

**Dún Laoghaire-Rathdown County Council**

**Universal Grant Scheme**

**2017**

# **Community Grants**

**CRM No:** \_\_\_\_\_  
**Date Received:**

Internal Use only

## Section 1 – Community Grants

To be completed by any group applying for a Community Grant.

Please read below to see if your application will qualify for consideration for funding under this area.

**Note:** Community Grants awarded are based on a percentage of the cost, to a maximum amount (if stated above). Maximum limits referred to are awarded in targeted areas. Grants are only payable on submission of receipts

### **IAD – Identified Areas of Disadvantage**

<b>1. Community Facilities Grants</b>		
1.1	Feasibility Studies IAD - €5,000 or 80% of the cost, whichever is the lesser Non IAD - €5,000 or 50% of the cost, whichever is the lesser	Maximum €5,000
1.2	Upgrading Community Facilities IAD - €5,000 or 75% of the cost, whichever is the lesser Non IAD - €5,000 or 50% of the cost, whichever is the lesser	Maximum €5,000

#### Feasibility Study

This grant gives assistance to local voluntary groups/ organisations for the completion of feasibility studies regarding the development of facilities

#### Upgrading Community Facilities

This grant allows for the refurbishment and redecoration to community facilities (and is subject to budget sign off 2017)

<b>2. Equipment Grant</b>	
2.1	Purchase of Equipment – Major <span style="float: right;">Maximum €4,000</span> IAD - €4,000 or 75% of the cost, whichever is the lesser Non IAD - €3,000 or 50% of the cost, whichever is the lesser
2.2	Purchase of Equipment – Minor <span style="float: right;">Maximum €1,000</span> IAD - €1,000 or 95% of the cost, whichever is the lesser Non IAD - €800 or 95% of the cost, whichever is the lesser

### Equipment Grant

This grant is intended for the purchase and replacement of equipment. Smaller items of equipment may be required on an ongoing basis, while the grant aid of major purchases to a group is once every three years.

<b>3. Community Activity Grants</b>	
3.1	Community Week <span style="float: right;">Maximum €600</span> IAD - €600 or 50% of the cost, whichever is the lesser Non IAD - €600 or 50% of the cost, whichever is the lesser
3.2	Other Community Activities IAD - €600 or 50% of the cost, whichever is the lesser Non IAD - €600 or 50% of the cost, whichever is the lesser
3.3	Summer Projects IAD - €1,200 3 week <span style="margin-left: 100px;">Non IAD - €1,000 3 weeks</span> IAD - €800 2 week <span style="margin-left: 100px;">Non IAD - €600 2 weeks</span> IAD - €400 12 week <span style="margin-left: 100px;">Non IAD - €300 1 weeks</span>

### Community Week / Other Community Activities:

This category is to assist local voluntary community projects promoting local community activities, which may include

- Community days/weeks
- Development of a local newsletter
- Community Festivals

#### Summer Project Grant:

Summer Projects provide a supervised programme of recreational and educational activities for young people in the summer period. Projects are responsible for ensuring that they meet all the requirements of the Child Protection legislation.

Summer projects run for a minimum period of 2 -3 weeks catering for young people from a local area.

The Summer Project Committee must be properly structured with Chairperson, Secretary and Treasurer. Commercially based projects will not be eligible.

<b>4. Community Development Grant</b>	
4.1	Start-Up Grant IAD - €800 or 50% of the cost, whichever is the lesser Non IAD - €800 or 50% of the cost, whichever is the lesser
4.2	Training for Community Development IAD - €800 or 50% of the cost, whichever is the lesser Non IAD - €800 or 50% of the cost, whichever is the lesser
4.3	Community Development Initiatives/Community Analysis IAD - €3,000 or 75% of the cost, whichever is the lesser Non IAD - €3,000 or 50% of the cost, whichever is the lesser
3.4	Running Costs for Community Groups IAD - €500 or 80% of the cost, whichever is the lesser Non IAD - €500 or 50% of the cost, whichever is the lesser

#### Start Up Costs for Community Groups

This grant is aimed at new community groups to aid once- off start up costs.

