

# Open Call 2018 / 2019 – Frequently Asked Questions

## The Space

*What are the dimensions of the Gallery?*

Gallery 1 is 22m x 5.9m x 3.335m high and Gallery 2 is 4.65m x 5.75m (average dimensions as room is not square) by 3.5m high. Lighting is a mix of wall washers and spotlights.

*What colour are the Gallery walls?*

Colourtrend “Temperance” standard matt.

*Is it possible to paint the walls a different colour?*

There is a significant budget implication to painting and repainting the walls. In certain circumstances this may be possible but it is considered on an individual basis and may not be workable. If an artist wished to change the wall colour, they should state whether this is integral to their work, or desirable.

*Can I hang work from the ceiling?*

No, work cannot be hung from the ceiling in the gallery at all. We will explore other options with artists; for example, work may be suspended by way of using wire strung from wall to wall at a height above head height.

*Do you need to fill the gallery, including both spaces?*

The space is large. Proposing an exhibition of work which may not stand alone in Gallery 1 may lead to your exhibition being paired with another solo exhibition.

*Can work be screwed to the floor?*

No, artworks cannot be attached to the floor in this manner. There are a number of plinths available for the display of 3D work (including six lockable ones). Work that is free standing must be self-supporting. Extremely delicate work is not suitable for the space as the gallery is uninvigilated.

*Does the work need to be framed?*

No. But the fact that the space is uninvigilated should be borne in mind.

*Is it necessary to state what the size of the work is going to be?*

Yes, an indication is useful for the proposal.

*What equipment is available for exhibiting artists?*

There is one projector (Sony VPL-FH36 WUXGA projector) which is set into the ceiling in Gallery 2 and projects onto the back wall of the gallery. The projection is directly onto the wall, not onto a screen. The projector is fixed and cannot be moved.

There are 3 monitors available – two x 24” Samsung and a 32” Sony Bravia; and 2 DVD players. There are three 4GB Sony MP3 players.

*If AV equipment is being used, who switches this on/off?*

Arts Office/Facilities Management

*Can I play sound in Gallery 1?*

Any sound in Gallery 1 needs to be by way of headphones only as the space is so close to the Library floor.

*Are there any restrictions on audio levels for work in Gallery 2?*

Yes, the volumes are set at a level that cannot be heard in the main Library.

*Are there any health and safety considerations which could affect the placing of work?*

Yes, there are a number of designated exits which need to be kept clear. In Gallery 1, floor-based work needs to be positioned a minimum of 3.5 metres from the main Gallery doors. In Gallery 2, a pathway needs to be kept from the emergency exit to the partition with Gallery 1.

## **Selected Exhibitions**

*Does the selection panel curate the show/s?*

The selection panel only selects the show(s). If curatorial support is required we are happy to bring in assistance. Technicians are supplied by dlr Arts Office for the installation of work.

*When are exhibition openings generally held?*

Thursday and Friday evenings generally but we are open to other suggestions. We have had some Saturday openings as well.

*Can I express a preference for what time of year the work would be programmed in the proposal?*

Yes, but the Arts Office reserves the right to programme exhibitions and decide the time slots based on the overall programme.

*Are artists paid a fee? Is there a production budget?*

Yes, artists are paid a fee which includes some budget towards production. This is not a set amount and is negotiated at contract stage with selected artists. Dlr Arts Office provides art technicians to install the work, covers transport (domestic only) and the exhibition opening.

## **Gallery audience**

The audience for the Municipal Gallery is broad; it consists of library visitors, dlr residents, tourists/ day visitors and the local arts community. Artists should note that the audience is very varied and includes considerable numbers of general visitors who do not frequent galleries. As the Gallery is part of the library, a percentage of visitors are 'accidental' visitors. All exhibitions are programmed with our whole audience in mind and, as such, must be suitable for children. Artists should note that dlr Arts Office will not programme work which would require a disclaimer for certain sections of our audience; each exhibition must be accessible to all.