

Dún Laoghaire-Rathdown County Council

Universal Grant Scheme

2018

Heritage Grants

CRM No: _____
Date Received:

Internal Use only

Section 1 – Applicant Details

To be completed by ALL Applicants Applying for support

Organisation Details:

Name of Organisation: _____

Address of Organisation: _____

Contact Details of Organisation:

Main Phone Number: _____

Mobile Phone Number: _____

Email Address: _____

Name of main contact person: _____

Contact Person Address: _____

Contact Number(s): _____

Email Address: _____

Organisation Website: _____

Social Media:

Facebook Address: _____

Twitter Address: _____

Other Social media: _____

Electoral Ward: _____

Type of Organisation:

Arts Centre/Organisation

Business' Association

Community Group

Heritage

Sports Group

Tidy Towns Group

Residents' Association

Other (please specify) _____

Number of households: _____

Have you the appropriate policies in place regarding:

Child Protection Yes No

People with Disabilities Yes No

Other Policies (please specify):

Membership Details: Total Number of Members: _____

Age Breakdown of Members:

Please specify the number of members in each category:

0 – 9 years _____
10 – 14 years _____
15 – 18 years _____
19 – 21 years _____
22 – 54 years _____
55 + years _____

Committee / Volunteers / Organiser Details:

Number of paid staff: Number of voluntary staff:
Part time: _____ Part time: _____
Full time: _____ Full time: _____

Membership fees - Cost per member: _____

Financial Status:

Incorporated Yes No
Unincorporated Yes No
Trust Yes No
Other (please specify) _____

Tax / Vat Registered Yes No
Tax / Vat Registered number _____

Charity Registered Yes No
Registered Charity Number _____

Year Funding Received:	Name of Grant(s)	Amount Awarded
Funding Received 2014		€
Funding Received 2015		€
Funding Received 2016		€
Funding Received 2017		€

Section 2 – Heritage Grants

To be completed by any applicant applying for a Heritage Grant.

Please read below to see if your application will qualify for consideration for funding under this area.

Heritage Grant:

Heritage Grants are available for groups and societies who are undertaking heritage events, publications, exhibitions, etc., the subject matter of which comes under the heading of Heritage as defined in the Heritage Act (this includes monuments; archaeological objects; heritage objects such as art and industrial works; documents and genealogical records; architectural heritage; flora and fauna; wildlife habitats; landscapes and seascapes; wrecks; geology; heritage gardens; parks and inland waterways) or under an action of the DLR Heritage Plan 2013-2019, or both. The proposal must be specifically related to the heritage of dlr.

The main criteria for assessing grant applications is to what extent the proposed project will expand the engagement of the general public with the heritage of the county.

There is limited funding under this programme and the **maximum** grant for any single project is €5,000.

Details of Applicant – Aims & Objectives:

Provide a brief summary detailing the aims and objectives of your group / organisation. (Limit 500 words – please attach extra sheet if necessary)

Details of Project:

Provide a brief description about the project/activity including intended outcome of the project. Please outline how it meets the qualification criteria. Also outline the timetable you envisage for the successful completion of the project. (Limit 500 words – please attach extra sheet if necessary)

Budget & Project Funding:

Total Amount of funding being applied for: € _____

Please provide a details costing of the project below. Add extra lines if necessary.

Type of Expenditure	Amount
	€
	€
	€
	€
	€
	€
	€
	€
	€
<i>Total Expenditure</i>	€
Type of Income & Source of Funding	Amount
2018 DLR Grant Application	€
	€
	€
	€
	€
	€
	€
<i>Total Income</i>	€
Total Estimated Cost of Project / Event	€

If any income listed above is part of a grant(s) from another body please given details of what that grant application will cover here:

Please ensure ALL income and expenditure is detailed above. A separate sheet can be used to give a more detailed breakdown of your budget.

Check list for Heritage Grant Application:

- Complete Pages 1 to 2 of the Grant Application
- Completed pages 4 to 6 in full
- Provide any supplementary information you feel is relevant to your application
- Provide copies of quotes for the proposed project costs
- Signed the Declaration form on page 8

[Please go to Page 8 and sign the Declaration Form](#)

Declaration:

I declare that the information supplied in this proposal is accurate and complete. I understand that all information provided in respect of the Grant Application will be held electronically and may be made available to other Dún Laoghaire-Rathdown County Council Departments as appropriate.

It should be noted that the Freedom of Information Act applies to all records held by Dún Laoghaire-Rathdown County Council.

Name (Printed): _____
Signature: _____
Position: _____
Date: _____

Please ensure you have read the Grant Scheme Guidelines, which set out the terms and conditions for payment and qualification for funding under each grant category, in full. A copy of the guidelines are available from the Council's website, www.dlrcoco.ie, under Grant schemes or can be requested by phone from the Grant Schemes Section on 01 204 7966 or by email to grantschemes@dlrcoco.ie

The closing date for submissions is **Friday 13th October 2017**

No late applications will be accepted

Please return applications to: grantschemes@dlrcoco.ie

Or by post to: 2018 Grant Schemes
Corporate, Communications and Governance
Department
Dún Laoghaire-Rathdown County Council
County Hall
Marine Road
Dún Laoghaire
Co. Dublin

All queries should be directed to the Grant Schemes section by email or phone:

Email: grantschemes@dlrcoco.ie Phone: (01) 204 7966

Please ensure you read through the following application in detail as any incomplete applications will be returned.

Only one Grant per application form please

Multiple applications will be accepted but may not all be awarded. Please submit a separate application for each grant you wish to be considered for.