#### Training Support for Community Development

This grant is provided to groups involved in Community development who require training related to community development, finance, committee skills and coaching. The group must outline the training required and the costings for same.

### Community Development Initiatives/Community Analysis

This category is aimed at projects that specifically address equality proofing, antiracism training, developing social inclusion, surveys, research and implementation of information technology.

### Running Costs Grant for Community Groups

This grant is provided to support existing groups that are in existence for a period of at least two years prior to their application and is to assist them in relation to ongoing running costs such as the production of a newsletter, insurance costs, facility hire, where no other funding is available.

<b>5. Community Enhancement Grant</b>	
5.1	Community Estate Enhancement Grant IAD - €300 or 95% of the cost, whichever is the lesser Non IAD - €300 or 50% of the cost, whichever is the lesser

### Community Estate Enhancement Grant

This grant is aimed at assisting community groups in actively seeking to improve their local environment through projects or activities of an environmental nature at community level. Activities should not already be covered through the Councils Environment Grants

<b>6. Community Small Arts Grants</b>	
6.1	Community Small Arts Grant €1,300 or two thirds of the total cost (whichever is the lesser) of the project that have countywide interest €650 or one third of the cost (whichever is the lesser) towards an event of broad general interest in a community €300 maximum towards an event of limited local interest €150 maximum towards art competitions or exhibitions for children promoted by local residents

### Community Small Arts Grants

This grant is available to persons or bodies organising a small-scale community based arts event that would promote appreciation and practice of the arts while improving standards in the arts within the community. Activities that are eligible for funding include amateur/ community art exhibitions, musical and dramatic societies and community publications of a creative writing nature.

## Community Grant Application Details:

Please tick which grant you are applying for - [ONE PER APPLICATION](#)

### 1. Community Facilities Grants

Feasibility Studies

Upgrading Community Facilities

### 2. Equipment Grants:

Equipment Grant – Major

Equipment Grant – Minor

### 3. Community Activity Grant

Community Week

Community Activities

Summer Project Grant

### 4. Community Development Grants:

Start Up Grant

Training Support for Community Development

Community Development Initiatives/Community Analysis

Running Costs Grant for Community Groups

5. Estate Enhancement Improvements Grant

6. Community Small Arts Grant

Please confirm previous total funding granted (under any grant type) by Dún Laoghaire-Rathdown County Council:

Year Funding Received:	Name of Grant(s)	Amount Awarded
Funding Received 2013		€
Funding Received 2014		€
Funding Received 2015		€
Funding Received 2016		€

## Section 2 – Organisation Applicant Details

To be completed by ALL Organisations Applying for support

### Organisation Details:

Name of Organisation: \_\_\_\_\_

Address of Organisation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Contact Details of Organisation:

Main Phone Number: \_\_\_\_\_

Mobile Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of main contact person: \_\_\_\_\_

Contact Person Address: \_\_\_\_\_

Contact Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Organisation Website: \_\_\_\_\_

Social Media:

Facebook Address: \_\_\_\_\_

Twitter Address: \_\_\_\_\_

Other Social media: \_\_\_\_\_

Electoral Ward: \_\_\_\_\_

### Type of Organisation:

Arts Centre/Organisation

Business' Association

Community Group

Heritage

Sports Group

Tidy Towns Group

Residents' Association

Other (please specify) \_\_\_\_\_

Number of households: \_\_\_\_\_

### Have you the appropriate policies in place regarding:

Child Protection Yes  No

People with Disabilities Yes  No

Other Policies (please specify):

\_\_\_\_\_



Membership Details: Total Number of Members: \_\_\_\_\_

Age Breakdown of Members:

Please specify the number of members in each category:

0 – 9 years \_\_\_\_\_  
10 – 14 years \_\_\_\_\_  
15 – 18 years \_\_\_\_\_  
19 – 21 years \_\_\_\_\_  
22 – 54 years \_\_\_\_\_  
55 + years \_\_\_\_\_

