



**Dún Laoghaire-Rathdown County Council**

**Musicians-in-Residence Scheme 2019**

### **Guidelines for Applicants**

**Closing Date: Tuesday 19<sup>th</sup> February at 2.00pm**

The Dún Laoghaire-Rathdown County Council Musicians-in-Residence Scheme is jointly funded by Dún Laoghaire-Rathdown County Council and the Arts Council, and is managed by Music Network. Three residencies are offered in 2019: two for established musicians/groups and one for an emerging musician/group.

#### **Aims and objectives:**

The aim of the Musicians-in-Residence Scheme is to provide opportunities to develop and showcase new work which may be compositional and/or performance focused, i.e. to create new material and/or to develop a new artistic collaboration. Throughout each residency, the cultural environment of Dún Laoghaire-Rathdown will be enriched through engagement by the musicians with a broad demographic via presentation of a series of performances in the dlr LexIcon Studio and additional off-site locations.

The primary objective is to provide opportunities for musicians to create and develop new work.

Additional objectives are to:

- create opportunities for musicians to showcase new work
- support career development through advice and/or mentorship
- provide the public with an opportunity to attend high quality musical performances.

#### **Who can apply?**

- established and emerging individual musicians and groups
- musicians working in all genres.

**N.B. applicants (including all members of any group) must demonstrate a strong connection to Dún Laoghaire-Rathdown, i.e. live, work, be originally from or have studied in, Dún Laoghaire-Rathdown.**

### **What does each residency involve?**

The residencies will be part-time in format, taking place over a non-consecutive period of dates within an approximate 2 month period. Please see page 3 for details of specific dates.

### **Each Residency for established musicians/groups involves:**

- 15 development days in dlr Lexlcon Studio – this will allow the musician(s) to access the Studio space, or another room in dlr Lexlcon, to spend time developing new work
- engagement with the local community through a series of exciting artistic offerings:
  - 2 public concerts in dlr Lexlcon Studio – performances to take place approx. mid-way through the residency and at the end of the residency (see page 3 for dates)
  - 1 short demonstration/Q&A session to take place in an off-site location - this will be arranged in conjunction with the Arts Office. Applicants may indicate if they have ideas/a preference around this within the dlr community.
- on day 15 of the residency – ½ day allocation for the creation of a professional video to document and showcase the creative outcome prior to the final concert performance
- advice and support offered by Music Network, as required
- completion of a short report by the musician-in-residence at the end of each project.

**Maximum available budget: €8,000 (VAT inclusive).**

**N.B.** Music Network will make arrangements for the production of the professional video. Associated costs will be covered by a separate budget.

### **The Residency for an emerging musician/group includes:**

- 8 development days in dlr Lexlcon Studio – this will allow the musician(s) to access the Studio space, or another room in dlr Lexlcon, to spend time developing new work
- engagement with the local community through a series of exciting artistic offerings:
  - 1 public concert in dlr Lexlcon studio – performance to take place on one of the dates outlined on page 3
  - 1 short demonstration/Q&A session to take place in an off-site location - this will be arranged in conjunction with the Arts Office. Applicants may indicate if they have ideas/a preference around this within the dlr community
- musician development opportunities through individual mentoring sessions with Music Network, as required
- completion of a short report by the musician-in-residence at the end of each project.

**Maximum available budget: €5,000 (VAT inclusive).**

**Note: All applicants should make provision for Public Liability Insurance from their Residency budget, and if necessary, Employers Liability Insurance, as this is a requirement of funding.**

Applicants should note that the Residency budget includes costs associated with performances, such as sound engineers, collaborating musicians etc. Any person working with the selected musician(s) who will be accessing equipment in the dlr Lexlcon Studio must be suitably qualified.

## **Residency Calendar:**

### **Residency 1: April – June 2019**

- 1<sup>st</sup> concert – Tuesday 7<sup>th</sup> May @ 7pm or Wednesday 8<sup>th</sup> May at 7pm
- 2<sup>nd</sup> concert – Sunday 9<sup>th</sup> June or Sunday 16<sup>th</sup> @ 3pm

### **Residency 2: June – August 2019**

- 1<sup>st</sup> Concert Thursday 27 June @ 7pm or Thursday 4 July @ 7pm
- 2<sup>nd</sup> Concert – Thursday 25<sup>th</sup> July @ 7pm or Sunday 28 July @3pm or Thursday 1<sup>st</sup> August @7pm

### **Residency 3: October – December 2019**

- 1<sup>st</sup> concert – Thursday 7<sup>th</sup> November @ 7pm or Sunday 10<sup>th</sup> November @ 3pm
- 2<sup>nd</sup> concert – Sunday 1<sup>st</sup> December @ 3pm or Thursday 5<sup>th</sup> December @ 7pm

Applicants should list, in order of preference, the Residency period they would prefer and also indicate if any of the above concert dates would present a scheduling problem. Dates for development work and off-site activities are flexible. However, as the dlr LexIcon Studio is an extremely busy multi-disciplinary space, some flexibility will be required in finalising dates.

