

HAP ELIGIBILITY ASSESSMENT

Name:

Housing Ref No:

Contact Number:

Date:

Email Address:

Applicants wishing to apply for the HAP Scheme should provide the following information for assessment purposes:

Do you have an application with any other local authority? (tick box)

Yes

No

Local Authority Name

Do you or any member of the household own property or land in Ireland or any other country? (please tick)

Yes

No

Address of the property or land owned:

INCOME DETAILS – For all household members over 18

An up-to-date P60 and minimum of 4 out of the last 6 payslips along with Statement from the Department of Social Protection stating all Social Welfare payments including FIS
Copy of Child Maintenance Payments received
If Self Employed - Chapter 4 Form 11 from Revenue

RENT Supplement – Proof of Rent Supplement i.e. receipt from the Department of Social Protection

Proof of Rent Paid or Copy of Tenancy Agreement showing same

HPL1 FORM - for all household members who have turned 18

To be stamped by Revenue Commissioners & valid for 1 year from date stamp

EDUCATION LETTER – Letter from school/college for household members over 18 and still in full-time education

Copy of GNIB CARD (non EU Nationals only)/Photo I.D.

For all household members aged 18 & over

NEW ADDITIONS TO A FAMILY - Birth cert and PPSN numbers are required for all new members of the Household that are not yet part of your application

CUSTODY ORDER/ACCESS ARRANGEMENTS - Court Document or Affidavit.

PROOF OF ADDRESS – utility bill/bank statement