wastewater	11,500
Complaints Received	
Waste Enforcement	187
Water and Wastewater	2,117
Enforcement Actions	
Waste Enforcement	86
Water and Wastewater	21



## Balance Sheet For Year Ending 31 December 2012

€'000

Fixed Assets	3,415,475,967
Work in Progress	179,011,379
Long Term Debtors	142,727,957
Net Current Assets	124,860,604
Long Term Creditors	-220,537,365
<b>Net Assets</b>	<b>3,641,538,542</b>

### Financed by:

Capitalisation Account	3,415,475,967
Work in Progress	154,916,365
Specific Revenue Reserve	18,452,967
General reserve balance	9,601,934
Other balances	43,091,309
<b>Total</b>	<b>3,641,538,542</b>

# Income & Expenditure Account Statement For Year Ending 31 December 2012

	<b>Gross Exp</b> <b>2012</b> €	<b>Income</b> <b>2012</b> €	<b>Net Cost</b> <b>2012</b> €
Housing And Building	25,699,416	23,599,278	2,100,138
Road Transportation & Safety	27,011,817	11,992,052	15,019,764
Water Supply & Sewerage	31,447,488	8,543,866	22,903,622
Development Incentives & Control	11,616,091	1,673,987	9,942,104
Environmental Protection	28,176,644	7,283,152	20,893,492
Recreation & Amenity	23,576,591	4,088,398	19,488,192
Agriculture, Education, Health & Safety	3,752,652	2,968,416	784,235
Miscellaneous Services	19,893,500	6,156,501	13,736,999
<b>Total Expenditure / Income</b>	<b>171,174,198</b>	<b>66,305,651</b>	104,868,547
Net cost of programmes to be funded from:			
Rates Income			86,392,172
Pension Related Deduction			2,813,189
Local Government Fund			25,311,824
Surplus/ (Deficit) for year			<b>9,648,638</b>
Transfers from/(to) reserves			-9,547,168
Overall surplus/(deficit) for the year			<b>101,470</b>
General reserve @ 1 January			9,500,464
<b>General Reserve @ 31 December</b>			<b>9,601,934</b>

## Service Indicators: 01/01/12 - 31/12/12

### Dún Laoghaire-Rathdown County Council

#### F: FIRE SERVICE

##### F1: FIRE SERVICE MOBILISATION

A. Average time taken, in minutes, to mobilise fire brigades in Full-Time Stations in respect of fire	Dublin City Council is the Fire Authority for the entire Dublin area.
B. Average time taken, in minutes, to mobilise fire brigades in Part-Time Stations (retained fire service) in respect of fire	Dublin City Council is the Fire Authority for the entire Dublin area.
C. Average time taken, in minutes, to mobilise fire brigades in Full-Time Stations in respect of all other emergency incidents	Dublin City Council is the Fire Authority for the entire Dublin area.
D. Average time taken, in minutes, to mobilise fire brigades in Part-Time Stations (retained fire service) in respect of all other emergency incidents	Dublin City Council is the Fire Authority for the entire Dublin area.

##### F.2: PERCENTAGE OF ATTENDANCES AT SCENES

A. Percentage of cases in respect of fire in which first attendance is at the scene within 10 minutes	Dublin City Council is the Fire Authority for the entire Dublin area.
B. Percentage of cases in respect of fire in which first attendance is at the scene after 10 minutes but within 20 minutes	Dublin City Council is the Fire Authority for the entire Dublin area.
C. Percentage of cases in respect of fire in which first attendance is at the scene after 20 minutes	Dublin City Council is the Fire Authority for the entire Dublin area.
D. Percentage of cases in respect of all other emergency incidents in which first attendance is at the scene within 10 minutes	Dublin City Council is the Fire Authority for the entire Dublin area.
E. Percentage of cases in respect of all other emergency incidents in which first attendance is at the scene after 10 minutes but within 20 minutes	Dublin City Council is the Fire Authority for the entire Dublin area.
F. Percentage of cases in respect of all other emergency incidents in which first attendance is at the scene after 20 minutes	Dublin City Council is the Fire Authority for the entire Dublin area.