Committee / Volunteers / Organiser Details:

Number of paid staff:	Number of voluntary staff:
Part time: _____	Part time: _____
Full time: _____	Full time: _____

Membership fees - Cost per member: \_\_\_\_\_

Financial Status:

Incorporated	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Unincorporated	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Trust	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Other (please specify)	_____			

Tax / Vat Registered	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Tax / Vat Registered number	_____			

Charity Registered	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Registered Charity Number	_____			

**Details of Applicant – Aims & Objectives:**

Provide a brief summary detailing the aims and objectives of your group / organisation. (Limit 500 words – please attach extra sheet if necessary)

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**Details of Project / Event:**

Provide a brief description about the project/event/activity including intended outcome of the project. (Limit 500 words – please attach extra sheet if necessary)

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**Budget & Project Funding:**

Total Amount of funding being applied for: € \_\_\_\_\_

Please provide a details costing of the project below. Add extra lines if necessary.

Type of Expenditure	Amount
	€
	€
	€
	€
	€
	€
	€
	€
	€
<i>Total Expenditure</i>	€
Type of Income & Source of Funding	Amount
2017 DLR Grant Application	€
	€
	€
	€
	€
	€
	€
<i>Total Income</i>	€
Total Estimated Cost of Project / Event	€

If any income listed above is part of a grant(s) from another body please given details of what that grant application will cover here:

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Please ensure ALL income and expenditure is detailed above. A separate sheet can be used to give a more detailed breakdown of your budget.

## **Check list for Community Grant Application:**

- Complete Page 6 confirming which SINGLE grant this application is for
- Complete Pages 7 to 8 of the Grant Application
- Completed pages 9 to 11 in full
- Provide any supplementary information you feel is relevant to your application
- Provide a copy of your Memorandum / Articles / Constitution
- Provide copies of quotes for the proposed project costs
- Signed the Declaration form on page 13
- Please confirm registration with Public Participation Network (see 2017 Grant Guidelines Pg 12, paragraph 20)
- Completed Electric Fund Transfer form (1<sup>st</sup> time applicants only)

[Please go to Page 13 and sign the Declaration Form](#)

**Declaration:**

I declare that the information supplied in this proposal is accurate and complete. I understand that all information provided in respect of the Grant Application will be held electronically and may be made available to other Dún Laoghaire-Rathdown County Council Departments as appropriate.

It should be noted that the Freedom of Information Act applies to all records held by Dún Laoghaire-Rathdown County Council.

Name (Printed): \_\_\_\_\_  
Signature: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

**Please ensure you have read the Grant Scheme Guidelines**, which set out the terms and conditions for payment and qualification for funding under each grant category, in full. A copy of the guidelines are available from the Council's website, [www.dlrcoco.ie](http://www.dlrcoco.ie), under Grant schemes or can be requested by phone from the Grant Schemes Section on 01 204 7966 or by email to [grantschemes@dlrcoco.ie](mailto:grantschemes@dlrcoco.ie)

The closing date for submissions is **Monday the 17<sup>th</sup> October 2016**

**No late applications will be accepted**

Please return applications to: [grantschemes@dlrcoco.ie](mailto:grantschemes@dlrcoco.ie)

Or by post to: 2017 Grant Schemes  
Corporate, Communications and Governance  
Department  
Dún Laoghaire-Rathdown County Council  
County Hall  
Marine Road  
Dún Laoghaire  
Co. Dublin

All queries should be directed to the Grant Schemes section by email or phone:

Email: [grantschemes@dlrcoco.ie](mailto:grantschemes@dlrcoco.ie) Phone: (01) 204 7966

Please ensure you read through the following application in detail as any incomplete applications will be returned.

**Only one Grant per application form please**

Multiple applications will be accepted but may not all be awarded. Please submit a separate application for each grant you wish to be considered for.