

Dún Laoghaire-Rathdown County Council

Universal Grant Scheme

2017

Arts Access Grants

CRM No: _____

Date Received:

Internal Use only

Section 1 – Organisation Applicant Details

To be completed by applicants applying for an Arts Access Grant

Organisation/Group Details:

Name of Youth Project/Community Group: _____

Name of Organisation (if different): _____
(Bank details need to match this name)

Address for correspondence: _____

Brief Description of Organisation/ Group: _____

Contact Details for this project:

Name: _____

Main Phone Number: _____

Mobile Phone Number: _____

Email Address: _____

Organisation Website (if applicable): _____

Social Media (if applicable):

Facebook Address: _____

Twitter Address: _____

Other Social media: _____

Electoral Ward:

Blackrock

Dundrum

Dún Laoghaire

Glencullen Sandyford

Killiney Shankill

Stillorgan

Type of Organisation:

Youth Service/Club

Older Persons Group

Have you the appropriate policies in place regarding:

Child Protection Yes No

People with Disabilities Yes No

Other Policies (please specify)

Section 1 – Organisation Applicant Details, continued

Membership Details:

Total Number of Members: _____

Age Breakdown of Members:

Please specify the number of members in each category:

0 – 9 years _____

10 – 14 years _____

15 – 18 years _____

19 – 21 years _____

22 – 54 years _____

55 + years _____

Committee / Volunteers / Organiser Details:

Number of paid staff:

Part time: _____

Full time: _____

Number of voluntary staff:

Part time: _____

Full time: _____

Membership fees - Cost per member: _____

Financial Status:

Incorporated Yes No

Unincorporated Yes No

Trust Yes No

Other (please specify) _____

Tax / Vat Registered Yes No

Tax / Vat Registered number _____

Charity Registered Yes No

Registered Charity Number _____

Section 2 – Arts Access Grants

Please read below guidelines to see if your application will qualify for consideration for funding.

Please note- if you are applying for an Arts Grant for Professional Artists please use the separate Arts Grant Application form.

Arts Access (Maximum €3,000)

Arts Access grants are available to provide financial assistance to targeted areas of the community in need of greater opportunities for artistic expression. Specifically this grant is aimed at Youth Service Providers and Older Persons Groups only in order to give these areas of the local community access to the Arts.

The applicant/s must include

- 1) details of the proposed project.
- 2) a detailed budget including supporting materials.
- 3) if the costs of any materials are being applied for you must provide detailed quotes for the amount being requested.
- 4) If an artist/facilitator is part of the project plan a detailed cv must be provided.
- 4) details of how this project will develop the participants' artistic skill.

Arts Grants Eligibility:

- Applications must be for activities taking place in Dún Laoghaire-Rathdown County.
- Dún Laoghaire-Rathdown Arts Office seeks to support financially sustainable artistic ventures.
- In regards to applications from organisations only not for profit organisations will be considered.
- Grants will not cover building programmes, third party grants, or assistance to cover loans or deficits, projects which could be undertaken on a commercial basis, charity fundraising events or the hire fee of Council premises.

Arts Access Grant Section:

Describe below the arts project for which you are seeking funding.

This must include:

- Details of the artform (e.g. dance, music, visual arts) that will be used
- The dates the project will take place
- Where the project will be held
- The number of participants
- The age range of the participants

Name of facilitator/s:

You must submit a detailed CV and/or biography of the facilitator/s you wish to use for this project. This must include information regarding their qualifications, relevant experience, contact information and references.

Please outline how this project will develop the artistic skill of the participants:

Budget & Project Funding:

State the amount of money you are applying for: € _____

State what additional funds (if any) have been secured and from whom:

State what other funding applications (if any) have been made and when you expect to receive notification of the outcome of these applications:

Please include as much detail as possible in this section. This is an important part of our assessment of your application. You may also attach a detailed budget as one of your supplementary materials.

Budget breakdown	Amount
Facilitator x hrs x weeks	€
Equipment purchase/ Hire	€
Venue Hire	€
Materials	€
Transport	€
Income	€
Other (Please specify)	€
<i>Total cost of project</i>	€

Check list for Arts Access Grant Application:

- Signed and completed application form including project description and detailed budget breakdown
- CV and/or biography of facilitator/s
- Quotes to back up cost of materials
- Quotes to back up cost of equipment or hire of equipment
- Signed the Declaration form on page 7
- Supplementary Materials (may include previous projects, photographs, CDs etc).

Please note applications and supplementary materials will not be returned.

Dún Laoghaire-Rathdown is committed to the fair payment of artists.
If applicable please state the rates of pay you offer artists:

If you have received funding from dlr in the past have you submitted a report on the activity funded (if no please state why not):

- Yes No

Would you like to receive the Arts Office e-bulletin which gives information on upcoming events and opportunities in the County?

- Yes No

How did you find out about this funding opportunity?

Declaration:

I declare that the information supplied in this proposal is accurate and complete. I understand that all information provided in respect of the Grant Application will be held electronically and may be made available to other Dún Laoghaire-Rathdown County Council Departments as appropriate.

It should be noted that the Freedom of Information Act applies to all records held by Dún Laoghaire-Rathdown County Council.

Name (Printed): _____
Signature: _____
Position: _____
Date: _____

Please ensure you have read the Grant Scheme Guidelines, which set out the terms and conditions for awarding and payment in full. A copy of the guidelines are available from the Council's website, www.dlrcoco.ie, under Grant schemes or can be requested by phone from the Grant Schemes Section on 01 204 7966 or by email to grantschemes@dlrcoco.ie

The closing date for submissions is **Monday the 17th October 2016**

No late applications will be accepted

Please return applications to: grantschemes@dlrcoco.ie

Or by post to: 2017 Grant Schemes
Corporate, Communications and Governance
Department
Dún Laoghaire-Rathdown County Council
County Hall
Marine Road
Dún Laoghaire
Co. Dublin

All queries should be directed to the Grant Schemes section by email or phone:

Email: grantschemes@dlrcoco.ie Phone: (01) 204 7966

Please ensure you read through the following application in detail as any incomplete applications will be returned.

Only one Grant per application form please

Multiple applications will be accepted but may not all be awarded. Please submit a separate application for each grant you wish to be considered for.