##### F.3: FIRE PREVENTION

A. Total number of fire safety certificate applications received	161
B. Total number of fire safety certificate applications processed (including cases deemed invalid)	159
C. Total number of applications deemed invalid	18

#### CP: COMMUNITY PARTICIPATION

##### CP.1 PARTICIPATION IN LOCAL YOUTH COUNCIL/COMHAIRLE NA N-ÓG SCHEME

Percentage of local schools and youth groups involved in the local Youth Council/ Comhairle na n-Óg scheme	54.17
Total number of local schools and youth groups	72
Number of local schools and youth groups involved in the local Youth Council/ Comhairle na n-Óg scheme	39

##### CP.2 GROUPS REGISTERED WITH THE COMMUNITY AND VOLUNTARY FORUM

Number of groups registered with the Community and Voluntary Forum	412
--	-----

**C: CORPORATE ISSUES****C.1 WORKING DAYS LOST TO SICKNESS**

A. Percentage of working days lost to sickness absence through certified leave	4.2
B. Percentage of working days lost to sickness absence through uncertified leave	1
Number of working days lost to sickness absence through certified leave	9804.5
Number of working days lost to sickness absence through uncertified leave	2332
Total number of staff (Whole Time Equivalent) at the end of December 2012 (as per DECLG staffing return for the end of 2012)	1028.3

**C.2 STAFF TRAINING AND DEVELOPMENT**

Expenditure on Training and Development as a percentage of total payroll costs:	3.54
---	------

**E: ENVIRONMENTAL SERVICES****WATER****E.1 UNACCOUNTED FOR WATER**

Unaccounted for water (UFW) as a percentage of total volume of water supplied under the water supply schemes that the local authority is responsible for	25.26
Total volume of water supplied (m <sup>3</sup> /per day) under the water supply schemes that the local authority is responsible for	59319
Volume of unaccounted for water (m <sup>3</sup> /per day) under the water supply schemes that the local authority is responsible for	14984

**WASTE MANAGEMENT****E.3 WASTE SEGREGATION**

A. Percentage of households who receive a waste collection service and are provided with segregated waste collection for dry recyclables	99.83
B. Percentage of households who receive a waste collection service and are provided with segregated waste collection for organics	42.92
Total number of households provided with a waste collection service	73742
Number of households provided with a segregated waste collection service for recyclables	73613
Number of households provided with a segregated waste collection service for organics	31653

**E4: HOUSING WASTE SENT FOR RECYCLING**

A. Percentage of household waste collected from kerbside, which is sent for recycling	45.64	
B. Tonnage of household waste collected from kerbside, which is sent for recycling	25530	
C. Tonnage of household waste recycled, which arises from waste collected from recycling facilities (i.e. bring banks, civic amenity centres, transfer stations and other recycling facilities)	10748.14	
Total tonnage of household waste collected from kerbside	55933	Returned by NWCPO
Tonnage of household waste collected from kerbside, which is sent for recycling	25530	
Tonnage of household waste collected from kerbside, which is landfilled	30399	
Tonnage of household waste recycled, which arises from waste collected from recycling facilities (i.e. bring banks, civic amenity centres, transfer stations and other recycling facilities)	10748.14	

**E5: HOUSEHOLD WASTE SENT FOR LANDFILL**

A. The percentage of household waste collected which is sent to landfill	54.35	
B. The tonnage of household waste collected which is sent to landfill	30399	
Total tonnage of household waste collected	55933	
Tonnage of household waste which is sent to landfill	30399	

**E6: RECYCLING FACILITIES**

The total number of Bring Sites in the local authority area	38	
The total number of Civic Amenity Centres in the local authority area	3	

**Glass**

A. The number of Bring Sites for recycling	36	
B. The number of Civic Amenity Centres for recycling	3	
C. The total number of facilities for recycling	39	
D. The number of locations for recycling per 5,000 of population	0.95	

**Cans**

E. The number of Bring Sites for recycling	30	
F. The number of Civic Amenity Centres for recycling	3	
G. The total number of facilities for recycling	33	
H. The number of locations for recycling per 5,000 of population	0.8	

**Textiles**

I. The number of Bring Sites for recycling	28	
J. The number of Civic Amenity Centres for recycling	3	
K. The total number of facilities for recycling	31	
L. The number of locations for recycling per 5,000 of population	0.75	

**Batteries**

M. The number of Bring Sites for recycling	0	
N. The number of Civic Amenity Centres for recycling	3	
O. The total number of facilities for recycling	3	
P. The number of locations for recycling per 5,000 of population	0.07	

**Oils**

Q. The number of Bring Sites for recycling	0	
R. The number of Civic Amenity Centres for recycling	1	
S. The total number of facilities for recycling	1	
T. The number of locations for recycling per 5,000 of population	0.02	

**Other materials**

U. The number of Bring Sites for recycling	0	
V. The number of Civic Amenity Centres for recycling	3	
W. The total number of facilities for recycling	3	
X. The number of locations for recycling per 5,000 of population	0.07	

