

# **Community Arts Liaison Role Exit 15**

## **About Exit 15**

Exit 15 is a creative place programme responding to the artistic aspirations of local people in the Ballyogan and surrounding areas. The project began in 2016 when the Arts Office of Dún Laoghaire-Rathdown County Council invited Voluntary Arts Ireland to help them gain a better understanding of the then artistic and cultural life in the Ballyogan area. Since this time an initial research phase of 6 months and a further development phase in tandem with people from the local community; small projects were seeded locally and 3 small commissions were competed. Dr. Victoria Durrer of Queens University Belfast has been engaging with the artists working on these projects as well as local people living and working in the area to capture the learning from individuals' experiences of Ballyogan, its creative and artistic life and the activities of the project itself.

## **Role**

We are looking for an experienced community arts liaison person to work on the phase of Exit 15.

This role is vital to the overall sustainability of the Exit 15 programme in 2019 and into 2020 and this person will be required to:

- Liaise with the artists and local community to ensure that the next phase of the Exit programme in 2019 & 2020 has visibility and support at local level.
- Build working relationships with local community members, groups and representatives in the Ballyogan and surrounding area.
- Become the key contact person between the partners of Exit 15 and any commissioned artists working on the Exit 15 programme.
- Become the key contact person for potential participants and participants working on any project under the Exit 15 banner.
- Attend meetings and events on behalf of the Exit 15 partners and represent the project at local and national level as appropriate.
- Ensuring that the research elements of the next phase are completed; this will include assisting a researcher to collate quantitative and qualitative information required by the partners and programme funders.
- Ensure that the programme is documented for the future.
- Capture information as required by the partners for funding reports, press releases, social media etc as required.
- Collect participation numbers and other relevant data as required; ensuring GDPR is complied with.

## **Fee and Invoices**

The fee will be €170 per day inclusive of all expenses; please note that for individuals this will be paid via payroll for taxation purposes only.

The maximum number of days available is 80 to cover 2019 and Q1 of 2020.

Time commitment may vary each week due to the nature of the project, some flexibility is required.

## **Application Requirements\***

Please apply in writing and include 3 hard copies of each of the following (email applications will not be accepted)\*

- Curriculum Vitae with relevant experience highlighted.
- Statement outlining your interest in working on the Exit 15 programme as community arts liaison and relevance of this opportunity to your work to date.
- Two referees relevant to role.

\*Supplementary material may be submitted to support applications.

## **Selection criteria and marking**

- Demonstrated previous experience of community liaison role/s in the arts (Marks will be awarded out of 40)
- Demonstrated organisational skills (Marks will be awarded out of 30)
- Working knowledge of contemporary participatory arts practice (Marks will be awarded out of 30)

## **Insurance**

The Community Arts Liaison will be required to provide evidence of Public Liability insurance which indemnifies Dún Laoghaire-Rathdown County Council with a limit of indemnity of €6.5 million.

## **Freedom of Information**

The provisions of the Freedom of Information Act 1997-2003 apply to Dún Laoghaire-Rathdown County Council. Applicants should state if any of the information supplied by them is confidential or sensitive and should not be disclosed in response to a request for information under the aforementioned Act. Applicants should state why they consider the information to be confidential or commercially sensitive.

**Garda Vetting**

Successful applicants will be Garda Vetted under the National Vetting Bureau (Children and Vulnerable Persons) Act 2013.

**GDPR**

All information provided for this application will be held for a period of one year from the date of submission and will remain in the sole ownership of Dún Laoghaire-Rathdown County Council Arts Office and Voluntary Arts Ireland. Information supplied in the application will be used only for the purpose of the application itself, and will only be used by dlr Arts Office and Voluntary Arts Ireland for the purposes of administering and managing this call out. You may withdraw your consent to Dún Laoghaire-Rathdown County Council Arts Office retaining the information at any point by sending an email to [arts@dlrcoco.ie](mailto:arts@dlrcoco.ie)

**Further information about EXIT 15**

[www.exit15.ie](http://www.exit15.ie)

**Queries to:** [mdavey@dlrcoco.ie](mailto:mdavey@dlrcoco.ie)

Applications to:

Community Liaison Role for Exit 15,  
The Arts Office,  
Dún Laoghaire-Rathdown County Council,  
Marine Road,  
Dún Laoghaire,  
County Dublin.

**Closing date for applications: 5pm, Wednesday 6 February 2019**