

# Dún Laoghaire - Rathdown Local Community Development Committee

Minutes of Meeting held on 7<sup>th</sup> February, 2018 at 8.30am in  
County Hall, Dún Laoghaire

<b>Present:</b>	<b>Organisation</b>
Cllr Kate Feeney	Elected Representative
Cllr John Kennedy	Elected Representative
Cllr Anne Colgan	Elected Representative
Cllr Peter O'Brien	Elected Representative
Cormac Shaw	Southside Partnership
Dearbhla Lawson (Chair)	Dún Laoghaire-Rathdown County Council
Kay Gleeson	DLR Public Participation Network (PPN)
Mary Ruane	Dún Laoghaire- Rathdown County Council Chief Officer
Tom Kivlehan	DLR Public Participation Network (PPN)
Siobhan Fitzpatrick	Health Service Executive
Frank Costelloe	Department of Employment Affairs & Social Protection
Sharon Perry	DLR Public Participation Network (PPN)
<b>In Attendance:</b>	
Helen Griffin	DLRCC
Sue McMahon	DLRCC (minute taker)
Sandra Kelly	DLRCC
<b>Apologies:</b>	
Owen Laverty	DLR Local Enterprise Office
Derek Elders	DDL Education and Training Board
Alan Wyley	Southside Partnership
Colm Kinsella	Irish Congress of Trade Unions
Laura English	DLR Public Participation Network (PPN)

## **1. Welcome and Introduction**

Dearbhla Lawson opened the meeting and welcomed everyone. Apologies were noted and attendance was recorded. It was agreed to alter the order of business on the Agenda at the meeting.

## **2. Nominations and replacements (if any)**

It was confirmed that there were none.

## **3. PPN Update**

Tom Kivlehan outlined that the PPN will be considering their draft Work Plan for 2018 at their next meeting in March, with a focus on LECP targets where there is PPN input. Tom advised that membership has increased to 400 members and they are aiming to reach 475 to 500 members in 2018. The next Plenary Meeting is on 26<sup>th</sup> April. Kay Gleeson explained the preferred option for registering for the PPN is on-line and not by email. During discussion, Dearbhla Lawson enquired about registration of youth groups and whether the PPN had many youth groups as part of Membership. Kay Gleeson referred to Laura Howe raising awareness through her membership on Steering Group for Comhairle na nÓg.

## **4. Healthy Ireland Update**

Dearbhla Lawson gave an update in relation to Healthy Ireland in which it was outlined that Brid O'Dwyer, Project Co-ordinator, has been appointed to co-ordinate the roll out of the 13 different projects in the approved application. Dearbhla Lawson advised the programmes are mainly on track considering the short time frame that was provided and that a further report would be given at a future meeting. Cllr. Colgan spoke of the collaboration and benefits for

follow-up inter-agency working gained from events such as the recent event organised under the EU URBACT project "Collaboration for a Healthy County".

Action: It was agreed to circulate an information update to LCDC on the Dún Laoghaire-Rathdown Healthy Ireland actions, and also, to provide the LCDC with the "Collaboration for a Healthy County" EU URBACT report

## **5. Comhairle Na nÓg**

A presentation was given by representatives of the Dún Laoghaire-Rathdown Comhairle na nÓg, in which they outlined the topics that are important to young people and their role as a consultative forum for young people's views. Comhairle na nÓg is designed to enable young people to have a voice on the services, policies and issues that affect them in their local area. During the discussion that followed, the members congratulated the members of Comhairle na nÓg for the work they are doing, in which they outlined the progress to date and the Work Plan for 2018. Suggestions for promoting the work of the Comhairle more widely through mail shots, expo's, and various school networks, were discussed.

## **6. SICAP Update**

Emma O'Riordan, Southside Partnership DLR CLG gave a presentation to the members of the LCDC on the SICAP End of Year Progress Report 2017. Following the presentation Councillor Peter O'Brien, Cormac Shaw and Emma O'Riordan left the room.

The Chairperson advised the LCDC Members that they were being asked to consider the end of year report which had been presented and was being recommended by the SICAP Sub Committee. It was noted that while there wasn't a quorum at this point all agreed that the meeting would proceed following clarification from the Chief Officer that members who could not attend would be consulted with through written procedures after the meeting, to confirm whether the members approved the End of Year report, and these confirmations will be recorded in the minutes of the meeting.

The Chief Officer advised the members that a SICAP Sub-Group Meeting had taken place yesterday to discuss the report and they were satisfied with performance in End of Year Report for 2017 and recommended approval of the report. Pobal's report also said that based on the level of information in the 2017 End of Year Report, Lot 5-1 can be approved. The Sub Group's Report is as follows:

### **"SICAP End of Year 2017 Review – February 2018 Dún Laoghaire-Rathdown LCDC SICAP Sub Group Report**

In preparation for the End of Year 2017 Review, Pobal had circulated Guidance documents to the LCDC in relation to carrying out the EOY Review. The documents were sent to the LCDC on the 8th December 2017 and they were re-circulated to the SICAP Sub Group by email on 12th January 2018. The EOY Review and Headline Indicator reports were uploaded on IRIS by SSP by 17<sup>th</sup> January 2018, as required. They were uploaded as separate documents. The progress on actions was inserted in the relevant section against each individual action and a report from IRIS is then generated.

The End of Year Review Report 2017, Action Progress Report and the Headline Indicator Report were received from Southside Partnership and were then circulated to the Sub Group to be discussed at the Sub Group Meeting.