## Litter

<b>E7: LITTER PREVENTION AND ENFORCEMENT</b>		
A. Number of full-time litter wardens	6	
B. Number of part-time litter wardens	2	
C. Number of litter wardens (both full- and part-time) per 5,000 population	0.19	
D. Number of on-the-spot fines issued	733	Number of fines reduced due to 1 litter warden being on long term sick leave during the year
E. Number of on-the-spot fines paid	525	
F. Number of prosecution cases taken because of non-payment of on-the-spot fines	77	
G. Number of prosecutions secured in cases taken because of non-payment of on-the-spot fines	8	
H. Number of notices issued (under sections 9, 15, 16, 17 and 20 of the Litter Pollution Act 1997)	0	
I. Total number of prosecutions taken (all prosecutions under the Litter Acts 1997 to 2003)	78	
J. Total number of prosecutions secured (all prosecutions under the Litter Acts 1997 to 2003)	9	
K. Percentage of areas in the local authority that are unpolluted (i.e. litter-free)	18	
L. Percentage of areas in the local authority that are slightly polluted with litter	37	
M. Percentage of areas in the local authority that are moderately polluted with litter	45	
N. Percentage of areas in the local authority that are significantly polluted with litter	1	
O. Percentage of areas in the local authority that are grossly polluted with litter	0	
<b>E8: ENVIRONMENTAL COMPLAINTS AND ENFORCEMENT</b>		
A. Total number of cases subject to complaints concerning environmental pollution (relating to waste, litter, water pollution, noise pollution, air pollution)	3485	92 Water Pollution. 39 Air. 128 Noise. 74 Waste. 3152 Litter
B. Number of complaints investigated	3484	92 Water Pollution. 38 Air. 128 Noise. 74 Waste 3152 Litter (27 cases still open - not yet confirmed if further action is required)
C. Number of complaints resolved where no further action was necessary	2678	92 Water Pollution. 30 Air. 73 Noise. 64 Waste. 2419 Litter
D. Number of enforcement procedures taken	780	0 Water Pollution. 5 Air. 34 Noise. 8 Waste. 733 Litter
<b>E9: PERCENTAGE OF SCHOOLS PARTICIPATING IN ENVIRONMENTAL CAMPAIGNS</b>		
A. Percentage of primary schools participating in environmental campaigns	93.98	
B. Percentage of secondary schools participating in environmental campaigns	100	
Total number of primary schools	83	
Number of primary schools participating in environmental campaigns	78	
Total number of secondary schools	33	
Number of secondary schools participating in environmental campaigns	33	

**H: HOUSING****H1: HOUSING VACANCIES**

A. The total number of dwellings in local authority stock	4386	Please note the above figure includes 43 Council Owned RAS units
B. The total number of dwellings, excluding those subject to major refurbishment projects	4327	
C. The overall percentage of dwellings that are empty (excluding those subject to major refurbishment projects)	1.09	
D. The percentage of empty dwellings unavailable for letting	45.21	
E. The percentage of empty dwellings available for letting	54.79	
The average number of dwellings in local authority stock	4386	
The average number of dwellings, excluding those subject to major refurbishment projects	4327	
The average number of dwellings that are empty (excluding those subject to major refurbishment projects)	47	
The average number of empty dwellings unavailable for letting	21.25	
The average number of empty dwellings available for letting	25.75	

**H2: AVERAGE TIME TAKEN TO RE-LET AVAILABLE DWELLINGS**

The average time taken (in weeks) from the date of vacation of dwelling to the date when all necessary repairs are carried out which are deemed necessary to re-let the dwelling	11.53	
The average time taken (in weeks) from the works (above) being completed to the date of the first rent debit	10.23	

**H3: HOUSING REPAIRS**

Number of repairs completed as a percentage of the number of valid repair requests received	97.29	
The number of repairs completed	4445	
The number of valid repair requests received	4569	

**H4: TRAVELLER ACCOMMODATION**

Total number of traveller families accommodated as a percentage of the targets set in the local traveller accommodation programme	33.33	
Number of Traveller families accommodated	5	
Target number of Traveller families to be accommodated in the year, as set out in the local Traveller accommodation programme	15	

**H5: ENFORCEMENT OF STANDARDS IN THE PRIVATE RENTED SECTOR**

A. Total number of registered tenancies	13200	
B. Number of dwelling units inspected	441	
C. Number of inspections carried out	788	
D. Number of dwellings inspected as percentage of registered tenancies (i.e. B as percentage of A)	3.34	

**H6: GRANTS TO ADAPT HOUSING FOR THE NEEDS OF PEOPLE WITH A DISABILITY**

A. Average time taken (in weeks) to process applications under the Mobility Aids Grant Scheme, including any necessary inspection(s), from the date of receipt of a valid application to the date of decision on the application	1.97	
B. Average time taken (in weeks) to process applications under Housing Adaptation Grant for People with a Disability, including any necessary inspection(s), from the date of receipt, to the date of decision on the application	2.47	

