



*Planning Department*

## **Application for Extension of Duration of Permission**

**OFFICE USE ONLY Reference Number: \_\_\_\_\_**

**In accordance with Section 42 of the Planning and Development Act, 2000 as amended, and Regulations made thereunder, a Planning Authority shall extend a permission as appropriate provided that the application is made in accordance with regulations made under the Act and the Authority is satisfied in relation to the permission that:-**

**To extend the appropriate period:**

- 1. The development to which such permission relates commenced before the expiration of the appropriate period sought to be extended, and**
- 2. Substantial works were carried out pursuant to such permission during such period.**
- 3. The development will be completed within a reasonable time.**

**Important Notes:**

**In all cases, an application to EXTEND the appropriate period must be made not earlier than 1 year before the expiration of the appropriate period, except in cases outlined in section 42(1B) in the Planning and Development Act 2000, amended.**

**As per section 42(8) of the Planning and Development Act 2000 amended "A planning authority shall not extend the appropriate period under this section in relation to a permission if an environmental impact assessment or an appropriate assessment would be required in relation to the proposed extension concerned"**

**As per section 42(4) of the Planning and Development Act "A decision to extend the appropriate period of a permission shall be made not more than twice under this section and a planning authority shall not further extend the appropriate period. Where a second decision to extend an appropriate period is made under this section, the combined duration of the 2 extensions of the appropriate period shall not exceed 5 years."**

**Important Note:**

The power to extend the appropriate period shall not apply to the grant of an **OUTLINE PERMISSION** granted under Section 34 of the Planning and Development Act, 2000, as amended.

**1. Name of Applicant:**

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**2. Name of Agent:**

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**3. Location of structure or land to which the permission relates:**

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**4. Particulars of legal interest in the land or structure held by the applicant to which the permission relates:**

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**5. The development to which the permission relates:**

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**6. Planning Reference Number:** \_\_\_\_\_

**7. Date of Permission sought to be extended:** \_\_\_\_\_

**8. Date permission will cease to have effect:** \_\_\_\_\_

**9. Date the development commenced:** \_\_\_\_\_

**10. Please provide detail to allow the Planning Authority to assess the application as per the criteria in the Planning and Development Act 2000, amended, Section 42(1)(a)(i)**

**(I) "the development to which the permission relates was commenced before the expiration of the appropriate period sought to be extended",**

**(II) "substantial works were carried out pursuant to the permission during that period" and**

**(III) and that "the development will be completed within a reasonable time"**

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**11. The additional Period by which the permission is sought to be extended:**

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**12. Date on which the development is expected to be completed:**

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**The following information must be submitted in addition to questions 1-12 where application is being made to FURTHER EXTEND the period of a permission.**

**13. Particulars of the work (if any) carried out pursuant to the permission since the permission was extended or further extended.**

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**14. The period by which the permission is sought to be further extended:**

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**15. The date the development is expected to be completed:**

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**16. The circumstances beyond the control of the person carrying out the development due to which the development has not been completed during the period by which the permission has been further extended:**

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**The following information must be submitted in addition to questions 1-16 where application is being made to FURTHER EXTEND under Section 42(1B) in the Planning and Development Act 2000, amended**

**17. The date on which the permission ceased to have effect or will cease to have effect, as the case may be:**

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**18. Particulars of the substantial works carried out or which will be carried out pursuant to the permission before the expiration of the appropriate period, as extended or further extended:**

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**19. A statement setting out the reasons why the development cannot be reasonably completed within the appropriate period, as extended or further extended.**

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**20. Amount of fee enclosed (NOTE: fee payable is €62): \_\_\_\_\_  
Signature of Applicant (or Agent): \_\_\_\_\_**

**Notes on application for extension of duration of planning permission:**

**PLEASE SUBMIT**

- **STATEMENT** setting out reasons why the development cannot be reasonably completed within the duration.
- **Photographic evidence of works commenced where available**
- **An application Fee of €62 is required.**
  
- **Please be advised that in order to assist the Planning Authority in assessing the application, this form should be accompanied by the following documentation:**
  
- **A site location map to a scale of not less than 1:2500 in rural areas and 1:1000 in built up areas. This map should have the site outlined in red and show the north point.**
  
- **A site layout map to a scale of not less than 1:500. This map should have the site outlined in red and show the north point.**
  
- **Drawings of buildings or structures, highlighting the part of the development which is complete and the area which is not complete.**
  
- **A copy of the commencement notice is also to be submitted**
  
- **In accordance with the Planning and Development Regulations 2001-2021 (as amended), the following requirements apply:-**
  - a) **An application to extend the Duration of a planning permission may be duly made prior to the end of the appropriate period.**
  - b) **An application for an Extension of Duration can be entertained only where:**
    - i) **Substantial works are carried out or will be carried out pursuant to the permission before the expiration of the appropriate period**

**N.B.** These notes are intended for the guidance of applicants only and do not purport to be a legal interpretation of the various Acts and Regulations referred to.

The Commencement Orders and Regulations referenced above will be available to view or download on the electronic Irish Statute Book (<http://www.irishstatutebook.ie> ). The Law Reform Commission also maintains an administrative consolidation of certain Acts, including the Planning and Development Act 2000, as amended, which are available online (<https://revisedacts.lawreform.ie/revacts/intro>).

**Application for Extension of Duration of Permission  
Contact Details**

**OFFICE USE ONLY Reference No:** \_\_\_\_\_

**Applicant Address/Contact Details**

**Name:**

\_\_\_\_\_  
**Address:**

\_\_\_\_\_

\_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Agent's (if any) Address**

**Name:**

\_\_\_\_\_  
**Address:**

\_\_\_\_\_

\_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Should all correspondence be sent to the Agents address? (Please tick appropriate box)**

**Please note that if the answer is 'No', all correspondence will be sent to the applicant's address)**

**YES [ ] NO [ ]**

**Additional Contact Information**

**The provision of additional contact information such as email addresses of phone numbers is voluntary and will only be used by the Planning Authority to contact you should it be deemed necessary for the purposes of administering the application. These details will not be made available to any third party.**