Pobal also carried out their parallel technical review to check the DLR End of Year Report for SICAP and reported back to the Chief Officer. This report is to inform the LCDC Review. The report was received on 5<sup>th</sup> February 2018 and was circulated to the Sub Group for discussion at the Sub Group Meeting. The SICAP Sub Group Meeting took place on Tuesday 6th February 2018 in the Boardroom, Southside Partnership Offices, Blackrock, from 8.30am to 10.00am.

The Members present were Cllr. Kate Feeney, Kay Gleeson and Mary Ruane. Apologies for inability to attend were noted from Cllr John Kennedy, Cllr Anne Colgan, Colm Kinsella, Josephine Browne and Tom Kivlehan. Mary Ruane did not take part in Sub Group decision-making to maintain public/private proportions.

Cormac Shaw, CEO of Southside Partnership DLR CLG, also Emma O'Riordan and Finn McGuirk, attended the meeting and presented their 2017 SICAP End of Year report and addressed all queries

from the Sub Group. The End of Year Narrative Report overview, challenges & barriers, progress, disadvantaged areas, and other headings, were discussed in great detail and were considered very satisfactory overall.

The members assessed the performance of Southside Partnership's SICAP Programme in 2017 against agreed targets for the year in the Annual Plan for 2017. In addition to reviewing the Report from the Programme Implementer, the Sub Group also considered Pobal's feedback report in relation to their check of the EOY Report and raised questions with SSP. Southside Partnership has successfully achieved their KPI targets and Headline Indicators have been achieved except for HI 1b, HI 4, HI 4A, HI 9A, HI 12 & HI 14. There was detailed discussion on each of the factors affecting achievement and the Sub Group were satisfied with the explanations regarding the challenges and barriers in not reaching certain targets. Efforts to improve meeting targets in the new programme, and also in relation to increasing the percentage of validated courses for life-long learning supports, were outlined.

The Programme Implementer is adhering to the set budget for 2017.

SSP agreed to the timeline proposed by the Sub Group to address a number of data gaps on the IRIS system by the 16<sup>th</sup> February 2018.

There was an open and informative discussion during the meeting which lasted for 1 ½ hours, any queries were dealt with satisfactorily, and Pobal's questions were all answered. The representatives from Southside Partnership DLR then left the meeting. The Sub Group concluded that they were overall, happy with the End of Year Review. The Sub Group also noted that Pobal's review had stated that Lot 5-1 can be approved. The Sub Group said that relationships were working very well and they recommend to the LCDC to sign off on the review as very satisfactory.

Emma O'Riordan is attending today's LCDC meeting to present on key information from their 2017 SICAP End of Year report and to address queries from the LCDC. The approval of the EOY is a matter for the LCDC. "

A discussion was held whereby it was proposed by Councillor Kate Feeney and seconded by Tom Kivlehan to accept and approve the End of Year report, and the Chief Officer to record the votes of each of the member's present eligible to vote and record any confirmations received through written statement in the minutes:

Members present for decision:

**Public: 6 number**

Cllr. Anne Colgan, Cllr. John Kennedy, Cllr. Kate Feeney, Frank Costelloe, Siobhan Fitzpatrick, Dearbhla Lawson

**Private: 3 number**

Sharon Perry, Kay Gleeson, Tom Kivlehan

**Also, Private: 3 written procedure votes:** Laura English, Colm Kinsella and Josephine Browne

**Private: Total 6 number**

To achieve a public/private split in relation to making decisions, one public sector representative agreed to absent herself from the decision ( DL) with regard to End of Year Report, whereby a split of Public 5 and Private 6 (including written procedure votes, was in place).

**Quorum present-Yes**

**Public/Private split-Yes**

**Decision:** A vote was called and it was unanimously agreed by the members present and utilising the written procedure votes of Laura English, Colm Kinsella and Josephine Browne to approve the End of Year Report.

Councillor Peter O'Brien, Cormac Shaw and Emma O'Riordan (SSP DLR) re-entered the room. A brief introduction to the SICAP Annual Plan 2018 was also presented by Emma O'Riordan.

Action: As agreed, Chief Officer to arrange for written statements for End of Year Process. Copy of presentations by Southside Partnership on SICAP End of Year Process and on Annual Plan 2018 will be circulated to LCDC.

**7. Minutes and Matters Arising**

The Minutes of the previous LCDC Meetings held on the 8<sup>th</sup> November, 2017 and on 13<sup>th</sup> December, 2017 were reviewed. The Minutes were proposed by Councillor Kate Feeney and seconded by Councillor Anne Colgan and approved.

**8. Draft LCDC Annual Report 2017 – Update**

Dearbhla Lawson advised the members that the timeline for the LCDC to approve the LCDC Annual Report 2017 is 31<sup>st</sup> March, 2017. It was proposed and agreed by the members that a workshop be held from an earlier starting time of 8.00am to 10.00am on 14<sup>th</sup> March, 2017 for the LCDC to consider and approve the Annual Report and also, to discuss the issues, and agree the overall priorities for 2018, of the Dún Laoghaire-Rathdown Local Economic and Community Plan 2016-2021.

**Next Meeting/LECP Workshop:  
Wednesday, 14<sup>th</sup> March, 2018 at 8.00am in the Annex, County Hall, Dún Laoghaire**

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Co-Chair

Chief Officer