<b>H7: PRE-TENANCY FAMILIARISATION COURSES</b>		
A. Total number of new local authority tenants	121	
B. Percentage of new local authority tenants who have been offered pre-tenancy familiarisation courses	27.27	
Number of new local authority tenants who have been offered pre-tenancy familiarisation courses	33	

## **L: LIBRARY SERVICES**

### **L.1 LIBRARY PUBLIC OPENING HOURS**

A. Average number of opening hours per week for full-time libraries	33	Closed for renovations: Deansgrange - 5.5 months; Dalkey - 3.5 months. Cabinteely open an additional 6 hours per week for 5.5 months, total = 102 hours. All branches closed 26/11/12 for 3 hours for staff training, total = 21 hours; Dundrum and Dún Laoghaire Libraries open 27/12/12 and 28/12/12, total = 24 hours. Community activities: Cabinteely open additional 5 hours 30/5/12; Dalkey additional 3 hours 27/9/12
B. Average number of opening hours per week for part-time libraries (where applicable)	0	dlr have no part-time libraries since closure of Sallynoggin Library in 2010.
C. Percentage of full time libraries that have lunchtime openings	63	
D. Percentage of full time libraries that have evening openings	100	
E. Percentage of full time libraries that have Saturday openings	100	
Number of full time libraries that have lunchtime openings	5	
Number of full time libraries that have evening openings	8	
Number of full time libraries that have Saturday openings	8	

### **L.2 LIBRARY VISITS**

Number of visits to full time libraries per 1,000 population	1805.04	
Total number of visits to full-time libraries	372310	No. of visits reduced from 2011 due to Dalkey and Deansgrange Libraries being closed temporarily for renovations

### **L.3 LIBRARY STOCK**

A. Annual expenditure on stock per head of population (county/city wide)	2.3	
B. Number of items issued per head of population (county/city wide) for books	5.24	
C. Number of items issued per head of population (county/city wide) for other items	1.44	
Annual expenditure on stock	474105	Bookfund reduced by 100k; Grant received in 2011, none received in 2012
Total number of books issued	1081550	
Total number of other items issued	297439	

### **L.4 INTERNET ACCESS THROUGH LIBRARIES**

Number of Internet sessions provided per 1,000 population	310.01	
Total number of Internet sessions provided	63942	

**M: MOTOR TAXATION****M.1 NUMBER OF MOTOR TAX TRANSACTIONS**

<b>A.</b> Number of motor tax transactions which are dealt with over the counter	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>B.</b> Number of motor tax transactions which are dealt with by post	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>C.</b> Number of motor tax transactions which are dealt with in other ways (e.g. online, by telephone)	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>D.</b> Percentage of motor tax transactions which are dealt with over the counter	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>E.</b> Percentage of motor tax transactions which are dealt with by post	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>F.</b> Percentage of motor tax transactions which are dealt with in other ways (e.g. online, by telephone)	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.

**M.2 TIME TAKEN TO PROCESS MOTOR TAX POSTAL APPLICATIONS**

<b>A.</b> Number of postal applications which are dealt with (i.e. disc issued) on the same day as receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>B.</b> Number of postal applications which are dealt with (i.e. disc issued) on the second or third day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>C.</b> Number of postal applications which are dealt with (i.e. disc issued) on the fourth or fifth day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>D.</b> Number of postal applications which are dealt with (i.e. disc issued) in over five days from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>E.</b> Percentage of overall postal applications which are dealt with (i.e. disc issued) on the same day as receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>F.</b> Percentage of overall postal applications which are dealt with (i.e. disc issued) on the second or third day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>G.</b> Percentage of overall postal applications which are dealt with (i.e. disc issued) on the fourth or fifth day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>H.</b> Percentage of overall postal applications which are dealt with (i.e. disc issued) in over five days from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.

**M.3 TIME TAKEN TO PROCESS DRIVING LICENCE APPLICATIONS**

<b>A.</b> Number of Driving Licence applications which are dealt with on the same day as receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>B.</b> Number of Driving Licence applications which are dealt with on the second or third day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>C.</b> Number of Driving Licence applications which are dealt with on the Fourth or fifth day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>D.</b> Number of Driving Licence applications which are dealt with in over five days from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>E.</b> Percentage of overall driving Licence applications which are dealt with on the same day as receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>F.</b> Percentage of overall driving Licence applications which are dealt with on the second or third day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>G.</b> Percentage of overall driving Licence applications which are dealt with on the fourth or fifth day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
<b>H.</b> Percentage of overall driving Licence applications which are dealt with in over five days from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.