## **Programme of work:**

The details of each Residency Programme will be agreed in consultation with Music Network, DLR Arts Office and the selected musicians. Music Network will supervise the programme and advise musicians throughout. DLR Arts Office will liaise with the musicians regarding logistical arrangements i.e. finalising dates for development work & performance dates/locations.

## **Selection criteria:**

- artistic quality and track record in music performance/composition (N.B. for emerging musicians, demonstrated potential will also be assessed) (50%)
- quality, coherence and feasibility of proposal (artistic plan, collaborating musicians, ideas on content and presentation of performances and demonstration/Q&A session, audience engagement etc.) (35%)
- demonstrated ability in project & budget planning and management (15%)

**N.B.** it is important to consider **all** of the above criteria carefully when preparing your application as this is a competitive process and all three will be taken into account by the panel during the selection process.

### **Application procedure:**

**Applicants must submit their application to Music Network by email to [operations@musicnetwork.ie](mailto:operations@musicnetwork.ie) . Hard copy applications will not be accepted. Late applications will not be accepted. Closing date for applications: Tuesday 19<sup>th</sup> February 2019 at 2.00pm.**

All of the following must be supplied for your application to be eligible:

1. an outline of your proposed programme of work including artistic ideas and approaches, the benefits of the residency to you at this stage of your development as a musician, a list of any collaborating musicians and suggested outlines for performance(s) and off-site activity (maximum 3 x A4 pages)
2. your CV (maximum 3 x A4 pages) including your connection to Dún Laoghaire-Rathdown
3. biographies of any proposed collaborator(s) ( maximum 1 x A4 page per collaborator)
4. links to 3 sample audio/video tracks (via dropbox, soundcloud or youtube): while professional standard recordings are not essential, these should reflect the artistic quality of your work, and ideally the artistic concept proposed
5. 1 minute video clip (recorded on a mobile phone) which briefly outlines your goals and what you hope to achieve creatively during your residency
6. a detailed budget for your programme including proposed fees (for you and any proposed collaborator(s)/mentors) and other programme expenditure)
7. confirmation of your availability for each residency period, listed in order of preference.

**N.B.** please note that successful candidates will be required to undergo Garda Vetting and ensure that Proof of Insurance and Employer Liability arrangements are in place in order to be eligible to proceed with the Residency.

Additional supporting documentation may be provided at your discretion, such as:

- Publicity photographs
- Selected press reviews.

### **Site visit:**

Musicians wishing to make a site visit to dlr LexIcon Studio in advance of the submission date will be accommodated on **Monday 28th January 2019 at 6.00pm**. Members of the DLR Arts Office and Music Network will be available on the evening to answer any specific questions. To book a place please e-mail dlr Arts Office at [arts@dlrcoco.ie](mailto:arts@dlrcoco.ie) with the subject line **Musicians site visit**. Site visits cannot be accommodated outside of this time.

### **Assessment procedure:**

A panel will consider all applications received, and make decisions regarding residency allocations.

**Notification of decisions:**

Music Network aims to inform applicants about decisions in March 2019. All notifications will be sent by email. Please note that Dún Laoghaire-Rathdown County Council reserves the right not to appoint if none of the applications received are deemed suitable. In this instance Dún Laoghaire-Rathdown County Council reserves the right to pursue a different selection process. Dún Laoghaire-Rathdown County Council also reserves the right to amend the number of residencies and/or the scheduling of residencies in response to submissions received.

**Feedback:**

Feedback is readily available upon request where an application has been unsuccessful, for four weeks following communication of results. To request feedback, email Music Network's Operations Administrator, Andreas Ziemons, on [operations@musicnetwork.ie](mailto:operations@musicnetwork.ie) stating the title of your project and contact details.

**PR, Marketing and Publicity:**

Musicians will work together with Music Network and DLR Arts Office to promote the performances/off-site activities and to provide PR materials, as required, including:

- biographical material
- high resolution colour photographs in digital format
- programme information.

