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| **Application Form for Hanging Space for Artists in Dún Laoghaire CoCo Market** | | | | | | | | |  |
| **Name:** |  | | | | **Company name (if different):** | | |  | |
| **Address:** |  | | | | | | | | |
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|  | | | | | | | | |
| **Phone:** |  | | | | | **Mobile:** |  | | |
| **Email:** |  | | | | |  | | | |
|  | | | | | | | | | |
| Details of products | | | | | | | | | |
| **Categories:** | | |  | | | | | | |
| **Artist:** | |  | Paintings, drawings or pictures produced by the vendor. (hanging space only) | | | | | | |
|  | | | | | | | | | |
| **Description of Product** (Should be comprehensive) and photos of art pieces | | | | | | | | | |
| **Product name** | | | | Brief description (Pictures of products **required** for evaluation process) | | | | | |
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**\*** Future changes to products offered must be preapproved by Markets Unit.

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| Have you previously operated/do you currently operate a business in the County Council’s | | | | | | |
| administrative area? | | Yes |  | No |  |  |
| If yes, Name & Address of business: |  | | | | | |
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**Please Note**

* All Vendors must have public liability prior to trading, ensuring that Dún Laoghaire-Rathdown County Council is indemnified. Do not purchase insurance until/unless a space is offered as this will incur unnecessary expense
* Payment will be only accepted by **Standing Order. Vendors** must pay monthly **in advance.** Proof of standing order setup will be required prior to commencement of trading.

|  |  |
| --- | --- |
| **Signature of Applicant:** |  |
| **Name of Applicant: (block print)** |  |
| **Date of application:** |  |

Please return all completed application forms to: [info@dlrcoco.ie](mailto:info@dlrcoco.ie) or [market@dlrcoco.ie](mailto:market@dlrcoco.ie)

Or send by post to:

Markets Unit,

Municipal Services Department,

Dún Laoghaire Rathdown County Council,

Level 3, County Hall, Marine Road,

Dún Laoghaire, Co. Dublin, A96 K6C9.

Monthly rate applicable to Market Vendors:

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** | **Rent** | **VAT23%** | **Total** |
| Artist | 30.00 | 6.90 | **36.90** |