**M.4 PUBLIC OPENING HOURS**

Average number of opening hours per week	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
--	---

**M: MOTOR TAXATION****M.1 NUMBER OF MOTOR TAX TRANSACTIONS**

A. Number of motor tax transactions which are dealt with over the counter	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
B. Number of motor tax transactions which are dealt with by post	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
C. Number of motor tax transactions which are dealt with in other ways (e.g. online, by telephone)	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
D. Percentage of motor tax transactions which are dealt with over the counter	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
E. Percentage of motor tax transactions which are dealt with by post	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
F. Percentage of motor tax transactions which are dealt with in other ways (e.g. online, by telephone)	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.

**M.2 TIME TAKEN TO PROCESS MOTOR TAX POSTAL APPLICATIONS**

A. Number of postal applications which are dealt with (i.e. disc issued) on the same day as receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
B. Number of postal applications which are dealt with (i.e. disc issued) on the second or third day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
C. Number of postal applications which are dealt with (i.e. disc issued) on the fourth or fifth day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
D. Number of postal applications which are dealt with (i.e. disc issued) in over five days from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
E. Percentage of overall postal applications which are dealt with (i.e. disc issued) on the same day as receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
F. Percentage of overall postal applications which are dealt with (i.e. disc issued) on the second or third day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
G. Percentage of overall postal applications which are dealt with (i.e. disc issued) on the fourth or fifth day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
H. Percentage of overall postal applications which are dealt with (i.e. disc issued) in over five days from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.

**M.3 TIME TAKEN TO PROCESS DRIVING LICENCE APPLICATIONS**

A. Number of Driving Licence applications which are dealt with on the same day as receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
B. Number of Driving Licence applications which are dealt with on the second or third day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
C. Number of Driving Licence applications which are dealt with on the Fourth or fifth day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
D. Number of Driving Licence applications which are dealt with in over five days from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
E. Percentage of overall driving Licence applications which are dealt with on the same day as receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
F. Percentage of overall driving Licence applications which are dealt with on the second or third day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
G. Percentage of overall driving Licence applications which are dealt with on the fourth or fifth day from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
H. Percentage of overall driving Licence applications which are dealt with in over five days from receipt of the application	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.

**M.4 PUBLIC OPENING HOURS**

Average number of opening hours per week	Dublin City Council is responsible for the provision of Motor Tax Service in the DLR administrative area.
--	---

**P: PLANNING****P.1 PLANNING APPLICATIONS - DECISION MAKING****Individual Houses**

A. Number of applications decided	47	
B. Number of decisions in Column A which were decided within 8 weeks	26	
C. Number of decisions in Column A which required the submission of further information	21	
D. Number of decisions in Column A where an extension of time was agreed to by the applicant, under section 34(9) of the Planning and Development Act 2000	0	
E. Average length of time taken (in days) to decide an application where further information was sought	78	
F. Percentage of applications granted	69.15	
G. Percentage of applications refused	30.85	
H. Percentage of cases where the decision was confirmed, with or without variations, by An Bord Pleanála	52.94	
I. Percentage of cases where the decision was reversed by An Bord Pleanála	47.06	
Number of applications granted	32.5	.5 figure is result of a split decision
Number of applications refused	14.5	.5 figure is result of a split decision
Number of cases where the decision was confirmed, with or without variations, by An Bord Pleanála	9	
Number of cases where the decision was reversed by An Bord Pleanála	8	

**New Housing Development**

A. Number of applications decided	31	
B. Number of decisions in Column A which were decided within 8 weeks	19	
C. Number of decisions in Column A which required the submission of further information	12	
D. Number of decisions in Column A where an extension of time was agreed to by the applicant, under section 34(9) of the Planning and Development Act 2000	0	
E. Average length of time taken (in days) to decide an application where further information was sought	84	
F. Percentage of applications granted	70.97	
G. Percentage of applications refused	29.03	
H. Percentage of cases where the decision was confirmed, with or without variations, by An Bord Pleanála	83.33	
I. Percentage of cases where the decision was reversed by An Bord Pleanála	16.67	
Number of applications granted	22	
Number of applications refused	9	
Number of cases where the decision was confirmed, with or without variations, by An Bord Pleanála	5	
Number of cases where the decision was reversed by An Bord Pleanála	1	

**Other: not requiring Environment Impact Assessment**

A. Number of applications decided	775	
B. Number of decisions in Column A which were decided within 8 weeks	662	
C. Number of decisions in Column A which required the submission of further information	113	
D. Number of decisions in Column A where an extension of time was agreed to by the applicant, under section 34(9) of the Planning and Development Act 2000	0	
E. Average length of time taken (in days) to decide an application where further information was sought	77	
F. Percentage of applications granted	89.1	
G. Percentage of applications refused	10.9	
H. Percentage of cases where the decision was confirmed, with or without variations, by An Bord Pleanála	80.77	
I. Percentage of cases where the decision was reversed by An Bord Pleanála	19.23	
Number of applications granted	690.5	.5 figure is result of a split decision
Number of applications refused	84.5	.5 figure is result of a split decision
Number of cases where the decision was confirmed, with or without variations, by An Bord Pleanála	42	
Number of cases where the decision was reversed by An Bord Pleanála	10	