Music Network and DLR Arts Office will promote residency activities through their websites, e-newsletters and social media. All publicity materials (hard & soft copy) **must** carry the below line of acknowledgement and the following logos: DLR Arts Office, The Arts Council and Music Network, which Music Network will provide to awardees.

**“Dún Laoghaire-Rathdown County Council Musicians-in-Residence Scheme 2019”**

For further information on Dún Laoghaire-Rathdown County Council Arts Office Musicians-in-Residence Scheme 2019, please contact:

Andreas Ziemons  
Operations Administrator,  
Music Network  
National Concert Hall Building,  
Earlsfort Terrace, Dublin 2  
Tel: +353 1 4750224  
Email: [operations@musicnetwork.ie](mailto:operations@musicnetwork.ie)

## **Appendix 1: Payments/Insurance/Child Protection/ Freedom of Information/GDPR**

### **Payments:**

Payments to each Musician-in-Residence will be made by Music Network through a 3-stage process. Specified requirements must be met before payment is made at each stage. These and the accompanying payment schedule will be outlined at the initial meeting between the musician and Music Network.

### **Insurance:**

Selected musicians agree to keep Dún Laoghaire-Rathdown County Council fully indemnified against all claims howsoever arising and howsoever caused in respect of any damage, loss or injury of any kind or nature, whether arising directly or indirectly from the provision of the residency. Evidence of Public Liability insurance indemnifying the Council with an upper limit of €6.5 million will be required.

If selected musicians engage others to collaborate with during their residency they must also have Employer's Liability Insurance of €13 million in place which indemnifies Dún Laoghaire-Rathdown County Council. It is also their responsibility to ensure that collaborating musicians, engaged by them, have Public Liability cover of €6.5 million which indemnifies both Dún Laoghaire-Rathdown County Council and the musicians.

### **Child Protection:**

The successful candidate will be required to undergo Garda Vetting if engaging with persons that are deemed vulnerable under the National Vetting Bureau (Children and Vulnerable Persons) Act 2013 and provide any additional relevant documentation requested by Dún Laoghaire-Rathdown County Council.

### **Freedom of Information:**

The provisions of the Freedom of Information Act 1997-2003 apply to Dún Laoghaire-Rathdown County Council. Applicants should state if any of the information supplied by them is confidential or sensitive and should not be disclosed to a request for information under the aforementioned Act. Applicants should also state why they consider the information to be confidential or commercially sensitive.

### **GDPR:**

All information provided for this application will be held for a period of one year from the date of submission and will remain in the sole ownership of Dún Laoghaire-Rathdown County Council Arts Office and Music Network. Information supplied in the application will be used only for the purpose of the application itself, and will only be used by dlr Arts Office and Music Network for the purposes of administering and managing this particular Scheme. You may withdraw your consent to the retention of the information relating to your application at any point by sending an email to [operations@musicnetwork.ie](mailto:operations@musicnetwork.ie)

## **Appendix 2: Background Information**

### **dlr Lexlcon Library, Dún Laoghaire:**

In Autumn 2014 dlr Lexlcon, the new Central Library & Cultural Centre, opened to the public. This iconic public building is a crucial part of a programme of regeneration in Dún Laoghaire. It includes a major commitment to provide public facilities and represents the single biggest investment by the Council in a civic amenity. dlr Lexlcon is a key component in the delivery of the cultural programme in Dún Laoghaire-Rathdown and its environs. It is a vibrant centre of learning and creativity for all those who live, work in and visit the county. It accommodates general reading rooms with a rich collection of some 80,000 books.

### **Arts Office:**

Dún Laoghaire-Rathdown County Council supports the development of the arts at a local level and aspires to provide opportunities for all who live in, work in and visit the County to engage with the arts as creators, participants and spectators.

Since the Dún Laoghaire-Rathdown County Council Arts Office was established in 1994, the County Council has developed a high quality programme including exhibitions, learning and participation initiatives, festivals, public art projects and artists' residencies.

The goals of the Arts Development Plan 2016 -2022 are:

Goal 1: Public – Engage and Inspire

Goal 2: Artists – Time and Space

Goal 3: Partners – Enrich and Strengthen

**The Dún Laoghaire-Rathdown County Council Arts Office Musicians-in-Residence Scheme 2019 is jointly funded by Dún Laoghaire-Rathdown County Council and the Arts Council and is managed by Music Network.**

[www.dlrcoco.ie/arts](http://www.dlrcoco.ie/arts)

[www.artscouncil.ie](http://www.artscouncil.ie)

[www.musicnetwork.ie](http://www.musicnetwork.ie)