 **REPAIR & LEASING SCHEME (RLS) ENQUIRY FORM**

**If you are interested in having your vacant property repaired for social leasing to Dún Laoghaire-Rathdown County Council under Repair and Leasing Scheme, please register your interest by completing this form and attaching the relevant documentation required.**

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| 1. **Contact details** | Please use capital letters to complete the form | |
| **Name:** |  | |
| **Address:** |  | |
|  | |
|  | |
|  | |
| **Phone number:** |  | |
| **Email add:** |  | |
| 1. **Property details** |  | |
| *Address of vacant property:* |  | |
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|  | |
| *Vacant property type:*  **House apartment duplex maisonette bungalow**  **Detached Semi-detached Terraced other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **No of bedrooms: \_\_\_\_\_\_\_\_\_\_\_\_\_ No of bathrooms:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Extensions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attic conversions:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Total floor area (msq) :\_\_\_\_\_\_\_\_\_\_ Site area (acres): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **(BER) Energy rating: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |
| 1. **Vacant Property circumstances:** | | |
| Do you hold clear title on the property: | |  |
| Names(s) of registered property owners: | |  |
| Freehold or Leasehold Title: | |  |
| Folio No: | |  |
| Is there a mortgage or any burdens registered on the property?  Name of mortgage provider:  If mortgaged have you enquired from your mortgage provider if they will consent to a lease agreement: | |  |
| Was the property previously a local authority property:  If yes, give details of how you acquired the property: | |  |
| What are the reasons for vacancy: | |  |
| How long has the property been vacant: | |  |
| Date the property is available from: | |  |
| ***Your own accommodation:***  Will Leasing the Property to the Council leave you (and your family) without adequate accommodation?  Provide details of your own accommodation: | |  |
| 1. **Please attach copies of supporting documentation:**   Copy of Title Deeds  Copy of current folio with map/site plan  Mortgage details/arrangements  Photographs  Details of any notices that have been served on the property. | | |

**Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please return to Housing Department**

**Dún Laoghaire Rathdown County Council, County Hall, Marine Road, Dún Laoghaire, Co. Dublin.**

**For Information contact:** [**housingconstruction@dlrcoco.ie**](mailto:housingconstruction@dlrcoco.ie) **or phone 01 2054 391**