**Other: requiring Environment Impact Assessment**

A. Number of applications decided	0	
B. Number of decisions in Column A which were decided within 8 weeks	0	
C. Number of decisions in Column A which required the submission of further information	0	
D. Number of decisions in Column A where an extension of time was agreed to by the applicant, under section 34(9) of the Planning and Development Act 2000	0	
E. Average length of time taken (in days) to decide an application where further information was sought	0	
F. Percentage of applications granted		
G. Percentage of applications refused		
H. Percentage of cases where the decision was confirmed, with or without variations, by An Bord Pleanála		
I. Percentage of cases where the decision was reversed by An Bord Pleanála		
Number of applications granted	0	
Number of applications refused	0	
Number of cases where the decision was confirmed, with or without variations, by An Bord Pleanála	0	
Number of cases where the decision was reversed by An Bord Pleanála	0	

**P.2 PLANNING ENFORCEMENT**

A. Total number of cases subject to complaints that were investigated	209	
B. Total number of cases subject to complaints that were dismissed	0	
C. Total number of cases subject to complaints that were resolved through negotiations	159	
D. Number of enforcement procedures taken through warning letters	215	
E. Number of enforcement procedures taken through enforcement notices	22	
F. Number of prosecutions	14	

**P.3 PLANNING PUBLIC OPENING HOURS**

Average number of opening hours per week	30
--	----

**P.4 PRE-PLANNING CONSULTATION**

A. Number of pre-planning consultation meetings held	595
B. Average length of time (in days) from request for consultation with local authority to actual formal meeting for pre-planning consultation	14

**P.5 NEW BUILDINGS INSPECTED**

Buildings inspected as a percentage of new buildings notified to the local authority	30.51
Total number of new buildings notified to the local authority	472
Number of new buildings notified to the local authority that were inspected	144

**P.6 TAKING ESTATES IN CHARGE**

A. The number of residential estates for which the planning permission has expired, in respect of which formal written requests for taking in charge (from residents or developers), were on hands at the beginning of the year	38	
B. Number of estates that were taken in charge in the year in question	2	The TIC process for one other estate commenced late in 2012, and concluded in 2013. Review of all estates under consideration for TIC was carried out in 2012.
C. Number of dwellings in respect of column B	182	
D. Percentage of estates in column A not completed to satisfaction of the planning authority in line with the planning permission	100	
E. Number of estates in column D in respect of which enforcement action was taken in the year in question and/or the bond was called in	0	As noted in 2011 returns action was initiated in 2011 on 8 developments. This action is continuing
F. Number of estates in column D in respect of which works were undertaken by the authority to bring the estate to taking in charge standard	0	
Number of estates in column A not completed to satisfaction of the planning authority in line with the planning permission	38	

**Rec: RECREATIONAL SERVICES****REC.1 CHILDREN'S PLAYGROUNDS**

A. Number of children's playgrounds per 1,000 population directly provided by the local authority	0.11
B. Number of children's playgrounds per 1,000 population facilitated by the local authority	0.03
C. Number of children's playgrounds directly provided by the local authority	22
D. Number of children's playgrounds facilitated by the local authority	6

**REC.2 LOCAL AUTHORITY-FACILITATED LEISURE FACILITIES**

Number of visitors to local authority-facilitated leisure facilities per 1,000 population	5876.02
Number of visitors to local authority-facilitated leisure facilities	1211993

<b>Rev: REVENUE COLLECTION</b>		
<b>REV.1 HOUSE RENT</b>		
A. Amount collected at year end as a percentage of amount due from House Rent	78.39	
B. Percentage of arrears on House Rent that are up to 4 weeks old	2.94	
C. Percentage of arrears on House Rent that are 4-6 weeks old	2.1	
D. Percentage of arrears on House Rent that are 6-12 weeks old	7.1	
E. Percentage of arrears on House Rent that are more than 12 weeks old	87.86	
Amount due at year end from House Rent	15536314	
Amount collected at year end from House Rent	12179152	
Amount of arrears at year end from House Rent	3268508	
Amount of arrears on Housing Rent that are up to 4 weeks old	96003	
Amount of arrears on Housing Rent that are 4-6 weeks old	68623	
Amount of arrears on Housing Rent that are 6-12 weeks old	231961	
Amount of arrears on Housing Rent that are more than 12 weeks old	2871921	
<b>REV.2 HOUSING LOANS</b>		
A. Amount collected at year end as a percentage of amount due from Housing Loans	64.3	
B. Percentage of arrears on Housing Loans that are up to 1 month old	0.37	
C. Percentage of arrears on Housing Loans that are 1-2 months old	0.44	
D. Percentage of arrears on Housing Loans that are 2-3 months old	1.06	
E. Percentage of arrears on Housing Loans that are more than 3 months old	98.13	
Amount due at year end from Housing Loans	1949004	
Amount collected at year end from Housing Loans	1253268	
Amount of arrears at year end from Housing Loans	833699	
Amount of arrears on Housing Loans that are up to 1 month old	3112	
Amount of arrears on Housing Loans that are 1-2 month old	3672	
Amount of arrears on Housing Loans that are 2-3 months old	8847	
Amount of arrears on Housing Loans that are more than 3 months old	818068	
<b>REV.3 COMMERCIAL RATES</b>		
Amount collected at year-end as a percentage of amount due from Commercial rates	75	Data is based on Draft Annual Financial Statement for 2012. While the economic environment in 2012 remained very challenging the collection performance shows a deterioration of less than 1% on the previous year indicating stabilization in the collection rate.
<b>REV.4 REFUSE CHARGES</b>		
Percentage of households paying refuse charges (including waivers) at year end		N/A - This Service Has Now Been Privatised.

**REV.5 NON-DOMESTIC WATER CHARGES**

Amount collected at year end as a percentage of amount due for Non-Domestic Water Charges	50	Data is based on Draft Annual Financial Statement for 2012. The collection rate shows an improvement of 6% over the previous year and is attributable to continued progress in resolving problematic accounts and improved collection performance. When account is taken of bills issued in 2013, charged back to 2012, collection rate increases to 60%.
---	----	---

**R: ROADS****R1: ROAD RESTORATION PROGRAMME**

Number of kilometres of local and regional roads improved and maintained under the Restoration Programme per annum	11.5	
Number of kilometres of local and regional roads constructed under the specific improvement grants scheme per annum	0	

# Energy Management/Awareness

## Overview of Energy Usage

Dún Laoghaire-Rathdown County Council's main energy users are Public Lighting, Water Services, Community Centres, Corporate Buildings including Depots and Libraries, as well as its fleet of vehicles.

### Actions Undertaken in 2012:

In 2012, Dún Laoghaire-Rathdown undertook or participated in a range of initiatives to improve our energy performance, including:

#### General:

Implemented Energy Awareness training among staff.

Community Initiatives – Green Schools Programme ongoing.

Provided a greater impetus and focus in rolling out sustainable travel initiatives.

#### Corporate Buildings:

Display Energy Certificates were renewed for 3 Council buildings.

Detailed energy audits carried out on County Hall and Harbour Square buildings.

Completion and occupation of Ballyogan Depot.

#### Parks and Cemeteries:

Marlay House – energy audit carried out.

Cabinteely House – energy audit carried out.

Repaired and insulated the first floor rooms in Cabinteely House.

Deansgrange Cemetery Tearooms – refurbishment included upgrading of existing windows, new wall, roof, loft and floor insulation, new floor slab, new doors, low voltage light fittings, A-rated boiler and thermostatic controls to radiators.

#### Libraries:

Shankill – Roof insulated with 150mm high density insulation.

Deansgrange – Work on the refurbishment and extension of Library began in August 2012 and is due for completion mid-

2013. Energy efficiencies include changeover of heating system from oil to gas; 300mm roof insulation; replacement of windows u-value 1.1 W/m<sup>2</sup>K centre of pane, 1.5 W/m<sup>2</sup>K whole pane; energy efficient lighting; air curtain and draft lobby to be installed at entrance.

Dalkey - Refurbishment works took place from April to July 2012. Energy efficiencies included re-glazing of a portion of the windows and the installation of an air curtain and draught lobby in the entrance. Low energy single fluorescent diffuser lights were installed in staff workrooms.

#### Housing:

Energy Upgrades (Group schemes) - 18 units at Rollins Court and 28 units at St. Nathy's House – Upgrading led to significant improvement of BERs and resulted in combined annual energy savings of 7835 kWh/m<sup>2</sup>/yr. (Rollins Court, 5,107 kWh/m<sup>2</sup>/yr & St Nathy's House 2,738 kWh/m<sup>2</sup>/yr)

Energy Upgrades (Individual houses) - retrofitting of 29 local authority houses to achieve improved BERs and higher energy standards resulted in combined annual energy savings of 4271 kWh/m<sup>2</sup>/yr.

#### IT:

50 PCs replaced by Thin Client devices in 2012 resulting in estimated annual savings of 5.85 MWh.

10 servers were virtualised resulting in estimated annual savings of 22 MWh.

#### Public Lighting:

Public Lighting continued to improve the street lighting in Dún Laoghaire-Rathdown using a planned upgrading programme installing the most energy efficient lighting currently available to replace older more inefficient lighting.

Installed 9 no. remote monitored and dimmed lights in Deerpark.

Extended the Kilbogget walkway light dimming by 13 no. lights.

Commissioned the remote monitoring on Queen's Road/ Marine Road and on Brewery Road walkway.

## Mechanical / Water:

Fuel card system installed in 2010/2011 has enabled monitoring of fuel consumption of all Council vehicles (excluding tractors) in 2012. This has identified areas of high fuel consumption for targeting and this has reduced fuel consumption in these areas. Overall fuel consumption reduced by 4% from introduction to 2012. Fuel usage 2010 – 498,279 litres and 2012 – 479,222 litres.

Energy audits and reviews were carried out on all drainage pumping stations and energy saving opportunities have been identified - work will commence on improvements in 2013.

Bullock harbour pumping station – All three pumps have now been replaced with more energy efficient pumps.

West pier pumping station – Energy monitoring and control system installed in 2011 will continue to be used to aid in identifying energy saving opportunities. All energy saving exercises carried out in the West Pier did not reduce energy consumption in 2011 as pumping rates increased due to the very high rainfall rates.

## DLR Leisure Services:

The DLR Leisure Services Company has reported the following:

Loughlinstown – Work completed on Loughlinstown leisure centre with solar panels and combined heat and power plant installed.

## Actions Planned for 2013:

In 2013, Dún Laoghaire-Rathdown intends to further improve our energy performance by undertaking the following initiatives:

### General:

Ongoing energy audits of Council buildings.

Implement Energy Awareness campaign among staff.

### Corporate Buildings:

Ongoing upgrades to be carried out on heating system to effect energy improvements.

Harbour Square – draught lobby to be considered.

Depots – Ensure complete close down of systems in older and less efficient building depots once all moves completed to new depot in Ballyogan.

## Parks and Cemeteries:

Cabinteely House –

- upgrade the 1930s heating system including removal of 30 storage heaters.
- insulate all sash windows as part of a maintenance/repair programme.
- insulate the floors of the principal rooms as part of our restoration/ repair works.
- draught seal all external doors.
- install lighting controls in the WCs.

Marlay House - carry out the recommendations of the recent energy audit including:

- investigating the cost of insulating all sash windows.
- fit new controllers to each individual storage heater distribution board.
- fit a small BMS to control the storage heaters.
- draught seal all external doors .

## Libraries:

Library HQ to move from Harbour Square 2 to Harbour Square 1 Council Offices. This will reduce heating and electrical energy usage as consumption will be shared with other departments in the one building.

DEC certs to be issued for Blackrock and Deansgrange Libraries when renovation works end.

## Housing:

Housing Department will continue a programme of upgrading houses to achieve improved BERs and higher energy standards resulting in annual energy savings.

## IT:

Managed print services due to be implemented in mid 2013 that will lead to a reduction in the number of printers used in County Hall by up to 50%.

The Council will continue to purchase energy star compliance equipment when replacing older equipment resulting in approximately 4.85MWH savings.

## Public Lighting:

Public Lighting will continue to improve the street lighting in Dún Laoghaire-Rathdown using a planned upgrading programme installing the most energy efficient lighting

currently available to replace older more inefficient and ineffective lighting.

Expanding remote monitored and dimmed lighting into Wyattville Road and Burton Hall Road Ext.

Incorporating LED Street lights on a traffic and/or regional route.

### **Mechanical / Water:**

In 2013 G.P.S. will be installed in all the DLRCC fleet, the expected reduction of fuel consumption is a further 10% reduction on current usage.

4 Electric bikes are to be provided in Ballyogan in April 2013 to introduce outdoor staff to the use of electric bikes.

Consider applying for Green Travel Award for sustainable travel initiatives undertaken.

Work will continue on developing asset registers in water pumping stations to identify energy saving opportunities.

Improvement works will commence on issues that have been identified from Asset Registers drawn up for drainage pumping stations.

Work to continue on energy saving opportunities that have been identified from Asset Registers drawn up for 4 pump houses.

Examination of current water distribution of the Sandyford high level scheme to reduce existing demand from Woodtown, thereby reducing pumping loads, will continue. Examination of the options of feeding Church Road reservoir using gravity from Kilbogget and thereby reducing pumping loads will also be examined.

### **DLR Leisure Services:**

The DLR Leisure Services Company has reported the following for 2013:

Proposals commenced for new pool at Glenalbyn which will include improved energy measures.

dlr Leisure Services Loughlinstown

